

Rutgers University
Mason Gross School of the Arts
Department of Music



RUTGERS

Mason Gross School
of the Arts

Undergraduate Student Handbook
2023-2024

Introduction

The Mason Gross School of the Arts was established in 1976 as the arts conservatory of Rutgers, The State University of New Jersey, and in 1981, the Department of Music joined the school. The department offers a comprehensive music program within the context of a public research university, and serves a diverse student body of approximately 500 graduate and undergraduate students from a wide range of specializations and backgrounds. The Mason Gross School of the Arts varied music degree programs share a common aim: to develop well-educated music professionals who have a thorough historical and theoretical understanding of all aspects of music.

The purpose of this handbook is to provide basic information about the undergraduate degree programs offered through the Department of Music at the Rutgers University Mason Gross School of the Arts.

Information, policies, and procedures included in this handbook are subject to change. The handbook will be updated on a yearly basis.

Important: The degree requirements for an individual student are those that are in effect when the student begins the Bachelor of Music program or the Bachelor of Arts Music Major. Questions about information in this handbook should be directed to the Department of Music Undergraduate Advisor.

Students are responsible for:

- Knowing information, policies, and procedures included in this handbook;
- Providing the Department of Music with up-to-date contact information;
- Regularly checking his/her assigned mailbox in the Marryott Music Building;
- Regularly checking his/her Rutgers email; personal email accounts should be linked to the Rutgers email account, and

This handbook is available online at the Department of Music Website:

<https://sites.rutgers.edu/mgsa-music-resources/>

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Directory

Feel free to contact any of the following personnel for assistance at any time.

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Mason Gross School of the Arts – Office of the Dean

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Director of Rutgers Community Arts

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University Academic Calendar

2023-2024 Academic Calendar

Fall Semester Begins	Tuesday, September 5
Regular Saturday Classes Start	Saturday, September 9
Changes in Designation of Class Days	Tuesday, November 21 (Thursday Classes)
	Wednesday, November 22 (Friday Classes)
Thanksgiving Recess	Thursday, November 23 - Sunday, November 26
Regular Classes End	Wednesday, December 13
Reading Days	Thursday, December 14
Fall Exams Begin	Friday, December 15
Fall Exams End	Friday, December 22
<hr/>	
Winter Session Begins	Friday, December 22
Winter Session Ends	Friday, January 12
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Spring Semester Begins	Tuesday, January 16
Spring Recess Begins	Saturday, March 9
Spring Recess Ends	Sunday, March 17
Regular Classes End	Monday, April 29
Reading Days	Tuesday, April 30 Wednesday, May 1
Spring Exams Begin	Thursday, May 2
Spring Exams End	Wednesday, May 8
<hr/>	
University Commencement	Sunday, May 12
Summer Session Begins	Tuesday, May 28
Summer Session Ends	Wednesday, August 14

The calendar with registration deadlines can be found at:

<https://scheduling.rutgers.edu/scheduling/academic-calendar>

Useful Websites and Resources

General

Rutgers Concert Bureau

The Rutgers Concert Bureau provides students with performance-related job opportunities including engagements for Rutgers events, weddings, corporate events, library concerts, and private parties. For more information on Concert Bureau opportunities, or if interested in hiring musicians for an event, email the Concert Bureau Manager J.J. Cooper at concertbureau@mgsa.rutgers.edu.

ArtData, MGSA Performance Calendar

For a complete listing of all Mason Gross School of the Arts performances and activities, the MGSA calendar can be found at: <https://artdata.rutgers.edu/music.php>

Piano Maintenance

Piano maintenance is overseen by the MGSA Piano Technician, David Miller. Issues with pianos (tuning requirements, malfunctioning, parts replacement, moving) should be brought to his attention by either logging the issue on the Piano Maintenance Log in the Front Office or by contacting him directly at dmiller@mgsa.rutgers.edu or 848-932-6686.

Online Directory

Contact information for all Rutgers University students, faculty, and staff can be searched via <https://search.rutgers.edu/people.html>

RUID

All students are assigned an RUID number when accepted to the University. The RUID serves as the main identification number for students. Students must know their RUID number for registration purposes and for setting up a NetID (which is used to access all electronic services at Rutgers).

In order to obtain an RUID or to retrieve a forgotten RUID number, go to:

<http://nbregistrar.rutgers.edu/undergrad/ruid.htm>

NetID

All faculty, staff, students, and guests are also assigned a Rutgers unique identifier known as a NetID, comprised of initials and a unique number (e.g. jqs23). In order to access many of the electronic services available at Rutgers, the Rutgers NetID must be activated. The assigned NetID will appear on the activation screen. NetID activation and management, as well as password management and email management, is accessible at the following website:

<https://netid.rutgers.edu/index.htm>

Student ID Cards

The RUConnection card is the sole identification card issued to Rutgers faculty, staff, students, guests, and other individuals who have an official affiliation with Rutgers, The State University of New Jersey. This unified photo ID card serves as the primary form of identity verification throughout the University. The locations for applying for the ID card can be found at:

<https://ipo.rutgers.edu/publicsafety/iam/student-id>

RUHere

Students must use *RUHere* every semester to confirm their attendance at the University. Failure to complete the RUHere process will result in the cancellation of course registration and financial aid. Students can complete the process and find more information here:

<https://scarlethub.rutgers.edu/registrar/registration/ruhere-confirmation/>

One Stop

The One Stop is an integrated and coordinated cross-functional service in the areas of financial aid, student accounts, and registration.

<https://rutgers.force.com/OneStopPortal/s/New-Brunswick>

MyRutgers

The MyRutgers portal is a homepage for computing services, academic resources, campus services and information, employee services, campus life information, and campus news. It is accessible at <https://my.rutgers.edu/portal/> by logging in with their NetID.

Resources for Student Success

Success.rutgers provides information and links for a variety of academic and other support systems at Rutgers; including financial aid, health and wellness, learning and career resources and more. <https://success.rutgers.edu/>

ScarletMail and ScarletApps

School email, calendar, and a cloud-based word processing platform are administered through Google Apps for Education. Students are required to maintain and check their Rutgers email account regularly so that administrators and faculty can maintain active communication with all students; students should link their ScarletMail email to their personal email account. The default email address which is assigned to all students is in the form

[NetID]@scarletmail.rutgers.edu. Email aliases can be set up at the following website:

<https://netid.rutgers.edu/index.htm>

To activate ScarletMail and ScarletApps, go to: <https://oit.rutgers.edu/scarletapps>

Office of Information Technology – Help Desk

Issues concerning computing technology, access to electronic services, or general questions about computer access on campus should be addressed to the Office of Information Technology. The office's main website is <https://it.rutgers.edu/>.

To contact the Help Desk, call 848-445-4357, email help@oit.rutgers.edu, or schedule an appointment using their calendar [here](#). Information and hours are available at: <https://oit-nb.rutgers.edu/service/help-desk>.

RUWireless and RUWireless Secure

Rutgers University has wireless network access in many areas of all Rutgers University campuses. All University students, faculty, staff, as well as sponsored guests, are able to use the RUWireless system throughout the campuses.

RUWireless is an open wireless network that only encrypts the login credentials (NetID and password). All other data is unencrypted. This network is used for initially connecting and configuring RUWireless Secure and for unencrypted wireless access for Rutgers guests who do NOT have a NetID and password.

RUWireless Secure is the preferred encrypted wireless network. It requires an initial one-time configuration for each device and then allows a secure, automatic connection for that device. RUWireless Secure is available anywhere RUWireless is broadcast; however, the RUWireless Secure network will not be visible if the initial configuration is not completed.

To set up a computer, smartphone, or other device for access to these wireless networks, go to: <https://ruwireless.rutgers.edu/>

Academic Resources & Support

Writing Support and ELL Services

The Rutgers Writing Program is a free resource available to students, offering both tutoring and courses. Students who need extra help with English language and writing skills should consult the following resources, which have a variety of services to help students with their writing courses and/or for whom English is a learned language.

Rutgers Writing Program <http://wp.rutgers.edu/>

Writing Centers <https://writingctr.rutgers.edu/>

Learning Center

The Learning Centers provide centralized academic support services to cultivate students' skills, strategies, and behaviors that lead to academic persistence and lasting success. Services include: peer tutoring, writing tutoring, coaching, academic workshops, and study groups.

<https://rlc.rutgers.edu/>

Canvas

Canvas is a cloud-based learning management system where students can share and access class-posted documents, submit assignments, and receive grades and class announcements.

<https://canvas.rutgers.edu/>

Student Instructional Rating Survey (SIRS)

SIRS is the principal platform where students can evaluate courses and instructors at the end of each semester. SIRS results can be accessed at <https://sirs.ctaar.rutgers.edu/>

Transcripts

The student unofficial transcript and grades system is accessible at

<https://sis.rutgers.edu/tags/>.

Official transcripts can be requested at: <https://transcripts.rutgers.edu/transcripts/index.html>

Office of Disability Services

The Office of Disability Services (ODS) is dedicated to ensuring that all Rutgers University students have equal opportunity for access and participation in the University's courses, programs, activities, services, and facilities. The University recognizes that diverse abilities are a source of strength, empowerment, and enrichment for the entire University community, and ODS is committed to the elimination of physical, instructional, and attitudinal barriers by promoting awareness and understanding throughout the University community.

Information about the Office of Disability Services is accessible at:

<https://ods.rutgers.edu/our-office>

Financial

Office of Student Accounting, Billing, and Cashier Services

Information about the Office of Student Accounting, Billing, and Cashier Services is accessible at <https://studentabc.rutgers.edu/>

Tuition and Fees

Below are the 2023-2023 Tuition & Fees for MGSA undergraduate students:

NJ Resident

	On-Campus	Commuter	Off-Campus
Tuition	\$12,900	\$12,900	\$12,900
Fees	\$3,363	\$3,363	\$3,363
Room & Board	\$14,308	\$5,438	\$17,878
<i>Sub-total of direct charges*</i>	<i>\$30,571</i>	<i>\$21,701</i>	<i>\$34,141</i>
Books	\$1,350	\$1,350	\$1,350
Travel	\$920	\$3,342	\$2,672
Loan Fees	\$106	\$106	\$106
Miscellaneous	\$3,324	\$3,324	\$8,746
Total	\$36,271	\$29,823	\$47,015

Non-NJ Resident

	On-Campus	Commuter	Off-Campus
Tuition	\$30,600	\$30,600	\$30,600
Fees	\$3,363	\$3,363	\$3,363
Room & Board	\$14,308	\$5,438	\$17,878
<i>Sub-total of direct charges*</i>	<i>\$48,271</i>	<i>\$39,401</i>	<i>\$51,841</i>
Books	\$1,350	\$1,350	\$1,350
Travel	\$1,432	\$3,342	\$2,672
Loan Fees	\$106	\$106	\$106
Miscellaneous	\$3,324	\$3,324	\$8,746
Total	\$54,483	\$47,523	\$64,715

*First-Year Students living in residential dorms are required to minimally have a 210 Meal Plan.

More information regarding tuition and fees can be found here:

<https://studentabc.rutgers.edu/tuition-fees/tuition-and-fees-0>

<http://ruoncampus.rutgers.edu/rates-and-billing/>

Office of Financial Aid

Information about the Office of Financial Aid is accessible at <https://financialaid.rutgers.edu/>

The office's address and phone number are:

One Stop Student Services Center

Busch Campus — Proctor Hall

65 Davidson Road

Piscataway, NJ 08854

Phone: 848-932-7057

Hours of Operation: Monday-Thursday 8:30am-4:30pm; Friday 11am-4:30pm

Bills and Payments

Within approximately one week of registration, a student's term bill will become available electronically. Students may pay the term bill online at <https://finservices.rutgers.edu/otb/>. Students who do not pay their term bill by the due date listed on the term bill risk losing their places in courses.

Students who receive tuition remission must bring the tuition remission card that was sent by the Department of Music to the student accounting office. Information on tuition and payment options can be found at the website above.

Student Health Insurance

Full-time student tuition bills include a fee for the Rutgers University Health Services and BASIC Insurance. Part-time students may pay this fee and enjoy the same benefits.

All international students with F or J immigration status are required to purchase the University's comprehensive medical health insurance plans unless they have proof of alternative coverage that meets or exceeds the University's coverage requirements. Regardless of the number of credits carried, international students automatically have included on their term bills charges for both basic and major medical coverage.

More information can be found on the following website:

<http://riskmanagement.rutgers.edu/student-health-insurance>

In-State Residency

Because tuition varies based on in-state or out-of-state status, students may be interested in establishing New Jersey residency. It is University policy that legal residency must be established for 12 consecutive months prior to the date of enrollment. However, students have often been granted recognition of New Jersey residency despite having lived in the state for fewer than 12 months. To request a change of residency status, students must submit a request to the registrar. Information is available at:

<https://financialaid.rutgers.edu/eligibility/proof-of-residency/>

<http://nbregistrar.rutgers.edu/undergrad/residency.htm>

Registration

Online Schedule of Classes, Registration for Courses

Students may view the online schedule of classes for a given semester at

<https://sis.rutgers.edu/soc/>

Electronic registration for courses can be completed through WebReg at <http://webreg.rutgers.edu/>

Undergraduate Registrar

The Office of the Registrar serves as the custodian of student academic records. The office provides and supports registration, transcripts and verifications, posting of grades and degrees, changes in residency, calendars, name and address changes, awarding of diplomas, as well as graduation and commencement information.

