

Associate Directors Monthly Meeting MINUTES

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| MEETING DATE/TIME | Monday, August 13, 2018 / 1:00 – 2:00 pm | | |
| EXECUTIVE OWNER | Eileen White | | |
| EXECUTIVE NOTE TAKER | Allison Warzala | | |
| ATTENDEES | | Present | Present |
| | Andrew Evens | | Sharon Manne X |
| | Shridar Ganesan | X | Linda Tanzer X (phone) |
| | Howard Hochster | X | Allison Warzala X |
| | Yibin Kang | | Eileen White X |
| | Anita Kinney | X | |
| | Edmund Lattime | X | |
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| INVITED GUESTS | Dave Edwards | | |

| AGENDA TOPICS | | |
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| TOPIC | DISCUSSION/CONCLUSION | RECOMMENDATION/ ACTION |
| Urgent issues (Team) | | |
| Deputy Director's Report (White) | <ul style="list-style-type: none"> • Beginning recruitment for 2 basic science faculty (cancer immunology, cancer metastasis) <ul style="list-style-type: none"> ○ Forming search committee ○ Depending on candidate pool, may elect to go with one senior person instead of two junior • Nancy Hopkins obtained copy of letter from Congress to Francis Collins, Director, NIH about making NIH compliant with sexual harassment best practices, as the result of a number of recent high profile incidents • Kim Hirshfield has resigned <ul style="list-style-type: none"> ○ S. Ganesan would like to fill that position as soon as possible ○ E. White suggests combining that recruitment with two basic scientist positions having just one search committee | |
| CINJ Foundation Update (Edwards) | <ul style="list-style-type: none"> • See Slides- attached • 2018 was the second highest overall fundraising year on record that D. Edwards could identify • Down slightly from 2017 – no gala, Century for the Cure now separate • Naming opportunities now and future • Donor events and difference in cultures of participation/giving between NYC and NJ | |

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| <p>CINJ Foundation Update (continued)</p> | <ul style="list-style-type: none"> • Currently targeting smaller events like recent one at Chris Foglio Palmer’s home <ul style="list-style-type: none"> ○ Several active prospects from that event • Nevin Kessler and Will Green (RU Foundation) will be meeting with Glenn Miller (RWJBH Foundation) to discuss how to partner post MAA • Directors Leadership Council Board Member selection, prospects and responsibilities • Bicycle rides at various centers, highlighting Pelotonia at Ohio State | <p>RUTGERS HEALTH</p> |
| <p>Area report - Research & Education Affairs (Lattime)</p> | <ul style="list-style-type: none"> • ACS Young Investigator Pilot Grant (IRG) <ul style="list-style-type: none"> ○ Not being extended for a number of reasons, including lack of applicants ○ Will be reaching out to every assistant professor to increase the number of applicants which will increase the quality of the applicants ○ H. Hochster suggested creating tracks for clinical, basic and population research ○ ACS will not fund instructors ○ RFA out, deadline 10/1/18 • Institutional Training Grants / T32 plans <ul style="list-style-type: none"> ○ Working on submission for January 2019 ○ Need to identify mentors • Student/postdoc annual appointment requirements <ul style="list-style-type: none"> ○ New RU HR policy that all students and post docs need to be reappointed every year ○ E. White suggested letting them know directly so they can champion with busy faculty who might otherwise ignore the requirements | <p>E. Lattime will resend RFA to H. Hochster and W. Arap</p> |
| <p>New business</p> | | |
| <p>Next Meeting: Monday, October 8, 2018, 1:00 – 2:00 pm (no Sept. meeting) – Lorna Rodriguez & Maria Serrano, ORIEN update; next in rotation to report Linda or Eileen</p> | | |