

Associate Directors Monthly Meeting MINUTES

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|-----------------------------|------------------------------|---------|----------------------------|---------|
| MEETING DATE/TIME | December 10, 2018 / 1 – 2 pm | | | |
| EXECUTIVE OWNER | Eileen White | | | |
| EXECUTIVE NOTE TAKER | Gina Londino-Greenberg | | | |
| ATTENDEES | | Present | | Present |
| | David August | X | Edmund Lattime | X |
| | Andrew Evens | | Gina Londino-Greenberg | X |
| | Shridar Ganesan | X | Sharon Manne | |
| | Howard Hochster | | Linda Tanzer | X |
| | Yibin Kang | | Allison Warzala | |
| | Anita Kinney | X | Eileen White | X |
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| INVITED GUESTS | | | | |

| AGENDA TOPICS | | |
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| TOPIC | DISCUSSION/CONCLUSION | RECOMMENDATION/ ACTION |
| Urgent issues (Team) / 10 min | <ul style="list-style-type: none"> S. Ganesan stated the need to replace Kim Hirshfield. Dr. Gulhati is the desired candidate, but there was the issue of the hiring freeze. L. Tanzer stated that through negotiations, the hiring freeze should not apply to this situation. It was agreed that the search committee currently has enough members. | |
| Deputy Director's Report (White) / 10 min | <ul style="list-style-type: none"> E. White discussed how there were 7 promising candidates for the 2 open Basic Research positions, with at least 2 candidates being immunologists. She had concerns about what seemed to be last-minute planning of the faculty visits. S. Ganesan announced that the R01 applications of S. De and H. Khiabani appear that they will be funded. E. White announced that Y.J. Guo will soon be getting her first solo publication. | <ul style="list-style-type: none"> G. Londino-Greenberg and N. Cirelli (E. White's Program Assistant) will assist the Faculty Recruitment & Affairs Department with the logistics of these candidate visits. |
| Area report ScreenNJ (Kinney, 20 min) | <ul style="list-style-type: none"> Slides attached | <ul style="list-style-type: none"> E. White will share information with A. Kinney about NCI's plans for campaigns against teenage e-cigarette usage. |
| New business (10 min) | | |
| Next Meeting: Monday, January 14, 2019, 1- 2 pm – ORIEN Update | | |