Information about the Office of the Registrar is accessible at <https://nbregistrar.rutgers.edu/>
For a list of contacts, see here: <https://nbregistrar.rutgers.edu/reg-tele.htm>

The Registrar office address is:

One Stop Student Services Center
Busch Campus — Proctor Hall
65 Davidson Road
Piscataway, NJ 08854
Phone: 848-932-7057

Hours of Operation: Monday-Thursday 8:30am-4:30pm; Friday 11am-4:30pm

Withdrawal and Tuition Refunds

If a student wishes to withdraw from courses or from the program entirely, it may be possible to get a full or partial tuition refund if students withdraw from registered courses by specific deadlines. Information about the registration calendar is accessible at the following website: <https://nbregistrar.rutgers.edu/undergrad/f21prereg.htm>

Procedures for withdrawal are outlined at the following webpage: <https://finance.rutgers.edu/node/246>

International Students

Information and guidance for international students regarding visa information and compliance, enrollment, and working requirements and restrictions is available at the Global Services Office and by visiting <https://global.rutgers.edu/>. The Global Services Office address and contact information is:

Rutgers Global—International Student Services (New Brunswick)
180 College Avenue
New Brunswick, NJ 08901
Phone: 848-932-7015
Email: globalservices@global.rutgers.edu

Questions can be directed to Maya Sarno, Associate Director for Student Support, msarno@global.rutgers.edu or 848-932-7015.

Housing & Dining Services

On-Campus Student Housing

Information about on-campus undergraduate housing is available at:

<https://newbrunswick.rutgers.edu/campus-life/campus-housing>

Off-Campus Student Housing

Information about off-campus life with listings of off-campus housing options is available at

<http://ruoffcampus.rutgers.edu/>

Dining Services

Information about meal plans and dining service options is available at:

<http://food.rutgers.edu/>

Residence Life Staff

Contact Residence Life with questions about on-campus life, roommate issues, lockout help, and/or safety concerns.

<http://ruoncampus.rutgers.edu/about-us/staff-and-contacts/>

Phone: (848) 932-9363

Email: cookdouglassreslife@echo.rutgers.edu

Parking & Transportation

Department of Transportation Services

Information about the Rutgers Department of Transportation services can be found at this website: <https://ipo.rutgers.edu/dots>

Parking

Information about parking and student permits can be found here:

<https://ipo.rutgers.edu/dots/student-parking-permits>

Note that Lot 73 (in front and behind MMB) is for faculty and staff only. Students are not allowed to park in this lot. Students who violate this regulation are subject to ticketing or towing.

Campus Buses

The Rutgers-New Brunswick/Piscataway inter-campus bus and shuttle system is a service provided for all five campuses, and is available to all members of the University community. The routes which serve the closest stop to the Department of Music (Gibbons Hall) are the EE and F Routes. Further information can be found at the following website:

<https://ipo.rutgers.edu/dots/buses-shuttle>

Students may download the "Rutgers Mobile" app on their smartphone for real-time ETA for nearby stops instantly, walking directions from the current location to the nearest stop, arrival times for the next three tracked buses, and more. Visit <https://oss.rutgers.edu/mobile/> for more information.

Student Health, Wellness, & Safety

Mason Gross School of the Arts cares greatly about the health, welfare, and safety of everyone in the Department of Music community. Students are encouraged to take advantage of the resources listed below, not only if they are experiencing difficulty, but also as a method of avoiding issues before they begin, in order to make the time at MGSA positive and productive.

Rutgers Health Services is dedicated to health for the whole student, body, mind, and spirit. Health Services accomplishes this through a staff of qualified clinicians and support staff, and delivers services at a number of locations throughout the New Brunswick-Piscataway area. To schedule an appointment, or learn more about available health services, contact:

<http://health.rutgers.edu/> or 848-932-7402.

MGSA Office for Advising and Student Success

The Mason Gross Office for Advising and Student Success is made up of a team of experienced academic advisors/student success counselors who specialize in helping students achieve their goals, understand their options, connect to resources, and identify their personal path to a successful academic and professional career.

A student's relationship with their advisor is key to their academic success and offers an opportunity to exchange ideas, discuss options and discover answers. Advisors engage students in conversations about their education and life goals and want to learn about how individual students thrive and ultimately succeed in their degree and career. Through these conversations advisors strive to empower students to make their independent decisions and claim ownership of their accomplishments.

For more information, visit: <https://www.masongross.rutgers.edu/resources/advising/>

Equity, Diversity & Inclusion

Mason Gross School of the Arts is committed to the following ideals in its pursuit of excellence in artistry, creativity, scholarship, and teaching:

- Diversity of representation among its faculty, staff, and student body as well as its curriculum and programming
- Equitable treatment of all members of its community along with equal access to the resources and opportunities the school affords
- A genuine spirit of inclusivity in its manifold endeavors and in the quest to create a climate of belonging that not only tolerates but embraces differences of all kinds
- Adopting anti-racist measures meant to actively work against systemic and institutional racism and bias

Questions, concerns and suggestions may be brought to your instructor and/or to the Diversity, Equity and Inclusion Committee, currently chaired by Prof. Marshall Jones III (mjones3@mgsa.rutgers.edu).

For student support, visit EDI's resources page: <https://www.masongross.rutgers.edu/about-us/equity-diversity-inclusion/>

Counseling, Alcohol/Drug, and Psychological Services (CAPS)

Counseling, Alcohol/Drug, and Psychological Services (CAPS) is accessible to all members of the Rutgers community. Information about these services can be found at <http://health.rutgers.edu/>

Counselors are available to any student seeking grief or general support. For students who need to talk, the university provides 24/7 access to trained counselors via phone.

Students can call CAPS (Counseling, Alcohol and Other Drug Assistance Program & Psychiatric Services) at 848-932-7884 and press "1" to access a counselor immediately.

For students who prefer text over phone contact, the Crisis Text Line is available. Students can text "Knights" to 741741 to be connected via text to a trained counselor.

Students may also visit the center at 17 Senior Street in New Brunswick, and can seek support through "Let's Talk" drop-in hours, offering free and confidential consultation sessions every day across a number of campus locations (<http://rhscaps.rutgers.edu/dropin/>).

Our Community Based Counselors from CAPS are available:

- Reyna Dowling – Tuesdays and Fridays from 9:00am to 5:00pm in Mortensen 001B
- Kia Alexander – Tuesdays from 8:30am to 4:30pm; and Wednesdays from 8:30am to 1:30pm in Civic Square Building Room 318

Students may also reach out to the following resources for support:

- Dean of Students Office: 848-932-2300
- Multifaith Council: 848-932-5500
- Crisis Text Line: Text KNIGHTS to 741741, anytime 24/7
- NJ Hopeline: 1-855-654-6735

Dean of Students Office

The Dean of Students Office at Rutgers University-New Brunswick provides solutions, services, and support to help students navigate Rutgers University. By focusing on students' educational, social, and personal development, staff in the Office promote academic success and student retention. The Office serves as a student support network by providing advocacy, problem resolution, and critical incident intervention for those times when additional assistance is needed.

The Office of the Dean of Students continues to schedule students remotely for the safety of our students and staff. Hours of operation are 8:30 a.m.-5:00 p.m., Monday through Friday. It is best to reach us via email at deanofstudents@echo.rutgers.edu. Telephone, Webex, or Zoom appointments will be scheduled for all students.

Virtual Drop-In Hours: Virtual drop-in hours will not be held during summer session – please email us @ deanofstudents@echo.rutgers.edu to schedule a time to meet with a staff member in the office. Virtual Drop-in-hours will commence in September.

Do Something!

It's not always easy to tell someone you are worried about them. Any number of issues from substance abuse or a mental health crisis to sexual assault or bias can interfere with

someone's well-being and success. The primary purpose of sharing a concern about someone is to help prevent those issues from getting worse. Regardless of the situation, if a student has concerns about the well-being of someone for any reason – Do Something! Ask for help.

<http://health.rutgers.edu/do-something-to-help/>

Rutgers Environmental Health and Safety Office

This office serves all members of the University community and all University-owned and managed facilities and operations. The office deals with a wide variety of issues including but not limited to the following:

- Radiation Safety Guide
- Biological Safety Guide
- Lab Safety/Chemical Hygiene Guide
- All other REHS policies and procedures: <https://ipo.rutgers.edu/rehs>

Hearing Health

Hearing loss for a musician is an occupational problem. Musicians are exposed to a significant number of hours of high-level sound pressures each week from practicing their own instruments, rehearsing, performing with their peers, and teaching students.

In addition to annual hearing check-ups, musicians are advised to utilize musician's earplugs when in long practice sessions or rehearsals. These earplugs are specifically designed to attenuate sound equally across the frequency range to maintain the fidelity of sound, while providing hearing protection.

Fact sheets regarding appropriate ear protection and preventative measures for musicians, as well as a list of auditory dangers associated with specific instrument locations and recommended ear attenuators, can be found at: <http://www.audiologyonline.com>

Vocal Health

Student awareness about best practices for vocal health early in his/her vocal studies is the first step toward prevention. Students should use the following websites for informational purposes only, NOT for self-diagnosis. Should vocal problems persist beyond two weeks, students are strongly advised to seek the help of a qualified ENT physician by referral from an established voice teacher to avoid permanent damage.

Some of the best online resources are listed below:

- The National Center for Voice and Speech (includes tutorials and much helpful information pertaining to voice usage) <http://ncvs.org/>
- The Bastian Voice Institute (leading ENT in the United States) <http://www.bastianvoice.com>
- The Voice Academy (a virtual school created for the vocal health of teachers) <https://uiowa.edu/voice-academy/>
- Duke Voice Care Center: http://www.dukehealth.org/services/voice_care_center/about
- Texas Voice Center: <http://www.texasvoicecenter.com/advice.html>

- Phillip Purnell, MD, PhD. Otolaryngology - Head and Neck Surgery
10 Plum Street New Brunswick, NJ 08901
Ph: 732-235-5530
rwjbh.org/medicalgroup

Campus Safety

University Public Safety is on the job 24 hours a day, 365 days a year to ensure a safe environment and prevent crime at Rutgers University–New Brunswick. Campus safety is of paramount importance and security depends on everyone knowing [what to do in case of an emergency](#).

[Shuttle services and on-campus walking buddies](#) provide extra security as students, faculty, and staff get to their destinations.

- [Walking Buddy](#): 732-932-7211 or use a campus emergency phone
- [Knight Mover Shuttle](#): 732-932-RIDE (7433)

Police & Emergency Information

For any emergency or crime in progress, call 911

For non-emergencies, call the Rutgers Police at 732-932-7211

Text to RUPD

“Text to RUPD” (Rutgers University Police Department) services enable users to communicate concerns to the RUPD in real-time. Responses are auto-generated by the system to confirm receipt of a message. The system is monitored 24/7 by the RUPD’s Dispatch and Communications Center. It has the ability to receive text and picture messages.

Students who have an emergency on the New Brunswick Campus, text “RUNB” and a message to the number 69050. If the message is successfully delivered to the RUPD, an auto-reply will be sent. For more information, go to: <https://ipo.rutgers.edu/publicsafety/text>.

ICE (In Case of Emergency)

Student cell phones can be set up to identify a person who should be notified in the event of an emergency. This will make it possible for public safety and/or hospital personnel to know immediately who to contact in the event of an emergency. Rutgers University encourages students to program his/her cell phone with one or more emergency contacts.

Students should do the following:

1. Assign the word “ICE” to the number of an emergency contact;
2. Students should save the ICE number to his/her cell phone directory.
3. To set up more than one emergency contact, use ICE1, ICE2, ICE3, etc.

Sexual Harassment, Domestic Violence, or Stalking

Violence Prevention and Victim Assistance:

Rutgers is committed to ending sexual violence, dating/domestic violence, and stalking on campus. The “We R Here” campaign is a response to campus violence by providing resources on every campus and working towards greater student involvement in ending violence and

supporting survivors. For more information, visit <https://oasa.rbhs.rutgers.edu/violence-prevention-victim-assistance/>.

For confidential assistance with sexual assault, domestic/dating violence, stalking, or sexual harassment, call the Violence Prevention and Victim Assistance (VPVA): 973-972-4636

Sex Discrimination

Title IX of the Education Amendments of 1972 is a federal law that prohibits sex discrimination in education. For more information, visit <https://uec.rutgers.edu/policies/title-ix/>.

Title IX Compliance Officer: 848-932-1181

Student Conduct Violation

The Office of Student Conduct administers the student disciplinary system at Rutgers University–New Brunswick, investigating and adjudicating alleged incidents of student misconduct and academic dishonesty. For more information and/or to report a concern, visit <http://studentconduct.rutgers.edu/>

Office of Student Conduct: 848-932-9414

Rutgers University has several policies protecting members of the community. Please see the links below to access them:

[Policy Prohibiting Discrimination and Harassment](#)

[Nondiscrimination Policy](#)

[Rutgers University Code of Student Conduct](#)

Student Organizations

Student Government

The Mason Gross Student Government Association (MGSGA) is the student organization of the Mason Gross School of the Arts. Its main objectives are to enhance education and opportunity for students of MGSA, to promote the arts, to provide an open forum for cross-disciplinary collaboration and communication, and to create a unified and strong voice for the student body internally between faculty and administration and externally to Rutgers University as a whole. Meetings are held weekly on Sunday evenings! We hope you will contact us at mgstudentgov@gmail.com, and visit us at: <https://www.facebook.com/MGStudentGov/>

Mason Gross Student Government Association

Executive Board

President: Matt Gal

Vice President: Eliya Rostholder

Treasurer: TBD

Secretary: TBD

Representatives

Music: Brandon Mejia

Dance: Victoria Piccolo

Film: Terrance George

Art & Design: Elaina Phillips

Theater: Emily Mautone

RUSA: TBD

University Senate: TBD



Rutgers NAFME

Rutgers NAFME is the Rutgers National Association for Music Education. Its purpose is to provide professional development opportunities to its members—to advise students in seeking educational opportunities, to introduce and to maintain relationships with educators on the local, state, and national level, to encourage exploration of multiple routes in which one can provide education to another as a career, and to encourage participation in NAFME sponsored events. We hope you will visit the Google site:

<https://sites.google.com/scarletmail.rutgers.edu/nafme/home> and/or join the Facebook page to stay up to date with announcements and events.

