

RESEARCH
LEADERSHIP COUNCIL

Thursday, April 16, 2020
4:00 to 5:00 pm
WebEx

Attendees:

Edmund Lattime, Shridar Ganesan, Chang Chan, Zhiyuan Shen, Howard Hochster, X.F. Steven Zheng, Elisa Bandera, Yibin Kang, Cristine Delnevo, Anita Kinney, Eileen White, Adam Berger, Wei-Xing Zong, Stephen Burley, Janice Mehnert, Linda Tanzer, Paul Novembre, Willetta Boswell, Gina Londino-Greenberg

Agenda

1. External Advisory Board Preparations (Tanzer/Novembre)
 - The April 29th Preparatory meeting via WebEx will follow an agenda based on the original site visit.
 - o It will be a kick-off meeting to prepare for the July 1 EAB meeting, so Program Leaders should be prepared to discuss:
 - Current program membership
 - Current grants within the program and the cancer relevance
 - Number of funded investigators and funded projects
 - Program's Aims and Themes
 - Evidence of translation
 - Evidence of addressing catchment area
 - Future plans especially as they relate to program level grants (U54, P01, SPORE) such as current membership, grant funding, and the grants' cancer relevance.
 - o It was noted that a number of the Research Programs have Full and Associate members without peer-reviewed funding.
 - o Further guidance on the agenda for the April 29th preparation session is expected to come from Dr. Libutti.
 - o Program Leaders should keep Paul Novembre apprised of grants that need to be updated.
 - There was concern about using the WebEx platform for the upcoming EAB meeting.
 - o RLC members reported multiple issues with virtual meetings offered via this platform, including when accessing this specific virtual RLC meeting.
 - o There was agreement that CINJ's IS&T department needs to resolve these issues. The access and communication issues need to be addressed in order for the EAB meeting to be successful.
 - o The question was raised of whether Zoom could be used for the virtual EAB meeting.
 - Several of the RLC members reported good experiences with meetings held on that platform and considered it to be more reliable than Rutgers WebEx.
 - It was noted that Zoom was relatively inexpensive.
 - It has features like the ability to "raise your hand".
 - o CINJ's IS&T department will only endorse WebEx and be able to offer technical support for it, not Zoom.

- It was noted that WebEx has worked successfully for other major meetings, such as the Molecular Tumor Board and the Director's Office COVID-19 Town Hall meetings.
 - There could be issues with multiple speakers on WebEx meetings.
 - WebEx has useful features like "Chat" and participants should be able to mute themselves.
- It will be necessary to pilot whatever online platform will be used for the virtual EAB meeting. Otherwise, the EAB meeting might need to be canceled.
- Overall, the issues with WebEx must be resolved.

Next Meeting

Thursday, May 14, 2020 (4:00 pm to 5:00 pm, WebEx)