RUTGERS

Cancer Institute
of New Jersey
RUTGERS HEALTH

## RESEARCH LEADERSHIP COUNCIL



Thursday, October 27, 2022 4:00 to 5:00 pm Zoom

<u>Attendees</u>: Elisa Bandera, Adam Berger, Stephen Burley, Nando Cirelli, Chang Chan, Sanjay Goel, Carolyn Heckman, Anita Kinney, Gina Londino-Greenberg, Cristina Montagna, Daniel Pearson, Sarah Scharf, Zhiyuan Shen, Ioannis Stasinopoulos, Antoinette Stroup, X.F. Zheng, Wei-Xing Zong

## **Agenda**

- 1. Review and harmonization of submitted CCSG narratives
  - Four of the five Research Programs' narratives were reviewed, as neither CIPT Program Leader was able to attend the meeting.
  - Dr. Kinney and Dr. Shen advised that it was best for the Research Program Leaders to again revise their narratives before the ADs begin their reviews, so the Research Program Leaders were charged with providing revised narratives by November 1<sup>st</sup>.
  - Each of the four Research Programs reviewed received detailed specific feedback that Center Administration would provide as "punch lists" to complete over the weekend.
  - Dr. Stroup also prepared notes for each Research Program Narrative, which will be provided along with the "punch lists".
  - Other documents that the Research Program Leaders will receive include a list of all data requests made to the STRIDE Dashboard, a document that lists CPC's interprogrammatic publications and grants, and an updated list of COE activities with each respective Research Program
  - The following other guidance was given:
    - The term is "COE Program Liaison", not "Catchment Area Liaison" or other similar terms that have been appearing throughout the different narratives.
    - The term is "catchment area priorities", "catchment area responsive research", etc. NOT "catchment priorities", "catchment research", etc.
    - Program Leaders must be sure to not conflate COE with PED. COE focuses on the community and patient populations, while PED focuses on the workforce.
    - The format for the "Future Directions" section of each Research Program Strategy will be for it to have short sections. The first sentence of each section will be the specific "Future Direction" to be taken, put in bold letters. It will then be followed by a sentence or two of <u>specific</u> actions being done, or that will be taken, to achieve the Future Direction.

November 10, 2022 via Zoom