NAFME Elected Officials 2023-2024:

President: Emma Rentzel

Vice President: Judy York

Secretary: Kai Cleary

Treasurer: Clark Mitchell

Public Relations: Abdon Andahur

Senior Representative: Meghan Correll

Junior Representative: TBD

Sophomore Representative: Erol Yilmaz

Freshman Representative: TBD

BIPOC @MGSA

This MGSA student organization stands in solidarity with Black, Indigenous, People of Color (BIPOC) and is committed to actively promoting greater inclusion, equity, and diversity in our program, our school, our field, and the nation.

2023-2024 E-Board:

President: Audrey Arias-Justo

Vice President: Faith Wilson

Secretary: Sarina Say

Treasurer: Habeba Rashwan

Design Director: Brendan Saychaleune

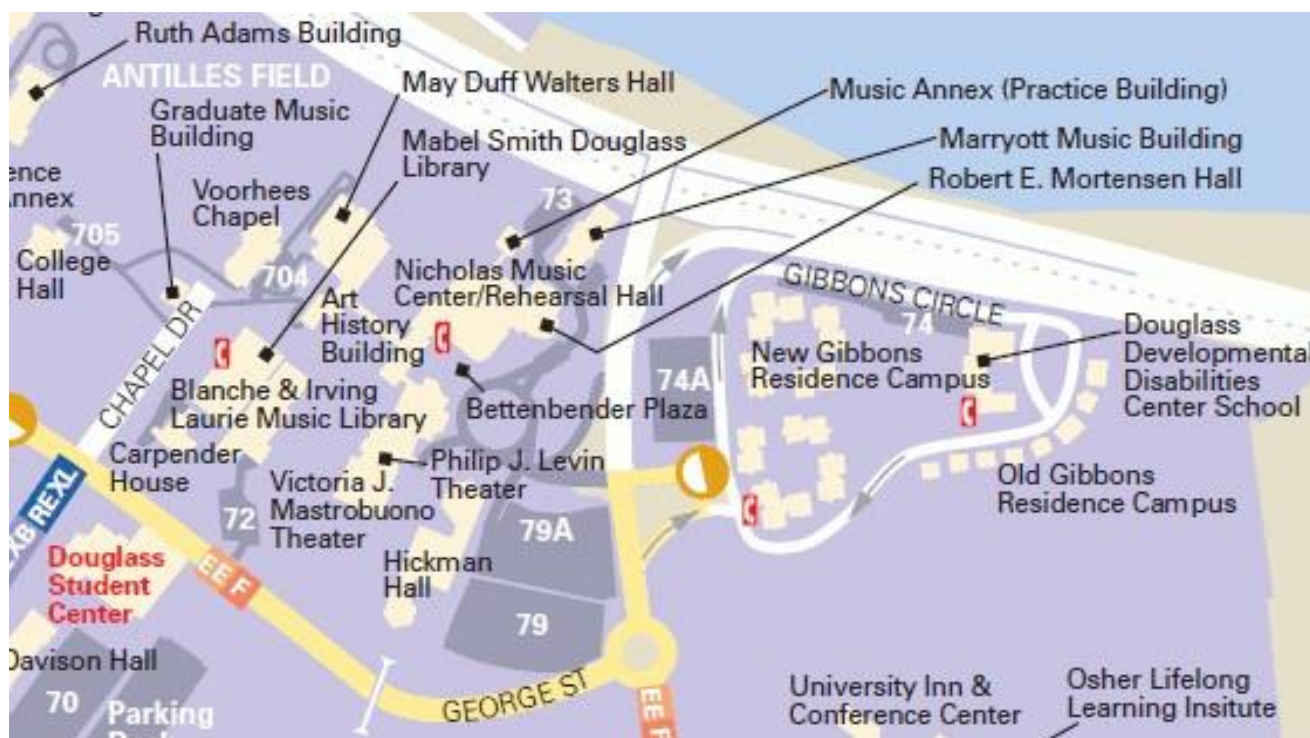
Marketing Director: Ice You

Performing Arts Liaison: Abdon Andahur

Visual Arts Liaison: Rosiris Ramirez

Facilities

Campus Map



Building Hours

The Buildings of the Department of Music have the following hours:

Monday to Saturday: 7:30am-10pm, with swipe-card access* from 6am-1am

Sunday: 11am-6pm, with swipe-card access* from 10am-1am

Building hours for school breaks and holidays are announced via email.

*Students must be approved for swipe-card access to after-hours entry. For access approval, student must email the Director of Facilities with his/her full legal name, Net ID, and request for access.

Department of Music Facilities

Marryott Music Building

Marryott Music Building (MMB) is the principal building of the Department of Music. Facilities within Marryott include:

- Schare Recital Hall: The department's primary recital venue on campus. The intimate space is on the second floor of the Marryott Music Building and seats approximately 100.
- Classrooms on the first and second floors
- Practice Rooms on the basement floor, including four rooms reserved for piano majors
- Department Front Office: Primary site to obtain keys, forms, concert programs, lost and found, etc.
- Faculty Mailboxes across the hall from the Front Office
- Student Mailboxes on the basement level of the building
- Undergraduate Advisor Office: Room 113
- Offices of the Director (Rooms 104–105) and the Associate Director (Room 114)
- Admissions, Scholarship Information: Room 117

Mortensen Hall

Completed in 2013, Mortensen Hall is the newest Department of Music building. Located between Marryott and Nicholas Music Center, it features:

- Shindell Choral Hall: A 3,100-square-foot choral hall opening upward over two stories provides a modern rehearsal facility for vocal ensembles of Mason Gross School of the Arts and serves as an additional recital venue.
- Technology and Recording Studio: Located in the basement, the technology studio is a high-tech recording and engineering facility.
- Practice rooms in the basement floor.

Nicholas Music Center

Newly renovated in Summer 2018, NMC is the largest concert hall of the Department of Music and includes a 740-seat open-stage theater. It is used for large-ensemble performances and rehearsals as well as guest artists, competitions, lectures, and multidisciplinary performances.

Rehearsal Hall (Room 104)

This is an additional rehearsal space and classroom connected to the Nicholas Music Center, which is used regularly for large ensemble rehearsals.

Music Annex

Located between Nicholas and Marryott, the Music Annex has over 20 additional practice rooms, including a chamber jazz ensemble room on the lower level.

Art History Building (connected to Walters Hall)

This building contains several music faculty studios and classrooms.

Library

The Blanche and Irving Laurie Music Library, located in the Mabel Smith Douglass Library and within easy walking distance of all Department of Music buildings, is a fully-integrated unit of the Rutgers University Libraries. It contains over 31,000 books, 46,000 scores, and 40,000 recordings, as well as an extensive spoken-word collection. The Media Center archives more than 22,000 recordings and has playback facilities for a variety of media formats.

The library's holdings and resources can be accessed and searched through the Rutgers University Libraries website:

<https://www.libraries.rutgers.edu/>

Graduate Music House

Primarily used for faculty offices, this building also contains the early keyboard instrument room. Access to this room is by permission only.

Voorhees Chapel

A Georgian Colonial chapel in the Christopher Wren tradition built in 1925 and made possible by a gift from Elizabeth Rodman Voorhees, this building is used for college ceremonies, student assemblies, weddings and religious services, musical concerts, and other programs by artists, scholars, and speakers. It features one of the few German Schuke organs in the country, installed in 1976 and recently renovated.

Kirkpatrick Chapel

Located on the College Avenue Campus near downtown New Brunswick, Kirkpatrick Chapel is an additional performance venue, and is especially used for organ and choral events.

Lucy Stone Hall

Located on the Livingston Campus, Lucy Stone Hall houses the headquarters for the Rutgers University Marching Band.

Ticket Office

Located at the MGSA Performing Arts Center, this is where students can obtain free or reduced-cost tickets. For more information, office hours, and location, call 848-932-7511.

Rutgers Community Arts Office

The office of the Rutgers Community Arts program is located in Rehearsal Hall 101, adjacent to the Ticket Office.

Practice Facilities

Practice rooms are located in The Marryott Music Building, Mortensen Hall, The Annex, and New Gibbons Basement. When the University is in session, the practice rooms are available whenever the buildings are open. This includes evenings and weekends (usually during daytime hours on Saturday and afternoons and evenings on Sunday), when the buildings can be provided with student monitors. A few additional spaces are available on a restricted basis for practice on specific instruments (harpsichord/fortepiano, percussion, etc.).

Rules for the use of practice rooms:

- Practice rooms may not be reserved in advance. If all rooms in The Marryott Music Building are in use, students should sign his/her name on the board in the downstairs lobby; the order of names on the board will be honored as rooms become available.
- As a general rule, practice rooms are open to anyone enrolled in a music course. Practice rooms are not to be used for socializing.
- No food or drink is permitted in any practice room.
- Students who are gone from a room for more than 10 minutes must remove their things and make the room available to someone else.
- Valuables should never be left unattended in a practice room.
- No smoking is allowed anywhere in the buildings.
- Students should close windows and turn off all lights when leaving the room.
- Practice rooms are not to be used for teaching purposes without the authorization of the Director of Facilities.

Rules for the use of practice room pianos:

- No items should be placed on the piano with the exception of music and a metronome.
- Students must notify the Department of Music Administrator if there is evidence of damage to a piano. Do not remove any broken parts.
- Students may not move a practice room piano.
- The pianos used for concert performances (in the Schare Recital Hall, Shindell Choral Hall, or in Nicholas Music Center) may not be used for practice, unless authorized by the Department of Music Administrator.
- Classroom pianos may not be used for practice.

**The pianos are an integral component of the Music Program.
All students must take responsibility for keeping them
in the best possible condition.**

Rehearsal and Classroom Reservations

Any student needing to reserve rooms for rehearsals, recordings, events, instruction, or any other purpose should check room availability and submit a Reservation Request on <https://artspace.rutgers.edu/>. For any questions regarding Artspace or room use, contact the Director of Facilities at scheduling@mgsa.rutgers.edu.

Lockers

Students wishing to reserve a locker for the semester should email the Front Office Manager within the first two weeks of the semester. To request a locker, please email with the following information: Last, First name, primary email address, and instrument being stored. The size of the locker is dependent upon the student's applied major lesson instrument(s). The University is not responsible for the loss or damage of instruments or personal property.

Mailboxes

Faculty mailboxes are located in the Marryott Music Building on the main floor across from the Front Office. Student mailboxes are located on the lower level of the MMB. Students should check their mailbox frequently. They are for departmental use only; please do not forward any personal mail to the Department of Music mailboxes.

Undergraduate Degree Programs in Music

The Department of Music offers the opportunity to pursue the Bachelor of Music and the Bachelor of Arts. The Bachelor of Music is for students who have successfully auditioned for and are admitted to the Mason Gross School of the Arts. The Bachelor of Arts is for students enrolled in one of the other undergraduate schools in Rutgers University, New Brunswick. It is possible, with the appropriate approval, for a student to transfer from one degree program to the other. For more information see: <https://www.ugadmissions.rutgers.edu/SchoolToSchool/>

The Bachelor of Music degree emphasizes coursework and achievement in the specific area of concentration along with performance study. Entrance into the B.M. program therefore requires an audition.

The Bachelor of Arts degree emphasizes the study of music as an academic discipline within the humanities; therefore, no audition is required for the declaration of the music major in the B.A. program (see [Bachelor of Arts Music Major Requirement Checklist](#)).

Although the distribution of requirements is different, both programs require success in both artistic and academic work: B.M. students must succeed in a broad range of subjects in order to complete the degree, and B.A. students must demonstrate skills in theory and musicianship before declaring the major.

Degree requirements are those that are in effect when a student enters the Bachelor of Music Program or the Bachelor of Arts Music Major.

The Bachelor of Music

[High School Course Requirements for Admission](#) |
[Specific Requirements in English and Mathematics](#) | [Advanced Placement Credits](#) |
[Scholarships](#) | [Advising and Registration](#) | [The Four Concentrations](#) |
[Double Concentrations and Changing Concentrations](#) |
[Adding a Second Major Outside of Music](#) | [Completing a Minor](#) |
[Transferring from MGSA to Another School at Rutgers University](#) |
[Transferring to MGSA from Another College-Level Institution](#) |
[Course Load](#) | [Mason Gross School of the Arts Class Absence Policy](#) |
[Artistic Probation and Dismissal](#) | [Academic Probation and Dismissal](#)

High School Course Requirements for Admission

Students applying to the Bachelor of Music Program must have completed 16 academic courses in high school in order to be admitted to the program.

Specific Requirements in English and Mathematics

Every student at Rutgers must demonstrate basic competency in English and mathematics. All students entering from high school must take placement tests in both English and math to determine placement. Students transferring from another college or university must also take the placement tests in English and mathematics, unless they have already taken courses that the Mason Gross School of the Arts Dean's Office has officially recognized as the equivalents of the required courses at Rutgers.

English

Every Rutgers undergraduate student must pass *College Writing* (01:355:101), which must be taken in the fall semester of the first semester, unless the student is placed at a lower level in English composition. A student who is placed at a lower level in English composition must complete all courses preliminary to College Writing in sequence immediately upon entering the B.M. program.

Mathematics

Music Education students are required to complete one math course at the 100-level or higher; this requirement is usually satisfied by *Topics in Math for the Liberal Arts* (640:103), or *Special Topics in Math: The Mathematics of Money* (640:106). A music education student who is placed below the 100-level must first successfully complete the required pre-requisite math course(s).

Advanced Placement Credits

Degree credit for liberal arts courses is awarded for scores of 4 or 5 on the College Board Advanced Placement exams. These credits are not included in the cumulative grade-point average.

Note: AP Music Theory with a score of 4 or 5 is equivalent to *Introduction to Music Theory* (07:700:103), which does not satisfy any of the B.M. concentration requirements, but does count as degree credits.

