

Associate Directors Monthly Meeting MINUTES

MEETING DATE/TIME	Wed., May 22, 10:30 – 11:30 am			
EXECUTIVE OWNER	Eileen White			
EXECUTIVE NOTE TAKER	Allison Warzala			
ATTENDEES		Present		Present
	David August	X	Edmund Lattime	X
	Andrew Evens		Gina Londino-Greenberg	X
	Shridar Ganesan	X	Sharon Manne	X
	Howard Hochster		Linda Tanzer	X
	Yibin Kang	phone	Allison Warzala	X
	Anita Kinney	X	Eileen White	X
INVITED GUESTS	Steve Libutti			

AGENDA TOPICS		
TOPIC	DISCUSSION/CONCLUSION	RECOMMENDATION/ ACTION
Strategic Plan Kick Off	<ul style="list-style-type: none"> Current plan through 2020, next starts in 2021 for 5 years Official launch by L. Tanzer and team using Envisio EAB meeting will be kick off 	
EAB Rehearsal (6/5) & Meeting (6/25)	<ul style="list-style-type: none"> S. Libutti plans to change model of utilizing EAB Present summarized critiques, the four major things targeting to work on and the one item already in progress/completed No presentation of program elements, only as they relate to the critique; debrief on site visit only Ask the EAB to review the summary statement before meeting so they are prepared to comment on our action items and surface items we may not have prioritized ADs should touch base with their associated programs / shared resources to make sure everyone is on track for the EAB rehearsal 6/5 & EAB meeting 6/25 and set clear expectations for those meetings 	
New CCSG	<ul style="list-style-type: none"> Funding vs. scoring discussion <ul style="list-style-type: none"> Need to set aspiration targets as leaders for next renewal Reviewed how many grants of our current members would still be countable at time of next renewal <ul style="list-style-type: none"> Who do we rely on for grants What are their grant plans over next few years 	As a group ADs should identify targets and aspirational goals and what we need to get there

<p>New CCSG (con't)</p>	<ul style="list-style-type: none"> • Where can we engage new blood to increase funding base <ul style="list-style-type: none"> ○ Need P01s & SPOREs as well as U54s and training grants ○ Need to invest in the people you have to be successful in getting these and/or recruit people who bring them or can obtain ○ S. Manne said we need money (pilot funds, seed money) to be successful ○ Need coordinator as well (E. Lattime said training grant position has been posted) ○ Discussion around current internal and external opportunities being explored • S. Libutti wants to engage Princeton University more fully, including their School of Public Health where we have been challenged to make connections <ul style="list-style-type: none"> ○ Suggest retreat with Princeton – face-to-face would be more conducive to discussions of research ○ Need to grow CPC members from Princeton 	<p style="text-align: center;">RUTGERS HEALTH</p> <p>If projects and opportunities are identified between programs and faculty and then are leveled up to E. White and L. Tanzer, S. Libutti will try to find resources and funds to assist.</p>
<p>Next Meeting: Monday, 7/8/19, 1 pm</p>		