

Associate Directors Monthly Meeting

MINUTES

MEETING DATE/TIME	February 10, 2020 / 1 – 2 pm			
EXECUTIVE OWNER	Eileen White			
EXECUTIVE NOTE TAKER	Maureen Sabatella			
ATTENDEES		Present		Present
	David August	X	Edmund Lattime	X
	Adam Berger		Gina Londino-Greenberg	X
	Andrew Evens		Sharon Manne	
	Shridar Ganesan	X (webex)	Linda Tanzer	X
	Howard Hochster	X	Allison Warzala	X
	Yibin Kang		Eileen White	X
	Anita Kinney			
INVITED GUESTS	Peter Cole			

AGENDA TOPICS		
TOPIC	DISCUSSION/CONCLUSION	RECOMMENDATION/ ACTION
Urgent issues (Team)		
Deputy Director's Report (White)	<p>E. White provided an update on confidential recruitment for leadership of the Cancer Immunology and Metabolism Center of Excellence</p> <ul style="list-style-type: none"> Currently three potential candidates identified; will be bringing them in for visits in February and March Creating new Immune Metabolism Oncology Seminar series which we will use for their visits 	
Developmental Funds Discussion (White)	<ul style="list-style-type: none"> Follow up to previous discussions by Program Leaders regarding best use of development funds and enhancements to distribution Model after NCI Update policy Streamline process to deliver funds faster 	E. White to discuss further at Research Leadership Council Meeting on 2/13.
Pediatric Oncology Service (Cole)	<p>See attached slides.</p> <ul style="list-style-type: none"> Have moved to a disease-based team with long term goals and mentorship programs Developing clinical programs in counseling and psychosocial support services and neuro-oncology Working on faculty development and expansion of lab research 90% eligibility for clinical trials Captures 40% of patients in this region 	
Next Meeting: Monday, March 16, 2020, 1 – 2 pm		