Scholarships

All undergraduate applicants will be reviewed for scholarships after admissions decisions have been processed. Only applicants who have been assigned an award will be notified of their award. Notifications are posted after the initial admissions decision, typically in early April.

Note: Each school within Rutgers University has its own criteria for merit scholarships. If a student is admitted to multiple schools within Rutgers University, the student will receive only the award affiliated with the school in which they enroll. A student can only enroll in only one Rutgers University unit, so scholarships from different schools cannot be combined even if the student intends to double major.

Merit-based scholarships for newly admitted students to Mason Gross are typically non-negotiable. However, formal letters of appeal may be submitted to the Mason Gross director of admissions via email to be reviewed by the Mason Gross scholarship committee if funds become available. Appeals will not be considered without a formal written request (phone conversations will not be considered requests).

For further information about scholarships, see:

<http://www.masongross.rutgers.edu/admissions/tuition-scholarships>

For any questions regarding scholarships, contact Mandy Feiler, Assistant Dean, at mfeiler@mgsa.rutgers.edu.

Advising and Registration

All incoming students in the B.M. program will attend a general orientation meeting in May or June before their first term. Registration for the first semester will be processed by the department. After the first semester of study, students will be responsible for their own registration by using WebReg: <https://sims.rutgers.edu/webreg/>

A listing of courses offered in the coming semester is available at the University Schedule of Classes: <http://soc.ess.rutgers.edu/soc>

Information about requirements and/or help with registration is available from the Music Undergraduate Advisor, Room 113, Marryott Music Building.

Requirement checklists can be found in [Degree Requirements](#), and may be found on the MGSA website:

<https://sites.rutgers.edu/mgsa-music-resources/undergraduate-forms/>

It is the responsibility of each student to review his/her progress towards completion of the requirements for graduation and to register for courses accordingly.

In the summer before the senior year, the Undergraduate Advisor reviews each student's transcript, and provides to each student a list of all remaining requirements for graduation.

The Four Concentrations

The Bachelor of Music program offers four concentrations:

- Music Education
- Performance
- Jazz Performance Studies
- Composition

Each concentration has its own entrance, curriculum, and graduation requirements. For detailed information about the degree requirements, go to [Degree Requirements](#).

Generally, students audition for, are admitted into, and enroll in one concentration. It is, however, possible to change from one concentration to another, and/or to complete the degree requirements in a variety of other ways. See the following pages for information about procedures and possibilities.

Double Concentrations and Changing Concentrations

Students who are interested in completing two concentrations must be accepted into each concentration. This acceptance may occur at the time of admission through the application and audition process, or after the matriculation process.

The addition of a second concentration after matriculation at Rutgers must be approved by the faculty. To add a second concentration after matriculation, a student must:

1. Complete the "Change of Concentration" form, available from the Music Undergraduate Advisor.
2. As applicable, schedule a jury, a music education interview, or, for the composition concentration an interview and submit the appropriate scores. For information about the specific concentration requirements, go to <https://sites.rutgers.edu/mgsa-music-resources/undergraduate-forms/>
3. Meet with the Music Undergraduate Advisor to review any possible adjustments in course schedule plan and graduation date.

Procedures for Adding or Switching to Music Education

For current undergraduate music students who wish to change their degree concentration to music education OR add music education to their existing degree concentration, the following procedures must be followed. The music education program faculty will only consider students who follow these procedures.

Students must "apply" to add or switch their concentration to music education no later than **April 1st**. Students must meet with the undergraduate advisor to discuss/create their new degree plan and submit the following application materials:

1. Unofficial Rutgers Transcript
2. Evidence of appropriate SAT/ACT scores or passing Praxis Core score report
3. One short letter of recommendation from a Music Department faculty member

Once these materials are submitted, students will be scheduled for a Music Education Interview on the MEAR Interview Day in May (Reading Day). Interviews will take place with at least one music education faculty member and evaluated using the same procedure as is used for the standard audition/admissions process.

While the music education faculty will only consider students who wish to add music education at one time point per year, students may enroll in the following courses during the audition/interview semester (if appropriate to their desired music education track):

1. Brass Techniques, Percussion Techniques, String Techniques, Woodwind Techniques, Music Education Technology, or Vocal Techniques for School Choirs
2. Choral Music Education Lab (200 level)
3. Any Graduate School of Education Course on the Music Education Degree Plan

Please note the following:

- If completed coursework does not satisfy requirements in the new concentration, additional semesters may be required for completion of the program (this is almost always the case when students add a second concentration).
- A student completing two concentrations must fulfill all requirements for both concentrations, unless otherwise approved. Courses which are common to both concentrations will count towards both sets of requirements.
- Students who are pursuing Music Education and another concentration must satisfy the Music Education Liberal Arts requirements to meet Teaching Certification requirements.
- **The Music Education concentration in combination with any other concentration always requires a 5th year of study.**
- Students who wish to complete the double Music Education/Jazz Studies concentration must be able to play a classical orchestral or wind/band instrument at a college ensemble-level. In light of the above, jazz piano and jazz guitar students may not be eligible for this double concentration.

Adding a Second Major Outside of Music

A Mason Gross School of the Arts student is permitted to pursue a second major in a liberal arts discipline. (Note: A Mason Gross School of the Arts student is not permitted to pursue a second major in another MGSA department.)

Students may submit a request through the MGSA mymajor portal:

https://snap.rutgers.edu/apps/mymajor_mgsa

For more information please visit:

<https://www.masongross.rutgers.edu/resources/advising/undergraduate/>

Scroll down through the Course Planning section to menu item: DECLARING SECOND MAJOR/MINOR

After completing the form, students must meet with an advisor in the new department to obtain the advisor's approval for a plan to complete the second major. The student must then submit the form to MGSA Dean Lisa Sanon-Jules for review.

If the second major is approved, Dean Lisa Sanon-Jules will inform the Registrar, who will list the second major on the student's transcript.

IMPORTANT:

- Students may not pursue both the B.M. in Music and the B.A. in Music;
- Since all of the B.M. concentrations are highly structured and credit-intensive, completion of a second major often requires additional semesters;
- Specific information about the requirements for other majors can be found at the department's website.

Completing a Minor

The Department of Music does not require B.M. students to complete a minor. It is, however, possible for a student to satisfy the requirements for a minor in another Mason Gross School of the Arts department, or in a liberal arts discipline. In most departments the minor consists of a total of 18 credits (six courses).

Students completing a minor receive a B.M. degree, with the addition of a notation on the transcript indicating the completion of a minor.

All B.M. concentrations are highly structured and credit-intensive; therefore, completion of a minor sometimes requires additional semesters.

For more information about declaring a minor, and to find the Declaration of Minor Form, go to: <https://sites.rutgers.edu/mgsa-music-resources/undergraduate-forms/>.

Transferring from MGSA to Another School at Rutgers University

A Mason Gross Schools of the Arts student is permitted to transfer from MGSA to another school at Rutgers, and may do so for a variety of reasons: a change of mind in terms of what they want to study; a concern about the challenges and level of commitment that is needed to pursue a professional career; and/or a re-thinking about career plans after end-of-the-semester evaluations of artistic progress, which may lead to Artistic Probation (or Dismissal).

Students who wish to transfer from MGSA to another school within Rutgers University must submit an application for a school-to-school transfer.

It is the responsibility of the student to adhere to application requirements and deadlines. Information about how to apply and application deadlines can be found here: <http://admissions.rutgers.edu/schooltoschool>

Transferring to MGSA from another College-Level Institution

Coursework completed at other institutions will be evaluated by the Department of Music. While some coursework may not be approved for transfer, generally liberal arts credits earned elsewhere are approved for transfer if the course in question is recognized as appropriate for University credit and if the grade is a C or higher. (See [Specific Requirements in English and Mathematics](#))

To receive credit for academic courses taken at other accredited institutions in transfer or while matriculated at MGSA/Rutgers, such courses must be passed with a grade of C or better.

No credit is given for courses passed by examination at other institutions.

Online music courses are evaluated by the MGSA Department of Music.

Transfer credits and grades for courses taken outside Rutgers University are not included in the cumulative grade-point average.

The grades and credits for approved courses taken at other divisions of Rutgers university are included in the cumulative grade-point average.

Students applying for transfer credit must submit a course syllabus or description from the institution(s) attended, in addition to an official transcript from the institution.

Students may not transfer credit earned at other institutions during a fall or spring semester in which they are currently enrolled at Rutgers.

MGSA sets the following limits on the maximum number of degree credits transferable into the school:

- No more than 60 credits from two-year institutions;
- No more than 90 credits from four-year institutions;
- No more than 12 of the last 42 credits earned for the degree may be transfer credits; and
- A maximum of 90 credits may be transferred from any combination of two- and four-year institutions.

MGSA does not award credit for subject tests taken through the College Level Examination Program (CLEP) or Massive Open Online Courses (MOOCs), including those offered through Coursera, even when those courses are offered by units of Rutgers University.

Notes about Transferring Music Courses

- Placement in the level of applied music lessons is based on the MGSA audition, regardless of the number of semesters of lessons taken elsewhere (and/or the number of credits transferred).
- Transfer credit for, and placement in, music theory, aural skills, and music history courses is based on a review of the grade earned and the syllabi of the relevant courses, as well as on the student earning the required minimum grade in the Department of Music's placement tests. The department determines if music transfer course(s) are equivalent to the MGSA Department of Music course(s) or not. In some cases, a course may be approved for elective credit, but not for a specific Department of Music course.
- A student who has completed music history, music theory, or aural skills courses at other institutions and wishes to "place out" of the equivalent MGSA course must take the final exam of the MGSA course. Course exemptions will be determined based on the test evaluation by the appropriate music faculty.
- In a given semester, a student who wishes to take an applied lesson must also register for and participate in a large ensemble, regardless of the number of ensemble credits or courses that have been approved in transfer.
- Students must sequentially enroll in and complete required applied major lessons and large ensembles in every semester in which he/she is required to do so. Unless there is a documented and departmental approved reason for not enrolling, failing to complete this requirement may result in Artistic Probation.

To graduate, a student must reach the level of performance required by the Department of Music, regardless of previous study; also, a student must complete the full Department of Music sequence in music theory, aural skills, music history, and applied major lessons, even if some credits in these areas have been approved for elective credit.

Course Load

Full-Time and Part-Time Status

All programs in the Mason Gross School of the Arts are full-time programs. Students who are registered for 12 or more credits in a semester are considered full-time. Students who are registered for fewer than 12 credits in a semester are considered part-time.

A MGSA student is permitted to attend on a part-time basis only under extenuating circumstances and after a review by Dean Lisa Sanon-Jules.

A MGSA student in their final semester who requires less than 12 credits to complete their degree may request to be permitted to enroll as a part-time student to Dean Lisa Sanon-Jules.

Full- and part-time status is considered by the university for all statistical and billing purposes. All registered credits are counted for statistical and billing purposes. Full-time status is required for most financial aid awards; part-time status will likely result in an adjustment or cancellation of financial aid awards and/or scholarship.

Credit and Semester Limits for Completing Graduation Requirements

Full-time students carry a minimum of 12 credits per semester. In order to graduate within the standard four-year/eight semesters period, most Bachelor of Music concentrations require registration in more than 12 credits in one or more semesters.

Approval for registering for more than 20 credits must be obtained from Dean Lisa Sanon-Jules after the first day of classes during the add/drop period.

Students may not register for more than 24 credits in any semester.

MGSA students are generally not permitted to complete more than 180 credits in their MGSA program.

A maximum of 11 semesters of full-time enrollment is permitted for completion of the Bachelor of Music degree requirements. If the predicted graduation date exceeds 11 semesters, a student may be placed on academic probation.

Class Absence Policy

General Information

Rutgers students are expected to attend all scheduled class meetings and to adhere to the attendance guidelines indicated in each course syllabus. University policy excuses absences due to religious observance or participation in Rutgers-approved activities and, with the

appropriate documentation, permits students to make up work missed for these circumstances.

In all cases regarding absence, it is the student's responsibility to make up any missed work and to communicate with their instructors directly to make these arrangements.

Students should also note that there is a limit to how many class meetings a student can miss and still be able to pass the course. This limit will be determined by the course instructor.

If a student has exceeded the allowed amount of absences and the instructor believes they cannot catch up, the student may be advised to either withdraw from the course or accept a temporary grade to make up the work at a later date.

Please contact advisement@mgsa.rutgers.edu for any questions regarding absence policies.

Short Periods of Absence (less than 3 consecutive meetings)

For short periods of absence from a class, lab, or exam for any reason, students should inform their instructors using the Self-Reporting Absence system which can be found here:

<https://sims.rutgers.edu/ssra/userInfo.htm>

It is University policy that instructors determine how to handle absence from classes, labs, or exams. Reporting absences does not "excuse" the student's absence. It only serves to notify instructors, a courtesy that provides an opportunity for students to contact their instructor directly about missed work.

In addition to reporting absences online, students should contact their instructors directly. The Dean's office will not routinely issue notices to instructors for short periods of absence.

Longer Periods of Absence (more than 3 consecutive meetings)

If students anticipate missing more than one week of classes for serious illness, confidential, or sensitive personal reasons, MGSA students should notify their instructors and consult Dean Lisa Sanon-Jules, who will help to verify the extended absences from classes and communicate their validity to the student's instructors.

Temporary Condition or Injury

Temporary conditions/injuries are conditions/injuries that do not last long (typically 8 weeks or less), are not chronic, and have little or no outstanding or lasting effects; temporary conditions or injuries lasting six months or less are not considered permanent disabilities and generally do not qualify as a disability under federal or state laws. The University does recognize that temporary conditions and injuries can be problematic and may adversely affect a student's ability to fully participate in class. The website below is designed to inform students with these conditions of strategies and resources which may be beneficial.

<https://temporaryconditions.rutgers.edu/>

Withdrawal

Students may withdraw from a course during the registration and add/drop period with no consequence. Students who withdraw from a course beyond the add/drop period will receive a "W" for that course on their transcript, which doesn't affect their GPA.

