

Associate Directors Monthly Meeting MINUTES

MEETING DATE/TIME	Monday, June 18, 2018 / 1 – 2 pm		
EXECUTIVE OWNER	Eileen White		
EXECUTIVE NOTE TAKER	Jennifer Del Rio		
ATTENDEES		Present	Present
	Andrew Evens	X	Steven Libutti
	Shridar Ganesan	X	Sharon Manne
	Howard Hochster	X	Linda Tanzer
	Yibin Kang		Allison Warzala
	Edmund Lattime		Eileen White
INVITED GUESTS	Jennifer Del Rio		

AGENDA TOPICS		
TOPIC	DISCUSSION/CONCLUSION	RECOMMENDATION/ ACTION
Urgent Issues (Team)	<ul style="list-style-type: none"> • RWJ Health Network <ul style="list-style-type: none"> ○ S. Manne involved with site activation ○ Future plans – per H. Hochster there will be a centralized IRB for RWJBH 	
Deputy Director Report (White)	<ul style="list-style-type: none"> • BMS Meeting <ul style="list-style-type: none"> ○ Attendees: H. Hochster, E. White, E. Lattime with BMS leadership ○ CINJ to be a Phase I site for their clinical trials ○ Will fund grants; need to determine how will we implement with collaborators ○ Joanna Ghayad, Oncology Academic Research Lead, BMS will help us connect with the right people to move this forward • Novartis – pending grant applications • RU Foundation – would like representative to attend AD Meeting to provide update on activities and highlight events in NY for potential donors in their home state 	Invite Dave Edwards to attend upcoming AD Meeting
Discussion: CCSG Potential Areas for Improvement	<ul style="list-style-type: none"> • Must Increase Grants with Princeton <ul style="list-style-type: none"> ○ Further develop appropriate RFPs/RFAs ○ Need to stimulate more multi-PI projects – be more creative with interactions; foster more familiarity with tissue bank; diversify communications 	

<p>Discussion: CCSG potential areas of critique (con't)</p>	<ul style="list-style-type: none"> • Grants with Princeton (con't) <ul style="list-style-type: none"> ○ S. Manne, C. Delnevo, – develop a committee on consortium population research opportunities ○ A. Evens – looking for list of cancer-focused PIs at Princeton (L. Tanzer to provide to group) ○ Will be addressed at Princeton Consortium Steering Committee ○ RFA – need to back projects that will translate into grants – e.g., genomics • PO1s and SPOREs <ul style="list-style-type: none"> ○ We have no SPOREs ○ Develop plan around Precision Medicine / Immunotherapy ○ 2019 Skin Cancer • Increase Leadership participation on NCI site visits and cancer center EABs – E. White will deflect EAB invites to others since she is already on approximately six 	
<p>Next Meeting: July 9, 2018, 1 – 2 pm – next in presentation rotation, S. Manne & S. Ganesan</p>		