

# Associate Directors Monthly Meeting

## MINUTES

<b>MEETING DATE/TIME</b>	January 27, 2020 / 1 – 2 pm			
<b>EXECUTIVE OWNER</b>	Eileen White			
<b>EXECUTIVE NOTE TAKER</b>	Maureen Sabatella			
<b>ATTENDEES</b>		Present		Present
	David August	X	Edmund Lattime	X
	Adam Berger	X	Gina Londino-Greenberg	X
	<del>Andrew Evens</del>		Sharon Manne	X
	<del>Shridar Ganesan</del>		Linda Tanzer	X
	Howard Hochster	X	Allison Warzala	X
	<del>Yibin Kang</del>		Eileen White	X
	Anita Kinney	X		
<b>INVITED GUESTS</b>				

<b>AGENDA TOPICS</b>		
<b>TOPIC</b>	<b>DISCUSSION/CONCLUSION</b>	<b>RECOMMENDATION/ACTION</b>
<b>Urgent issues</b>		
<b>Deputy Director's Report</b>	<ul style="list-style-type: none"> <li>Discussed Strategic Planning Retreat, date to be determined</li> <li>Faculty mentors – need to remind faculty of the mentorship commitments they have</li> </ul>	<ul style="list-style-type: none"> <li>Larissa Varela to send list of to all faculty with their mentors</li> </ul>
<b>Hire of Instructor level for new junior faculty</b>	<ul style="list-style-type: none"> <li>The hiring of new junior faculty at Assistant level vs. Instructor level in Basic Science and Population Science is an issue for recruitment</li> <li>ADs would like to see all postings as Assistant Professor Tenure Track</li> </ul>	<ul style="list-style-type: none"> <li>D. August to meet with Jeff Carson to discuss, E. White willing to attend as well, engage S. Libutti if necessary</li> <li>D. August to check if other Rutgers schools have this policy - need consistency across University</li> </ul>
<b>Promotion of catchment area research</b>	<ul style="list-style-type: none"> <li>See attached slides</li> <li>Community Outreach and Engagement needs to be integrated beyond Population Science Program and catchment areas needs to be communicated to senior leaders</li> <li>Special effort will needed be made to track ethnicity of specimens</li> <li>S. Libutti and A. Kinney would like 2 Program Leaders to present quarterly to stimulate collaboration; AD would be expected to attend as well</li> </ul>	
<b>Next Meeting: Monday, February 10, 2020, 1 pm</b>		

