

Thursday, June 24, 2021
4:00 to 5:00 pm
Zoom

Attendees: Elisa Bandera, Adam Berger, Stephen Burley, Chang Chan, Carolyn Heckman, Christian Hinrichs, Howard Hochster, Edmund Lattime, Gina Londino-Greenberg, Zhiyuan Shen, Linda Tanzer, Eileen White, X. F. Steven Zheng

Agenda

1. Developmental Funds Updates
 - The RLC approved the nominations of Yuri Pritykin and Login George for New Investigator Awards.
 - When reviewing the additional information that would be gathered in the progress reports for developmental funds awards (e.g., pilot awards), it was advised that:
 - o Dr. White and Dr. Lattime could provide appropriate wording to ask about training accomplishments
 - o The progress reports should also ask about commercialization opportunities. Dr. White could give appropriate wording to ask about this form of ROI.
 - o There should be a question on whether the research project/team reflected diversity and inclusion. Dr. White and Dr. Kinney can provide appropriate wording.
 - o The second progress report (for when there are no cost extensions) should be the final progress report, such that it is a summary of everything done and accomplished over the two year period.
 - There was agreement that pilot award RFAs should include wording about catchment area relevance. Progress reports for pilot awards and NIAs should also ask if any of the work and results were relevant to the catchment area.
2. EAB Updates
 - The EAB letter is expected to arrive soon.
 - For next year's EAB, arrangements will be made to provide more preparation time to the presenters.
 - The 2022 EAB meeting is expected to occur in person.
 - It will be important to act on the EAB's guidance from this year's meeting.
3. Update on new AD, Diversity, Equity, and Inclusion
 - A Job Description was established for this new AD role.
 - There is a promising faculty candidate for taking on this role who is close to signing an offer letter.
 - It was noted that promoting diversity is the responsibility of everyone. It will also be especially important to emphasize diversity in the recruitment of faculty, trainees and personnel.
4. Proposed EAB members
 - There was agreement that Chad Ellis and Brian Springer would be helpful additions to the EAB.

5. Planned Data Audit

- Chad Ellis, Brian Springer, and Anita Harrison were recommended as individuals to invite to help to audit the policies and data in preparation for the Year of Record.
- It was suggested that there be two auditors, to ensure diverse and balanced opinions.
- Two other sets of focus groups will be coordinated to review CRTEC and Clinical Research processes.

Next Meeting

Thursday, September 23, 2021 (4:00 pm to 5:00 pm, TBD)