Leave of Absence

Students who wish to withdraw from all of their courses and/or take a leave of absence must contact Dean Lisa Sanon-Jules and submit the appropriate form, which can be found here: <https://ifill01.rbhs.rutgers.edu/iFiller/iFiller.jsp?fref=f2c804ba-8e7a-4ecc-a578-7fcace2b4a93>

Academic & Artistic Policies

University Student Conduct Related Policies

Policies regarding student conduct, including academic integrity, can be found here: <http://studentconduct.rutgers.edu/?s=academic+integrity+policy>

Music Undergraduate Student Professional Conduct

Music students representing Rutgers University, Mason Gross School of the Arts, and the Department of Music whether as performers, composers, researchers, student teachers, or when completing internships or field placements are expected to conduct themselves professionally, responsibly, respectfully, diligently, courteously, and with competence, skill, and maturity and to follow all policies, standards of behavior and dress of the hosting institution.

Department of Music Artistic Probation and Dismissal

The artistic progress of a student who is enrolled in the Bachelor of Music program is measured by the following criteria:

- The level of achievement in the student's performance requirements: Applied Major Lesson, end-of-semester jury, annual composition portfolio review, and ensemble;
- The level of achievement in the student's core music courses: Fundamentals of Aural Skills, Aural Skills, Music Theory, and *Music History I & II* (700:301, 700:302);
- General progress towards the completion of the undergraduate degree in terms of grades in music courses, attendance, attitude, and effort.

The conditions of probation may include repeating Fundamentals of Aural Skills, Aural Skills, Music Theory, or *Music History I & II* (700:301, 700:302) and earning the stipulated minimum grade of B or higher in Fundamentals of Music or C or higher in the other repeated core course(s).

A student who does not meet the conditions of their probation is subject to dismissal. A student who displays a lack of satisfactory artistic progress is subject to probation or dismissal.

A student who violates the University's Student Code of Conduct or fails to uphold the professional standards of Mason Gross School of the Arts, as stated in the Undergraduate Catalog, is subject to probation or dismissal.

Artistic dismissal is subject to review by the Dean of the school.

Specific Criteria for Artistic Probation

A student may be placed on artistic probation for failure to make satisfactory progress in their program of study, as follows:

- A grade of C+ or lower in the performance lesson in any semester;
- Grades of C+ or lower from any two faculty members hearing the jury or reviewing an annual composition portfolio in any semester;
- A grade of C+ or lower in ensemble in any semester;
- A grade of D or F in Fundamentals of Aural Skills, Aural Skills, Music Theory, or Music History in any semester;
- An unsatisfactory result of the Music Education Advisory Review;
- Failure to sequentially enroll in and complete required Applied Major Lessons in a semester in which he/she is required to do so, unless there is a documented and departmental approved reason for not enrolling or for failing to complete the requirement.

Specific Criteria for Artistic Dismissal

A student may be dismissed from the B.M. program for any of the following reasons:

- A grade of D or F in the performance lesson in any semester, or grades of C+ or lower in any two semesters.
- A grade of D or F from any two faculty members hearing the jury or reviewing an annual composition portfolio in any one semester, or grades of C+ or lower in any two semesters.
- A grade of F in ensemble in any semester; or grades of C+ or lower in any two consecutive semesters
- A grade of F in Fundamentals of Aural Skills, Aural Skills, Music Theory, or Music History (301 or 302) in any semester.
- A grade of D in any two semesters in Fundamentals of Aural Skills, Aural Skills, Music Theory, or Music History (301 or 302).
- A second unsatisfactory result of the Music Education Advisory Review.
- Failure to sequentially enroll in and complete required Applied Major Lessons in any two semesters in which the student is required to do so, unless there is a documented and departmental approved reason for not enrolling or for failing to complete the requirement.
- Failure to meet the conditions of the probationary semester.

Mason Gross School of the Arts Academic Probation and Dismissal

Policies concerning academic performance are established for all students in MGSA and can be found in the MGSA section of the Rutgers Undergraduate Catalog.

http://catalogs.rutgers.edu/generated/nb-ug_current/pg913.html

The academic progress of each MGSA student is monitored each semester by the MGSA Office of the Dean.

Performance Study and Guidelines

[Applied Major Lessons](#) | [How to Register for Applied Major Lessons](#) | [Off-Campus and Summer Lessons](#) | [Changing the Assigned Major Lesson Teacher](#) | [Large Ensemble Requirements](#) | [Auditions for Large Ensembles](#) | [Large Ensemble Descriptions](#) | [Chamber Music Ensembles](#) | [Chamber Music and Small Ensemble Descriptions](#) | [Music Assembly](#) | [The Piano Proficiency Exam](#)

Applied Major Lessons

Listed below are the Applied Major Lesson requirements for each Bachelor of Music concentration:

- Jazz Performance Studies: 8 semesters | 2 credits/semester
- Instrumental Performance: 8 semesters | 3 credits/semester
- Vocal Performance 4 semesters | 3 credits/semester & 4 semesters | 2 credits/semester
- Music Education: 6 semesters | 2 credits/semester & 1 semester | 1 credit/semester
- Composition: 8 semesters | 2 credits/semester composition lessons
4 semesters | 1 credit/semester of secondary lessons on the major instrument

All Bachelor of Music students receive a total of 12 weekly 60-minute lessons per semester. To receive credit, the student must adhere to the lesson attendance policy in the course syllabus.

If a student exceeds 3 absences, excused or unexcused, the instructor may consider the semester's work incomplete and submit a temporary grade. How the grade itself is affected by the number of excused and unexcused absences in a semester is determined by each individual instructor.

If an instructor is not available for 12 lessons, the student should inform Dr. Amanda Eubanks Winkler, Director, MGSA Department of Music, ale89@mgsa.rutgers.edu.

Please note:

- Students who are taking a private lesson in voice or any instrument must also be enrolled in one of the large ensembles listed at [Large Ensembles Requirement](#).
- Neither the course called *Chamber Music* or any of the small ensembles that count as chamber music satisfies the Large Ensemble requirement.

How to Register for Applied Major Lessons

The specific courses for applied major lessons are determined by the semester (Fall or Spring) and by the lesson level (which corresponds to the student's year in the program: 100-level for first year students, 200-level for sophomores, 300-level for juniors, and 400-level for seniors):

- Fall: 07:701:175:xx, 275:xx, 375:xx, 475:xx
- Spring: 07:701:176:xx, 276:xx, 376:xx, 476:xx

Specific sections for lessons are assigned to each individual lesson teacher.

Credit for applied major lessons is determined by concentration as follows:

- Jazz Performance Studies, Composition, and Music Education Majors: 2 credits*
- Performance Majors: 3 credits
- Vocal Performance majors: 4 semesters/3 credits and 4 semesters/2 credits

*Music Education Major lessons are 1 credit in the 7th semester.

**IT IS THE STUDENT'S RESPONSIBILITY
TO REGISTER FOR THE CORRECT LEVEL, THE CORRECT SECTION,
AND THE CORRECT NUMBER OF CREDITS IN EACH SEMESTER.**

Off-Campus and Summer Lessons

Students who are enrolled in Mason Gross School of the Arts may not study simultaneously with a teacher outside the University. Students found to be doing so may be dismissed from the program or lose scholarship aid.

Students who wish to study with a teacher outside of the University when school is not in session must consult with their applied lesson teacher prior to doing so. If the applied major teacher is not able to provide the extra lessons sought by the student, the student may have recommendations about an appropriate outside teacher.

Changing the Assigned Applied Major Lesson Teacher

If a problem develops between a student and their applied lesson teacher, a solution should first be sought by discussing the problem directly with the teacher. If no resolution is found, the student should approach the following individuals for help, in this order: the Area Head, the Associate Director, the Director, and then the Dean of Advising & Student Success, until the problem is resolved.

**Under no circumstances should the student approach
a possible new teacher before approval
by the Director of the Department of Music.**

Large Ensemble Requirements

All Bachelor of Music students are required to be registered for and participate in a large ensemble in every semester in which they are taking private lessons.

Note: This requirement remains in place even if the required number of semesters of large ensemble has already been completed.

The department determines to which ensemble the student is assigned in each semester; the assignment will be based on an audition. It is the student's responsibility to schedule their other required courses so that they can participate in the large ensemble to which the student has been assigned.

The B.M. large ensemble requirements (1 credit each) are as follows:

- Music Education Concentration: 7 semesters
- Jazz Performance Studies Concentration: 8 semesters
- Performance Concentration: 8 semesters
- Composition Concentration: 6 semesters

Placements in instrumental ensembles are determined by the Director of Wind Bands, Director of Orchestras, and Area Heads. Placements in choral ensembles are determined by the Director of Choral Studies.

The ensembles listed below are the only large ensembles that fulfill the large ensemble requirement outlined above:

Instrumental Majors: (Performance, Composition, and Music Education)

Orchestra (strings)
Orchestra/Wind Ensemble
(woodwinds, brass, and percussion)
Symphonic Winds
Symphony Band
Sinfonia (strings only)

Voice Majors: (Performance, Composition, and Music Education)

Kirkpatrick Choir
Voorhees Choir

Jazz Performance Studies Majors:

Jazz Ensemble I
Jazz EnsembleII*

The complete list of ensembles can be found here:

<http://www.masongross.rutgers.edu/music/ensembles>

IMPORTANT: All Jazz Performance Studies Students must be registered for and participate in Jazz Ensemble I or Jazz Ensemble II, unless placed in an alternate Large Jazz Ensemble by the Jazz Area Head.

In any given semester, a student may participate in one of the following large ensembles in addition to the large ensemble to which they have been assigned.

Instrumental Ensembles:

Sinfonia
(woodwinds, brass, and
percussion only)
Concert Band
Marching Band**

Vocal Ensembles:

Glee Club
Voorhees Choir
University Choir

Note: All ensemble participation is through audition.

Note: Keyboard and guitar majors usually participate in a choir to fulfill their large ensemble requirement. Keyboard majors in performance are required to take a minimum of two semesters of *Art of Accompanying* (07:701:351-352) and two semesters of *Studio Accompaniment* (07:701:451-452). Once a minimum of four semesters of Large Ensemble has been fulfilled, these four semesters of accompaniment courses may be counted towards either the large ensemble requirement (see [Large Ensembles Requirements](#)) or the chamber music requirement (see [Chamber Music Ensembles](#)).

For more information about Large Ensembles, see the course syllabus for each specific ensemble.

Auditions for Large Ensembles

Admission to a Large Ensemble is by audition only. Large Ensemble audition requirements may be found here: <https://sites.rutgers.edu/mgsa-music-ensemble-auditions/>

Placement opportunities for keyboard majors in instrumental large ensembles are extremely limited; therefore, while pianists may audition for any large ensemble, they MUST audition for choir. Specific choir audition times are posted each semester.

It is recommended that Music Education instrumental majors participate in Marching Band for at least two years.

Large Ensemble Descriptions

Orchestral

Rutgers Symphony Orchestra – One of the nation’s leading conservatory orchestras, the Rutgers Symphony Orchestra features some of the finest graduate and undergraduate musicians enrolled at the school. Presenting an annual concert series of five symphonic programs and a main-stage opera, the RSO aims to prepare students for professional careers as orchestral musicians through engagement with the major symphonic repertoire.

Rutgers Sinfonia – The Rutgers Sinfonia, founded in 1995 as Rutgers Philharmonia, draws its membership primarily from the Rutgers undergraduate student body, supplemented by talented players from the larger Rutgers community, including students at area high schools who participate in the Young Artist Program of the Rutgers Community Arts. The Sinfonia performs once each semester, concentrating on the central works of the orchestral repertory.

Wind Bands

Rutgers Wind Ensemble – The Rutgers Wind Ensemble, founded during the early 1960s, performs masterworks of the wind repertoire and new works, including pieces composed expressly for the group. The Wind Ensemble performs four concerts each year, emphasizing the study of performance techniques through the presentation of a variety of major works.

Rutgers Symphonic Winds – Symphonic Winds is the newest addition to the Rutgers Band offerings. The ensemble performs both standard and contemporary literature from the wind band repertoire. The ensemble is comprised of both music and non-music majors and has performed with several guest artists.

Rutgers Symphony Band - Rutgers Symphony Band performs both standard and contemporary literature from the wind-band repertoire while placing emphasis on the development of technical and musical skills. The group is comprised of music and non-music majors and presents at least two concerts each semester.

Rutgers Concert Band – Rutgers Concert Band is open to non-music majors, rehearses once a week in the spring semester only, and presents at least one concert during the semester. The concert band performs both standard and contemporary literature from the wind-band repertoire.

Rutgers Marching Band – The Rutgers University Marching Band, “The Pride of New Jersey,” is the ultimate unity of music and motion. Founded in 1915 as a military drill band, the band has grown to become a source of pride for the University, and for the State of New Jersey. For over 100 years the band has thrilled thousands of fans with exciting performances. The Marching Scarlet Knights tradition of excellence continues as the band takes the field for all home football games.

Choral

Kirkpatrick Choir – With approximately 50 members, Kirkpatrick Choir is the most advanced choir at the Mason Gross School of the Arts at Rutgers University. Its mission is to educate professional musicians through performance. The Rutgers Kirkpatrick Choir performs a significant repertory of major choral orchestral masterworks, Baroque music accompanied by period instruments, and important works of the 20th and 21st century.

Rutgers University Choir – The Rutgers University Choir is a large mixed ensemble comprised of mostly non-music majors. The Rutgers University Choir performs standard choral repertory in two concerts a year.

Voorhees Choir – The Voorhees Choir maintains a membership of 65 students, representing soprano and alto voices of the University. The choir presents two major concerts each year and serves as the official college choir at Douglass Residential College events, such as the Yule Log, Sacred Path, and commencement ceremonies.

