

Associate Directors Meeting MINUTES

MEETING DATE/TIME	August 8, 2022 / 1:00 – 2:00 pm			
EXECUTIVE OWNER	Eileen White/Anita Kinney			
EXECUTIVE NOTE TAKER	Gina Londino-Greenberg			
ATTENDEES		Present		Present
	David August		Edmund Lattime	X
	Adam Berger		Zhiyuan Shen	X
	Andrew Evens	X	Linda Tanzer	X
	Shridar Ganesan	X	Eileen White	X
	Howard Hochster		Gina Londino-Greenberg	X
	Yibin Kang		Ioannis Stasinopoulos	X
	Anita Kinney	X		
	Haejin In	X		

AGENDA TOPICS		
TOPIC	DISCUSSION/CONCLUSION	RECOMMENDATION /ACTION
New/Urgent Business (Team)	<p>A reminder was given of CCSG preparation deadlines.</p> <p>There is a dearth of pathologists that is stalling research projects. A division of Pathology Research is being created. There is also a need to hire faculty and personnel, to support patient care and research. Hiring is ongoing and recruitment efforts are being implemented. There is a backup of pathology samples needing to be grossed, which could cause problems for the BRHS and the CCSG. Samples are being sent to external sites and blocks are not always returned.</p>	
Deputy Director's Report (White)	<p>A new Chief has been recruited to replace R. Strair. His name is Matthew Matasar and he will be coming from Memorial Sloan Kettering Cancer Center. Neil Palmisiano will also be joining the Heme faculty. R. Strair is currently on a research sabbatical. R. Bannerji will leave CINJ for a pharma position. OHRS needs to find a replacement for his role on the SRB. A working group is going on for making salaries more competitive to facilitate recruitment.</p> <p>There was agreement that when calculating ROI from Developmental Funds allocations, the accomplishments of former Members who received awards should be included.</p> <p>The External Advisory Board chair should be consulted for suggestions on the 2022 meeting agenda.</p>	
Catchment Area Updates (Kinney)	<p>Pilot awards through the Cancer Health Equity Center of Excellence were recently awarded to H. In and C. Omene to address racial disparities in gastric cancer and breast cancer, respectively.</p> <p>There is a CCAB meeting tonight, at which L. Tanzer and G. Londino-Greenberg will discuss progress on Strategic Plan. Education and Training (i.e., E. Lattime or S. Chaudhary) still needs to present to the CCAB. C. Hinrichs received an award from COE for his dialogue with the CCAB on Immune Therapy Clinical Trials.</p> <p>Based on a community identified need and CCAB input, an environmental justice impact council is being started. It was noted that some new faculty recruits (e.g., H. Iyer and B. Bates) study the impact of environmental factors.</p> <p>EPIC trainings are now being arranged for researchers to integrate clinical informatics into their science.</p> <p>It was suggested that researchers focusing on breast cancer disparities (e.g., N. Zeinomar and H. Iyer) should attend/present at the Breast Tumor Study Group.</p>	<p>A Kinney will work with COE staff and the CCAB to impement the Environmental Justice Council and monitor progress on CHECoE awards</p> <p>OHRS will work with CPC leaders to integrate Drs. Zeinomar and Iyer in the Breast DRG.</p>

Updates on EAB/CCSG Preparations (Londino-Greenberg/Tanzer)	Please see attached presentation. There was discussion of the best way to obtain in-person pictures of the CCAB. The reminder was given that the speakers must have a confidence monitor available.	G. Londino-Greenberg will confirm with the AV vendor that a confidence monitor will be available.
Next Meeting	September 12th at 1:00 pm	