

RESEARCH  
LEADERSHIP COUNCIL

Thursday, November 19, 2020  
4:00 to 5:00 pm  
Zoom

**Attendees:** Elisa Bandera, Adam Berger, Willetta Boswell, Chang Chan, Shridar Ganesan, Carolyn Heckman, Howard Hochster, Anita Kinney, Edmund Lattime, Paul Novembre, Renata Pasqualini, Adrian Rodriguez, Sarah Scharf, Zhiyuan Shen, Ioannis Stasinopoulos, Linda Tanzer, Eileen White, X.F. Steven Zheng

**Agenda**

1. Computer Security and admin privileges (Rodriguez)
  - Approving software involves both Rutgers and the PIs
  - IS&T has been in communication with the FBI and the Department of Homeland Security to keep apprised of ransomware attacks and other security threats.
  - Adrian Rodriguez explained that a centralized administration of IS&T is more secure than a model where it is distributed across sites.
  - The recommendation was made to increase use of OneDrive and other secure cloud-based systems, rather than portable drives that could be lost.
  - Plans are being formulated with David Foran to keep up progress in the IS&T space for Rutgers Cancer Institute.
  
2. IS&T Strategic Plan component clarification (Rodriguez)
  - The Research Leadership Council advised that the technical aspects of IS&T's plans not be incorporated into the new Strategic Plan.
    - o Rather, the focus should be on the "academic" aspects, that is, on the objective focused on growing Biomedical Informatics/Clinical Informatics.
    - o There was agreement that Clinical Informatics needs to be leveraged and an infrastructure built, including perhaps recruiting more individuals with this expertise.
    - o Dr. Foran will be asked for more information to develop this revised Strategic Plan component.
  
3. EAB Letter Follow Up (Tanzer)
  - Linda Tanzer reported that the EAB letter was recently sent out to the ADs, and that the Program Leaders would be receiving the parts from it related to their Programs.
  - The ADs and Program Leaders were advised to look over their slides and be able to remark on what they have done to address their critiques. This information should be written into a report to Dr. Libutti.
  - It was noted that the feedback from the most recent EAB meeting was not optimal. Consequently, there will likely not be many modifications needed from the ADs and the Program Leaders in their plans.
  - There was discussion of potential changes needed to the process of working with the EAB for feedback.
    - o When participating in other EABs, there is the expectation that the write-ups will be given to the committee chair within a few weeks of the meeting. The process allows for the feedback to be obtained in a timely manner.

- There was the suggestion that for next year, CINJ administration could help Candace Johnson to rally the EAB members for their respective parts.
    - The Chair or the Primary Reviewer really ought to be the one to drive along responses from reviewers.
    - Some places withhold the honoraria until the EAB letter is sent. Dr. Libutti would have to approve such a course of action.
  - It was noted that for this past EAB meeting, no specific questions were posed to the EAB. Instead, a series of reports were given. The EAB needs to be used to address problems.
  - Linda Tanzer will let everyone know the deadline for EAB follow up.
  - Willetta Boswell reported that the Program Leaders should be receiving the data needed to prepare their parts of the CCSG Progress Report this week or early next week.
4. Strategic Plan updates (Londino-Greenberg/Tanzer)
- There was the request for Gina Londino-Greenberg to send her slide set to the Research Leadership Council members.

**Next Meeting**

Thursday, December 10, 2020 (4:00 pm to 5:00 pm, Zoom)