

Associate Directors Meeting MINUTES

MEETING DATE/TIME	February 13, 2023 / 1:00 – 2:00 pm		
EXECUTIVE OWNER	Eileen White/Anita Kinney		
EXECUTIVE NOTE TAKER	Gina Londino-Greenberg		
ATTENDEES		Present	Present
	David August		X
	Adam Berger	X	
	Andrew Evens		X
	Shridar Ganesan	X	X
	Howard Hochster	X	X
	Yibin Kang		X
	Anita Kinney	X	X
	Haejin In	X	
	Edmund Lattime	X	

AGENDA TOPICS		
TOPIC	DISCUSSION/CONCLUSION	RECOMMENDATION /ACTION
Urgent Issues/New Business (Team)	None to note.	
Deputy Director Report (Dr. White)	A faculty search through the Ludwig-Princeton Branch was completed. Michael Skinnider was recruited, and will start in Summer 2023. His focus will be on big data and he can be engaged as a CCSG Member from Princeton University.	
COE Updates (Dr. Kinney)	<p>A. Kinney discussed how E. White and S. Libutti will be engaging in dialogue at the next the CCAB. Incorporating input from CINJ CCAB, A. Kinney will be part of a panel presentation/discussion at the upcoming AACI/CCAF conference on how to utilize a cancer center's CAB.</p> <p>Researchers continue to discuss and disseminate their science at CCAB meetings. S. Ganesan recently provided a well-received presentation and dialogue about precision oncology .</p> <p>H. Hochster and A. Kinney discussed the passage of NJ bill that requires health insurers to cover guideline-based colorectal cancer screenings with no cost sharing. The COE team had been involved in the advocacy and policy work in support of this bill.</p> <p>Results from a recent COE survey sent out the Members were favorable; 95% of respondents agreed that community outreach and engagement was important.</p> <p>The Community Science Cafés have been successful. B. Raphael from Princeton University offered to participate at the most recent Consortium Steering Committee meeting. He had also recommended M. Singh as another potential speaker. A. Kinney will work with Y. Kang to follow up with these Members. E. White recommended reaching out to C. Nelson as another participant from Princeton University; A. Kinney agreed to do so with E. White copied.</p> <p>A. Kinney reported that her Telescope clinical trial (focused on lung cancer screening and tobacco cessation) will begin accruing patients soon. It is expected that this trial will greatly increase the number of trial accruals through the RWJBH primary care practice sites and take advantage of our integrated EPIC electronic health record. H. Hochster noted that a planned trial on a multi-cancer blood-based screening test through an ECOG grant will also leverage the community hospital sites for its accruals.</p>	A. Kinney will follow up Y Kang and with Princeton members regarding Community Science Cafes

Website Updates (Londino-Greenberg /Fisher / Richter)	<p>Please see attached presentation on proposed Member Researcher Profile changes. The ADs agreed that the new proposed format looked satisfactory. There was discussion and agreement that the Members' research interests should be retained to facilitate searches for collaborators. The question was also raised of whether the term "Resident Faculty" should remain on the website, since CINJ did not differentiate between resident and non-resident members in the CCSG submission. The decision was also made to allow Associate (i.e., non-CCSG) Members remain in the searchable directory.</p> <p>M. Fisher and H. Richter explained that the vendor hired to update the CINJ website faced significant delays in creating the new website platform, which would debut within the week. H. Richter reported that Communications has been making website updates with an emphasis on decluttering and visual clean up. The ADs offered much feedback on the new website design, including topics like logo placement, adding navigation drop down options, and making the "Request an Appointment" link more prominent on the M. Fisher told the ADs group how they can reach out to Communications to request updates via email.</p>	
Additional Items	<p>There was concern that the slide decks for the EAB Meeting/NCI Site Visit still had too much text on certain slides, and that the graphic design company Casual Astronauts would not know how to distinguish what could be removed. H. In sent a reminder via the meeting chat regarding the DEI Office's Show Up Initiative luncheon scheduled for February 28, 2023.</p>	<p>G. Londino-Greenberg will follow up with Casual Astronauts about emailing Center Administration with questions that may arise as they work on the slides.</p>
Next Meeting	March 6th, 2023, at 1:00 pm	