Glee Club – The Rutgers University Glee Club is one of the oldest and most distinguished tenor-bass choirs in the United States. Tracing its roots back to 1872, the Rutgers Glee Club has been among the nation's premier collegiate choirs for 140 years.

Jazz

Rutgers Jazz Ensembles I and II – The primary large jazz ensembles of MGSA perform two concerts each semester.

Alternate Themed Ensembles – Semi-large ensembles of about 7-12 members that focus on themes such as the Jazz Afro Caribbean Ensemble, and the Mingus Dynasty Ensemble.

Chamber Jazz Ensembles – Smaller jazz ensembles of about 4-6 members that emphasize small-group playing skills in a variety of contexts.

Chamber Music Ensembles

All Bachelor of Music students are required to participate in Chamber Music Ensembles as follows:

Concentration:

Performance:	4 semesters**
Music Education:	1 semester
Jazz Studies:	4 semesters
Composition:	2 semesters of Chamber Music & 2 semesters of Rutgers Undergraduate New Music Ensemble (RUNME)

The chamber music requirement may be satisfied by the course called *Chamber Music* (07:701:355, 356, 455, 456) or by any of the following small ensembles:

- Rutgers University String Ensemble (RUSE)
- Rutgers Baroque Players
- Rutgers Percussion Ensemble
- Afro-Cuban Ensemble (for one semester only)
- Art of Accompaniment
- Opera Workshop (Voice Majors)
- Rutgers New Music Workshop
- Helix (primarily for grad students)

Students participating in a chamber group must be registered for one of the courses listed above and must adhere to the following requirements:

- Receive 10 hours of coaching from a faculty member throughout the semester, with at least 3 hours of coaching by the midpoint of the semester. As mentioned above, the first coaching must take place within two weeks of the announcement of the chamber group roster.
- Rehearse at least once per week (in addition to coachings) through the term.
- Regularly maintaining and updating an online log of coachings and rehearsals.
- Perform at least once during the semester.

For more information about *Chamber Music*, see the course syllabus.

Performance majors in voice may use *Diction for Singers* (07:701:201-202) for two of the required semesters of chamber music.

**Performance majors may use only 1 semester of Rutgers New Music Workshop to satisfy the chamber music requirement.

Chamber Music and Small Ensemble Descriptions

Rutgers Baroque Players – Mason Gross School of the Arts' early-music ensemble which performs on period instruments using historically-informed performance practices. The ensemble regularly works with leading professionals in the field of historical performance from the New York area.

Rutgers University String Ensemble (RUSE): A string ensemble that models the style of the Orpheus Chamber Orchestra. Students study and perform chamber orchestra repertoire without a conductor and are coached by Rutgers string faculty throughout the semester.

Rutgers Percussion Ensemble – The Rutgers Percussion Ensemble focuses on developing chamber-music sensitivity in the performance of a wide spectrum of percussion music, including recent avant-garde compositions, standard repertory, popular favorites, and Brazilian and African drumming.

Afro-Cuban Ensemble – The Afro-Cuban Ensemble is a percussion-driven group that explores folkloric African music and styles from the Cuban drumming tradition.

Opera Workshop – The Opera Institute at Rutgers prepares students for the world of professional opera. Each year the school presents one or two full productions and staged scenes. Past productions include *The Marriage of Figaro*, *Falstaff*, *Dialogues of the Carmelites*, and *Fidelio*. The Opera Workshop performs fully staged scenes programs. The Opera Institute at Rutgers hosts outreach programs and master classes with renowned artists.

Rutgers New Music Workshop: The Rutgers New Music Workshop, organizes, rehearses, and promotes the end-of-term undergraduate composers concert. The ensemble provides an opportunity for undergraduate composition majors to learn and work on various skills related to their original compositions, and for undergraduate performers to perform contemporary music and student compositions. Each composer is responsible for recruiting his/her own performers as needed for each composition.

Helix – Helix, an ensemble primarily for graduate students, was founded in 1990 and is devoted to the presentation of classical music from the 20th and 21st centuries, with an emphasis on music composed since 1950. The instrumentation of the group is typically flute (doubling piccolo and alto flute), clarinet (doubling bass clarinet), violin, cello, piano, and percussion. The group has performed at New York City's Lincoln Center and (le) Poisson Rouge, the Noyes Museum in New Jersey, and at various colleges on the East Coast.

Interactive Music Ensemble- Rutgers Interactive Music Ensemble (RIME) is a performance ensemble that incorporates technology, including laptops, controllers, sensors, and robots, with acoustic instruments. The ensemble will perform contemporary literature for laptop ensemble, newly composed music for the ensemble by the director and MGSA composition students, as well as music for open instrumentation and arrangements of existing music. Students will develop proficiency using performance-oriented music software and hardware and learn about practical elements of performing with technology. Students will be encouraged to use their own instruments, laptops, and other equipment.

Music Assembly

All students in the Bachelor of Music program must complete all Music Assembly requirements and enroll in Music Assembly in every semester of registration in Applied Major Lessons.

To earn a satisfactory grade in Music Assembly, a student must attend the required number of Music Assembly meetings and the required number of department-sponsored recitals or concerts, as outlined in the course syllabus. It is the responsibility of the student to obtain and be aware of the requirements outlined in the course syllabus each semester.

A grade of Unsatisfactory is assigned if the requirements have not been satisfied and must be made-up in the semester following the "U" grade. Make up requirement guidelines can be found in the course syllabus.

A student who has unresolved unsatisfactory grades in Music Assembly will not be permitted to student-teach or to schedule a senior recital until the unsatisfactory grade(s) have been successfully resolved.

A student who has unresolved unsatisfactory grades in Music Assembly will not be cleared to graduate until the "U" grade(s) is resolved. Details regarding these matters are included in the course syllabus.

Note: For registration purposes Music Assembly is a one-credit course, but the course is graded "Satisfactory" or "Unsatisfactory," and the credits do not count towards the total required for graduation.

If you have any questions about Music Assembly, contact Dr. Bruk at bruk@mgsa.rutgers.edu.

The Piano Proficiency Exam

All Bachelor of Music and Bachelor of Arts students (with the exception of classical piano majors) must pass the Piano Proficiency in order to graduate. Bachelor of Music students must take the Piano Proficiency Exam by the end of the 2nd year. A piano major that transfers from the B.M. to the B.A. program may be required to pass one or more sections of the Proficiency Examination at the discretion of the Classroom Piano Coordinator.

Four semesters of *Classroom Piano* (701:159, 160, 259, and 260) are offered for students who are beginning piano study, and the successful completion of these four semesters should prepare each student to pass the proficiency examination.

Procedures

1. The Piano Proficiency Examination is given as the final exam in *Classroom Piano IV* (701:260) each Spring semester. For students who are not enrolled in Classroom Piano, the exam is also given during the last week of classes in each semester.
2. It is the responsibility of the student to schedule the exam with the Coordinator of Classroom Piano.
3. All B.M students must complete the Piano Proficiency Examination no later than the spring semester of the second year. Students must re-take all sections of the exam that they have not passed in the following semester.
4. Music Education majors must successfully complete the examination before admission to the Music Education Professional Sequence.
5. It is highly recommended that students enroll in Classroom Piano IV during the semester in which the Proficiency Examination will be taken.

Note: Additional information about Piano Proficiency Exam Requirements may be obtained in the front office of the Marryott Music Building or Prof. Rachel Choo at yc620@mgsa.rutgers.edu.

Jury Requirements

[Jury General Guidelines](#) | [Jury Grades](#) |
[General Jury Requirements](#) | [Jury Requirements by Area](#)

All Bachelor of Music Students have applied major lesson, large ensemble, and chamber ensemble or chamber jazz ensemble requirements. In addition, all Bachelor of Music Students have a senior recital requirement. For the specific performance requirements for a concentration see [Degree Requirements](#).

General Guidelines

- Juries are presented to the area faculty at the end of each semester prior to the semester senior recital is performed;
- Juries generally last about ten (10) minutes;
- It is the student's responsibility to be aware of the specific required repertoire and other expectations for each jury;
- Students select repertoire in consultation with their applied major lesson teacher;
- The repertoire should represent material studied during the semester leading to the jury. Students may **not** repeat repertoire that he/she has played in a previous jury;
- Performance, Music Education, and Jazz Performance Studies majors are **not** required to present a jury in the semester of his/her senior recital;
- Music Education Majors are **not** required to present a jury in the semester in which they are enrolled in Clinical Practice II (Student Teaching);
- A jury may **not** be postponed without the approval of the applied major lesson teacher;
- Failure to appear on time for a jury may result in a grade of F for that jury.

For more information about recitals see [Recital Requirements](#).

Jury Grades

Juries will be heard and graded by performance faculty in the student's area of study. Students who earn grades of C+ or lower in one semester from any two faculty members hearing the jury may be placed on [Artistic Probation](#). Students who earn grades of C+ or lower in any two semesters from any two faculty members may be dismissed from the program.

General Jury Requirements

The Bachelor of Music specific jury requirements are as follows:

- Performance and Jazz Performance Studies: 7 semesters;
- Music Education Majors: 6 semesters;
- Composition Majors: No jury required; in lieu of jury, students must complete 4 annual composition portfolio reviews.

At the end of each semester, Performance, Jazz Performance Studies, and Music Education students must complete a jury examination, which is evaluated by three or more faculty members. In lieu of the jury requirements, Composition majors must present an annual composition portfolio review to at least two (2) faculty members in the Spring semester at the end of each academic year.

In the rare case in which a student has a double concentration in composition and performance, the student must complete both a performance jury in each semester a jury is required as well as the annual composition portfolio review.

Students are **NOT** required to complete a jury in the following circumstances:

- In the semester in which they are completing a Senior Recital.
- Music Education majors in the semester in which they are registered for Clinical Practice II.
- Composition students on their secondary instruments if studying with a grad student.

Jury Requirements by Area

Voice Juries

The voice jury consists of 8 to 15 minutes of music, depending on the level of the jury. The jury must be performed by memory and must represent a variety of repertoire studied during the course of the semester and approved by the applied major lesson teacher. All repertoire presented at juries must be selected from the classical vocal genres of art song, opera, operetta, or oratorio. We encourage you to consider selecting a piece or pieces written by an underrepresented composer (composer of color, female composer, or other underrepresented group). This should also be in a classical style, including spirituals. You will not be penalized if this is not possible for your jury.

Voice performance majors are also required to perform a jury in the semester in which they are completing a Junior Recital.

Brass Juries

Brass student juries can include a major solo, accompanied by piano, and/or 3-4 major orchestral excerpts (approved by the primary applied major lesson teacher). During a student's first semester, the student must demonstrate proficiency in all major and minor scales. Students who do not demonstrate appropriate scale proficiency will be asked to repeat them in future juries.

String Juries

String players present juries consisting of ten (10) minutes of music, either from two different works or two movements from the same work. These works may be performed on future recitals. The student's applied major lesson teacher has final determination of repertoire for his/her juries.

Classical Piano Juries

Piano performance majors must present at least two (2) contrasting works that consist of at least 15 minutes total. All repertoire must be played by memory, except in cases of certain 20th/21st century repertoire (must be pre-approved by the Head of the Keyboard Area).

Music Education majors must present at least two contrasting works of total duration of at least ten (10) minutes, with at least 4 minutes of repertoire performed by memory.

Woodwind Juries

Woodwind students must present ten (10) minutes of repertoire. This repertoire can consist of a single work for solo instrument or solo with piano, or portions of multiple works. A selection of orchestral excerpts is also acceptable, as long as it is balanced with solo repertoire in other juries.

Percussion Juries

Repertoire for Percussion juries is selected by the faculty and provided to the students 5 weeks before the jury date.

Jazz Juries

Jazz majors are required to learn and memorize 10 jury selections each semester: 7 tune-list, 2 Mingus, and 1 Wildcard selections (Wildcard to be immediately playable without rehearsal. Leadsheets are to be supplied to jury accompanists).

Jazz-Education double majors are required to learn and memorize only 5 jury selections each semester: 3 tune-list, 1 Mingus, and 1 Wildcard selection (Wildcard to be immediately playable without rehearsal. Leadsheets are to be supplied to jury accompanists).

All jazz selections must be fully memorized in advance, including both melody and chords. During the jury exam, one or two selections will be chosen at random by the faculty panel to perform. Students are also tested on sight-reading and jazz theory, including scales, chordal outlines (arpeggios), and standard progressions. Repertoire, sight-reading, and jazz theory become progressively more advanced each semester. 5th and 6th-semester undergraduate students who are not piano majors are tested on Keyboard Essentials requirements during their juries, consisting of scales, cadences, chord structures, and standard forms. Jazz drummers must demonstrate Jazz Keyboard Proficiencies EACH semester which includes semester-level scales and chords and the performance of a memorized standard tun

For more detailed information regarding jury requirements, visit:
<https://sites.rutgers.edu/mgsa-jazz/resources/jury-requirements/>.

Recital Requirements

[Bachelor of Music Solo Recital Procedures](#) | [Recital Adjudicators](#) |
[Recital Programs](#) | [Recital Application Forms](#) |
[Room Reservation](#) | [Recital Scheduling](#) | [Recital Parking](#) |
[Keyboard Tuning/Special Requests](#) | [Recital Reception](#) | [Accompanist Services](#) |
[Recital Recording](#) | [Venue Keys, Set-Up, and Clean-Up](#) | [Recital Deposits and Fees](#) |
[Senior Recital](#) | [Junior Recital for Voice Performance Majors](#) |
[Senior Recital for Voice Performance Majors](#) | [Non-Degree Recital Procedures](#)

Bachelor of Music Solo Recital Procedures

Recital Adjudicators

Senior recitals for Performance, Jazz Studies, and Composition majors require two adjudicators, one of whom must be the Applied Major Lesson teacher. The first step in planning the senior recital for these majors is for the Applied Major Lesson teacher to arrange for the second adjudicator, who must be from the performance faculty and/or who has been approved by the appropriate Area Head.

Senior recitals for Music Education majors require one adjudicator—the Applied Major Lesson teacher. Music Education majors should list his/her *Additional Performance Faculty* on the online recital application form as “None (Bachelor of MusED)”. The Applied Major Lesson teacher may choose to require a second adjudicator. In that case, the student will fill out the form accordingly.

Note: The recital adjudicators must be in place before the recital application form is submitted. Students who submit adjudicator names on the recital application form without prior approval will be fined (*\$20 fine per offense*).

Recital Programs

Students must have his/her program approved by the Applied Major Lesson teacher and confirm the Applied Major Lesson teacher’s availability prior to filling out the recital application form. Programs must be uploaded in a Word file. When the recital application is approved, the Department of Music PR and Print Materials Specialist will create the recital program. Once the program is complete, the Front Office manager will send the completed program to both the student and Applied Lesson teacher along with the appropriate parking link via email.

Students will automatically receive 25 copies total of their recital programs. If more programs are needed, the student must indicate this in the recital application form.

Recital Application Forms

The recital application form is electronic and can be accessed here:

<https://airtable.com/shrGp500aNMFHihOd>

The Recital Form cannot be submitted until your Applied Lesson Professor reserves the performance space (see [Room Reservation](#)). If you submit a form and the space is not reserved, the form will be denied and the process will start over.

Once the application form is complete, the front office manager receives an email with the recital form information and contacts the adjudicators to confirm the information on the form.

The recital application is not approved until each adjudicator sends a confirmation email to the front office manager.

Recital Application Forms must be submitted 20 business days before the date of the recital. Late forms are subject to the following fees:

- Fewer than four weeks (20 business days) before the scheduled recital date: \$25 fee
- Fewer than three weeks (15 business days) before the scheduled recital date: \$50 fee
- Fewer than two weeks (10 business days) before the scheduled recital date: \$100 fee
- Less than one week (5 business days) before the scheduled recital date: Recital will be cancelled and student is still subject to the \$100 late fee.

Note: Recitals cancelled fewer than 10 business days before the scheduled recital date will be subject to the \$100 late fee. Recitals cancelled more than 10 business days will not receive a \$100 late fee.

Room Reservation

The Applied Lesson Teacher arranges the performance venue by contacting the Mason Gross School of the Arts Director of Facilities or by booking online through Artspace (artspace.rutgers.edu).

Recital Scheduling

Recitals must be completed by one week before the last day of classes.

Fall 2023 semester deadline: December 7, 2023

Spring 2023 semester deadline: April 24, 2023

Recitals may **not** be scheduled during any of the following times:

1. During the first two weeks of the fall semester;
2. During first week of the spring semester;
3. During reading days, final exam period, or when school is not in session for holiday breaks or winter, spring, or summer breaks.

Recital Parking

Approximately one week prior to the recital date, the Front Office Manager will email parking information to the student. This email will contain a link that attendees must use to register their cars for the specified designated parking lots.

Keyboard Tuning/Special Requests

One piano tuning will be provided prior to the recital. If a student requires an additional keyboard instrument (i.e. harpsichord) and/or additional tuning, the student must contact the Department of Music Keyboard Technician at least two (2) weeks before the recital. Additional tuning is only available for recitals during the weekday (Monday-Friday).

Note: There are additional fees for additional keyboard instruments/tunings.

Recital Reception

Recital reception spaces must be reserved with the MGSA Scheduling Office (scheduling@mgsa.rutgers.edu). The student is responsible for set-up and break-down of tables (stored in MMB hallway by Room 118).

All garbage and recyclables must be bagged and taken to the appropriate dumpsters in lot 73 (adjacent to the Music Annex). A custodial fee may be imposed if the space is left in an unacceptable condition. It is the student's responsibility to pick up the uncashed reception deposit check from the Department of Music front office following the date of the recital.

Accompanist Services

The student must consult with his/her Applied Lesson Teacher to confirm if his/her studio has an assigned studio accompanist, or if the student may use one of the department staff accompanists or an outside accompanist. The fee for a department staff accompanist for a full recital (approximately one hour, including intermission) is \$175.00, and a half recital (35-40 minutes, not including intermission) is \$100.00. The student must pay the accompanist directly after the recital has been completed.

For all accompanist services questions, please contact the Accompanist Coordinator.

Recital Recording

The Department of Music provides audio recording services for archival purposes only; therefore, recordings may not be of professional quality. A link of the recital recording will be emailed to the student approximately one week after the recital. Recording services are not provided for non-degree recitals.

Venue Keys, Set-Up, and Clean-Up

Keys to the recital venue must be obtained from the Department of Music front office, MMB 102, one business day before the scheduled recital date. It is the student's responsibility to distribute programs, set up and break down the stage, and run lighting. The department does not provide page turners or stage crew. Any additional equipment necessary for performance (e.g., microphones, electronics, and Smart Board use) is the responsibility of the performer.

At the conclusion of the recital, it is the student's responsibility to ensure the room is in proper order, all lights and A/V equipment are powered off, and all the doors and windows are locked

and secured. The key(s) for the recital venue must be returned by the student to the Department of Music front office (MMB 102) immediately, or, if after business hours, or on a weekend, placed in the key drop-box outside MMB 110.

Recital Deposits and Fees

Each individual fee (see below) should be paid by a separate check, payable to "*Rutgers, The State University of New Jersey*," and must include the recital date in the bottom memo. All checks must be submitted to the Department of Music Front Office Manager (MMB 102). All fees are due upon submitting the completed Recital Program Application.

Additional Keyboards/Additional Tuning (If applicable)	\$50
Nicholas Music Center Stage (If applicable)	
Monday – Friday, after 4pm	\$110
Weekend	\$210

Senior Recital

- The senior recital for all Composition, Jazz Performance Studies and Instrumental Performance Majors should consist of at least 50-60 minutes of repertoire that reflects proficiency in a variety of styles;
- Composition majors, in addition to the senior recital, are required to present an Annual Composition Portfolio Review. The Annual Composition Portfolio Review can include compositions that were performed on the student's senior recital.
- The senior recital for all Music Education Majors should consist of at least 30 minutes of repertoire that reflects proficiency in a variety of styles. The recital may be shared with another student preparing a Music Education senior recital, in which case the two students would each perform at least 30 minutes of music and may opt to perform one chamber work together.

Jazz Senior Recitals

All undergraduate jazz major senior recitals must take place in the spring semester of the fourth year of study. An exception may be made for Jazz-Education majors who may need to complete the senior recital during the final fall semester.

The jazz senior recital will not be approved in any semester the student is not eligible for, and not fully registered for, Applied Major Lessons, Jazz students may not hold a senior recital without the consent and presence of the current Applied Major lesson instructor.

Rutgers teaching faculty may not participate in a jazz student's senior recital in any capacity.

Jazz senior recitals are scheduled in advance by jazz program directors on behalf of jazz majors. The recitals are scheduled on specific days and in specific rooms and are grouped together in succession. Students are given abundant advanced notice in the Fall semester prior to the assigned recital date and time, in order to prepare as needed.

Recital adjudicators, room assignments, and recital scheduling are all pre-determined each year by the jazz program on behalf of jazz majors. Jazz students are not permitted to choose custom adjudicators, performance spaces, or custom dates/times for their recitals.

Junior Recital for Voice Performance Majors

- Voice Performance majors are required to perform a Junior Recital during the sixth semester of vocal study;
- The content and length of the program is flexible, usually at least 30 minutes in length but not more than a maximum of 45 minutes of music;
- The recital may be shared with another singer or singers or with one or more instrumentalists, in which case the length of the entire program should not exceed 75 minutes;
- At least 6 pieces on the recital should be new. These 6 pieces **cannot** be used for the Senior Recital;
- The Junior Recital will **not** be evaluated by a committee of voice faculty members;
- Since the Junior Recital is not evaluated, students must perform a Junior Hearing at the sixth semester jury;
- The Applied Lesson Teacher must be present for the recital.

Note: When completing the electronic recital application form, the Vocal Junior Recital should be filed as a "Non-Degree Recital." Please see [Non-Degree Recital Procedures](#) for more information. Recording services, printed programs, and recital parking are **not** provided for the Junior Vocal Recital. To request any of these services, email the Front Office Manager.

Senior Recital for Voice Performance Majors

- The Senior Recital is usually presented during the final semester of voice study;
- The program must include a minimum of 45 minutes, no more than a maximum of 55 minutes of music, and no more than 75 minutes with pauses and intermission;
- The repertoire of the Senior recital should be completely new, with the exception of repertoire presented in the last progress jury of the semester before the recital. Repertoire previously presented in all other juries or the Junior recital is not allowed;
- Although the Senior Recital may include an opera and/or oratorio aria, the recital milieu is focused primarily on art song repertoire. We encourage you to consider selecting a piece or pieces written by an underrepresented composer (composer of color, female composer, or other underrepresented group). This should be in a classical style, including spirituals.
- The recital program should represent a variety of styles in at least 3 languages.
- Any languages that are part of the singer's culture are welcome;
- Due to time limitations, verbal introductions, personal anecdotes or acknowledgements, and oral translations are not allowed;

- Any encores must be approved in advance by the Applied Lesson teacher;
- In the semester that the Senior recital is successfully given the student is exempt from performing a jury;

Note: Although program notes are not required, written texts and translations must be provided at the student's expense.

Non-Degree Recital Procedures

Students completing a non-degree recital must submit the recital application form, however, all non-degree recitals are automatically approved as long as they are properly scheduled through Artspace or with the Director of Facilities. Although the completed recital form is required, the recital is not a graduation requirement, with the exception of the Junior Recital for Voice Performance Majors. (See [Room Reservation](#))

See [Recital Application Forms](#) to complete the recital application form. When submitting the recital as a non-degree recital, students must submit their applied major lesson teacher's name as both the "Primary Applied Lesson Teacher" and the "Additional Performance Faculty."

Note: Recording services, printed programs, and recital parking are **not** provided for Non-Degree Recitals, including the Junior Vocal Recital. To request any of these services, email the Front Office Manager.

Music Education Policies and Guidelines

[Music Ed Advisory Review](#) | [Academic Standing](#) | [Artistic Standing](#) |
[Music Ed Performance & Recital Requirements](#) | [Teaching Experiences](#) |
[New Jersey Teacher Certification](#)

In addition to enrollment in the Mason Gross School of the Arts, students in the Music Education program must also be affiliated with the Graduate School of Education (GSE), which is the Rutgers office that recommends students for New Jersey teacher certification.

The Music Education program is different from the other education programs at Rutgers. Many of the usual policies of the Office of Academic Services (OAS) at the GSE do not apply to music students. Questions about any music education policy or procedure should be addressed with the Music Education faculty rather than with the OAS.

Music Education Advisory Review (MEAR)

The progress of each student in the Music Education program will be evaluated during the second semester of the sophomore year. The review usually takes place near the end of the semester, often during the final exam period.

Each student is evaluated in terms of commitment to the profession, professionalism, communication abilities, and teaching aptitude. The following measures are used: music faculty recommendations, the student's transcript, student essay, SAT or Praxis Core Academic Skills for Educators scores, grades achieved in *Foundations of Music Education* (07:700:210), successful completion of the Piano Proficiency Exam and the evaluation report from the sophomore field experience. In addition, each student is interviewed by the Music Education faculty. Students must have a G.P.A. of 3.00 or higher. The MEAR will result in one of the following actions:

- Acceptance into the Music Education Professional Sequence (MEPS);
- Provisional acceptance into the upper division of the program, with a new evaluation to be completed at the end of the following semester;
- Dismissal from the program.

Dismissal from the program as a result of the MEAR is considered an Artistic Dismissal and is subject to review by the Dean of the school. See [Academic & Artistic Policies](#).

Academic Standing

Music Education Majors must have a cumulative grade point average of **3.00** or higher in order to apply for and complete Clinical Practice I and II (student teaching). This requirement is established by state law and is not flexible. In addition, students must have a cumulative G.P.A. of at least 3.00 at the time of the Music Education Advisory Review (see above) in order to continue in the program without probation.

Artistic Standing

All students at the Mason Gross School of the Arts are held to the highest artistic standards of musical performance. For Music Education majors, the goal is to master performance craft first, then learn the necessary pedagogy to deliver that information to the next generation of students. Evaluation of each student's artistic progress is separate from the evaluation of academic progress. Students must successfully complete all jury and recital requirements and must achieve grades of B or higher in his/her lessons in order to remain in good standing; see [Academic & Artistic Policies](#).

Music Education Performance & Recital Requirements

Although Music Education students are expected to perform regularly, the only formal requirement is that each student who enrolled in the B.M. Program Fall 2013 and thereafter, must present a 30-minute senior recital. The performance requirements for the recital must be in direct consultation with the student's applied lesson teacher.

Teaching Experiences

As part of the certification process, students are required to complete a series of observation/teaching experiences in K-12 schools. Three of these experiences occur prior to Clinical Practice I and II (student teaching). Students are usually not assigned to the same school for more than one experience. Students are not permitted to complete Clinical Practice I or II in the school system they attended.

Clinical Experience (K-12 Practicum Placements)

The clinical experience requirements are usually completed in correlation with the required courses in Music Education. The experiences include both observation of teaching and some actual teaching, to be completed in addition to the course meeting time. Policies on grading are provided prior to each experience in the relevant course. The required courses and corresponding experiences are as follows:

- Second year: *Foundations of Music Education* (07:700:210) - 18 hours, usually a rotation of experiences for exposure to K-12 music teaching.
- Third year: *Materials & Methods in Elementary School Music* (07:700:381) - 18 hours at the elementary level.

- Third year: *Materials & Methods in Secondary Choral Music* (07:700:382) or *Materials & Methods in Instrumental Music Education* (07:700:384) - 17 hours at the middle school and/or high school level.

Clinical Practice I and II (Student Teaching)

Clinical Practice I and II are the primary activities of the last two semesters of the music education program of study. During the first semester, students work full-time two days per week in the assigned school(s). In the second semester, students work full-time in the assigned schools during the entire semester, including during Rutgers Final Exam Period. In the second semester, students are required to resume work when the school district resumes classes NOT when Rutgers' semester begins. An orientation session is held prior to the beginning of the school year.

Because music teachers receive certification to teach K-12, student teachers at Rutgers are required to complete Clinical Practice I and II in a variety of different situations and levels of instruction. Typically, student teachers in music are assigned to two different grade levels and/or musical content areas in the fall and spring semester resulting in at least two different cooperating teachers.

Students must apply for Student Teaching during the year prior to the experience. The application is usually made in the first semester of the junior year, in early December. The procedure is as follows:

1. Verification of grade point average before student teaching of 3.0;
2. Verification of course requirements and implementation of "action plan" to fulfill remaining requirements;
3. Verification of passing all sections of the piano proficiency exam;
4. Clearing of all "U" grades in Music Assembly;
5. Verification of recital requirement;
6. Obtaining and completing the application from the Director of Clinical Experience and Practice;
7. Attending a scheduled interview (usually in January/February) with an assigned music education faculty member; and
8. Director of Clinical Experience and Practice attains and verifies placement(s).

Note:

- All other degree requirements must be complete before the Clinical Practice II semester;
- Students should complete the required courses in writing and mathematics during the first year;
- Students may not be registered for any other courses during the semester in which they complete Clinical Practice II.

New Jersey Teacher Certification

Students who graduate from the Rutgers University Music Education Program (BM degree), will be prepared to complete or have already completed all of the requirements to receive a New Jersey Certificate of Eligibility with Advanced Standing (CEAS) (vocal & instrumental; PreK-12) teacher certification. While Rutgers' music education students complete either an instrumental or vocal degree track in music education, all students are prepared for the same Music CEAS offered by the state of New Jersey.

The content of some of the final courses in the Music Education degree program will include an explanation of all certification requirements as well as guidance about how to submit the requirements to the appropriate authorities. Some requirements for certification involve fees paid to the appropriate authorities.

Once the Bachelor of Music degree requirements are complete, the Rutgers Graduate School of Education will process the certification application with the state of New Jersey. May graduates can expect to receive the official teaching certificate by late summer. The GSE will process certification applications only within one year of graduation.

Because New Jersey is part of the NASDTEC Interstate Agreement and Interstate Reciprocity program, once the New Jersey license is received, students can choose to seek a teaching license in another state.

Details about transferring a license to another state can be found here:

<https://www.teachercertificationdegrees.com/reciprocity/>

For information about specific music education certification requirements in each state and Washington, DC, please review this annually updated post from the National Association for Music Education: <https://nafme.org/music-education-certification-licensure/>

Degree Requirements

[B.M. Concentrations](#) | [B.M. Double Concentrations](#) | [Requirement Checklists & Sample 8-Semester Schedule Notes](#)

Bachelor of Music Concentrations

For the degree requirements for the Bachelor of Music degree concentrations, go to:

- Performance Concentration: Instrumental
 - [Requirement Checklist](#)
 - [Sample 8-Semester Schedule](#)

- Performance Concentration: Vocal
 - [Requirement Checklist](#)
 - [Sample 8-Semester Schedule](#)

- Jazz Performance Studies Concentration
 - [Requirement Checklist](#)
 - [Sample 8-Semester Schedule](#)

- Music Education Concentration: Instrumental
 - [Requirement Checklist](#)
 - [Sample 8-Semester Schedule](#)

- Music Education Concentration: Vocal/General
 - [Requirement Checklist](#)
 - [Sample 8-Semester Schedule](#)

- Composition Concentration
 - [Requirement Checklist](#)
 - [Sample 8-Semester Schedule](#)

For the Bachelor of Music Undergraduate Liberal Arts Course Requirements, see the “Liberal Arts Information and Requirements” header at <https://sites.rutgers.edu/mgsa-music-resources/undergraduate-forms/>.

Students who transfer to Rutgers from another college or university should consult with the Music Undergraduate Advisor to establish which Rutgers requirements are satisfied by any courses that have been transferred (See [Transferring to MGSA from Another College or University](#).)

Student degree requirements are those that are in effect when a student begins the Bachelor of Music Program or the Bachelor of Arts Music Major. If required courses are no longer offered, the faculty will identify acceptable substitutions.

Bachelor of Music Double Concentrations

For the degree requirements for Bachelor of Music double concentrations, go to:

- Music Education – Performance: Instrumental Double Concentration
 - [Requirement Checklist](#)
 - [Sample 8-Semester Schedule](#)
- Music Education – Performance: Vocal/General Double Concentration
 - [Requirement Checklist](#)
 - [Sample 8-Semester Schedule](#)
- Music Education – Performance: Vocal/General (Keyboard) Double Concentration
 - [Requirement Checklist](#)
 - [Sample 8-Semester Schedule](#)
- Jazz Performance Studies - Music Education: Instrumental Double Concentration
 - [Requirement Checklist](#)
 - [Sample 8-Semester Schedule](#)

Note: A student who is interested in completing a double concentration or changing concentrations must consult the Music Undergraduate Advisor.

Requirement Checklists and Sample 8-Semester Schedule Notes

The following pages include the requirement checklists and sample 8-semester schedules for all of the Bachelor of Music concentrations and double concentrations. The notes immediately below pertain to the requirements and sample schedules for all concentrations. Information that pertains to each specific concentration can be found in the notes immediately following each requirement checklist.

1. *College Writing* (01:355:101) is required, and must be taken in the Fall semester of the first year of enrollment. The initial writing placement is determined by a Basic Skills test. Students who are placed in a lower-level writing course **must** take that course in the Fall semester of the first year. Students who do not pass a level of the writing course(s) must complete that level in the immediate next semester of enrollment.
2. Depending on the specific concentration, the required liberal arts courses are shown in the sample 8-semester schedules as either ten or eleven 3-credit courses, distributed for balance among the eight semesters. Other distributions are possible.
3. Some of the music courses in the sample 8-semester schedules may be taken in other semesters; however, the distribution that is shown in these schedules is one that works. Not every course is offered in every semester or in every year. Before a student makes a change to the suggested distribution, he/she must consult with the Music Undergraduate Advisor to make sure an adjusted distribution will work.
4. Students enrolled in *Theory I-IV* must be concurrently enrolled in the same or a lower level of *Aural Skills*. Students enrolled in *Aural Skills I-IV* must be concurrently enrolled in the same or a higher level of *Theory* or have previously completed all *Theory* requirements. Students enrolled in *Aural Skills V* must have previously completed all *Theory* requirements.
5. *Music History I-II* (700:301-302) must be taken in sequence. (Jazz majors are not required to take these courses).
6. *Principles of Ethnomusicology* (700:303) is usually offered in every semester.
7. One or more sections of *Special Studies in Music History* will be offered every semester, as 700:419 in the fall and 700:420 in the spring; either course satisfies the requirement. The specific topic will change from semester to semester. This course also satisfies the Humanities Area Liberal Arts requirement for Music Education Majors.
8. One or more semesters of *Chamber Music* or *Chamber Jazz Ensemble* (for Jazz majors) is required for every concentration. The requirement may be satisfied by *Chamber Music* (701:355, 356, 455 or 456) (or by one of the small ensembles listed at [Chamber Music Ensembles](#)), or for Jazz Majors by *Chamber Jazz Ensemble* (07:701:319, 320, 419, or 420). Only 1 semester of *RUNME* (07:701:307) may be used to satisfy the classical chamber music requirement.

9. *Conducting I* (700:329) is required for all concentrations, and both *Conducting I & II* (700:329 & 330) is required for some concentrations. *Conducting I* may be taken in the fall semester of either the third or fourth year.

Note: *Conducting II* may not be used as a substitute for *Conducting I* since *Conducting I* is a pre-requisite for *Conducting II*. Those concentrations that do not require *Conducting II* may not enroll in *Conducting II* (700:330) unless they have taken *Conducting I*.

10. A Senior Recital is required for graduation. The senior recital cannot be scheduled if a student has a grade of Unsatisfactory in any semester of Music Assembly. Information about Recital Scheduling and Requirements for each concentration can be found at [Recital Requirements](#).

11. All Bachelor of Music students (with the exception of classical piano performance majors) must take the Piano Proficiency Exam by the end of the 2nd year and must pass the exam in order to graduate.

12. Most students will need instruction in piano in order to pass the Piano Proficiency Examination. If a student has not had formal instruction in piano, this instruction will usually include *Classroom Piano I-IV* (07:701:159, 160, 259, and 260).

13. Because the eight semesters of *Music Assembly* do not count towards graduation, and the four semesters of Classroom Piano are not required, the courses listed in the requirements checklists and/or sample 8-semester schedules may add up to more than the required number of credits for graduation.

14. Some of the concentrations require elective credits to earn the 120 total credits required for graduation:

- To fulfill the music electives, courses may be selected from any 300 or 400-level music courses not being used to satisfy the music major requirements, or 200-level courses pending approval by the Music Undergraduate Advisor;
- Students may use Classroom Piano to satisfy 4 of the music elective credits;
- To fulfill free elective credits, courses may be selected from any music or non-music course.

Requirement Checklist: Bachelor of Music: Performance Concentration: Instrumental

Music Theory (25 Credits)					Music History (12 Credits)				
Course	Course #	Cr	T/Yr	Gr	Course	Course #	Cr	T/Yr	Gr
Intro Music Technology	700:127	1			Music History I	700:301	3		
Music Theory I	700:121	3			Music History II	700:302	3		
Music Theory II	700:122	3			Principles of Ethnomusicology	700:303	3		
Music Theory III	700:221	3			Special Studies in Music History	700:419 or 420	3		
Music Theory IV	700:222	3			Large Ensemble (8 Credits) ++				
Aural Skills I or Adv Au Sk I	700:123/153	2			07:701:	3 ___	1		
Aural Skills II or Adv Au Sk II	700:124/154	2			07:701:	3 ___	1		
Aural Skills III or Adv Au Sk III	700:223/253	2			07:701:	3 ___	1		
Aural Skills IV or Adv Au Sk IV	700:224/254	2			07:701:	3 ___	1		
Aural Skills V or Adv Au Sk V	700:323/353	2			07:701:	3 ___	1		
Conducting I	700:329	2			07:701:	3 ___	1		
Applied Major Lesson (24 Credits)					Chamber Music (4 Credits)				
07:701:	175	3			07:701:355, 356, 455, or 456	___	1		
07:701:	176	3				___	1		
07:701:	275	3				___	1		
07:701:	276	3				___	1		
07:701:	375	3			20th & 21st Century Performance Seminar (2 Credits)				
07:701:	376	3			07:701:	407	1		
07:701:	475	3			07:701:	408	1		
07:701:	476	3			Accompaniment (4 Credits) Piano Majors Only *				
Pedagogy (2 Credits) Select 2 courses in your area ^					Art of Accompaniment	701:351	1		
Percussion Pedagogy	701:413	1				701:352	1		
	701:414	1			Studio Accompaniment	701:451	1		
Piano Pedagogy	701:459	1				701:452	1		
	701:460	1			Music Electives (7 Credits) #				
Woodwind Pedagogy	701:401	1							
Woodwind Instru. Tech	700:265	1							
String Pedagogy	701:403	1							
String Instrumental Tech	700:263	1							
Brass Pedagogy	701:405	1							
Brass Instrumental Tech	700:267	1							
Music Assembly (8 non-degree Credits) ^^					Free Electives (3 Credits) ##				
07:701:	100								
07:701:	100								
07:701:	100								
07:701:	100								
07:701:	100								
07:701:	100								
07:701:	100								
07:701:	100								
					Mason Gross Interplay	07:557:151	1		
					Senior Recital *	07:701:400			
					Piano Proficiency Exam **	Date:			
Liberal Arts Courses (33 Credits) <									
Part I: Areas of Inquiry:					Liberal Arts Elective Courses:				
Natural Science		3				___	3		
Social Science and History		3				___	3		
Arts and Humanities		3				___	3		
Part II: Cognitive Skills and Process:						___	3		
Writing & Communication	01:355:101	3				___	3		
Literature		3							
Quantitative/Tech Skills		3							

Bachelor of Music: Performance Concentration: Instrumental Requirement Notes

- + The total number of credits required for graduation for the Performance Concentration is 121. Because the 8 credits for *Music Assembly* do not count towards graduation, and the 4 credits for *Classroom Piano* (although not required) are included in the semester credit totals, the grand total of required course credits add up to more than 121 credits.
- ^^ Registration in *Music Assembly* is required in every semester of registration in Applied Major Lessons.
- < Students must follow the music and Liberal Arts course requirements in effect at the time of the student's initial year of enrollment.
- * A 60-minute Senior Recital is required for graduation. The senior recital cannot be scheduled if a student has a grade of Unsatisfactory in any semester of *Music Assembly*.
- ** All Bachelor of Music students (with the exception of classical piano performance majors) must take the Piano Proficiency Exam by the end of the 2nd year and must pass the exam in order to graduate. Courses in piano are available to prepare students for this examination.
- ^ *Pedagogy* is a two-semester requirement. Instrumental majors other than percussion and piano take one semester of pedagogy and one semester of the instrumental techniques course in their area.
- γ Instrumental Performance majors are required to take 4 semesters of *Chamber Music*. This requirement can be satisfied by the *Chamber Music* course (07:701: 355, 356, 455, or 456) or by one of the Small Ensembles listed in the Music Undergraduate Handbook. Only 1 semester of *Rutgers New Music Workshop* (07:701:307) may be used to satisfy this requirement.
- + Piano majors must take two terms of *Art of Accompaniment* (701:351, 352) and two terms of *Studio Accompaniment*. (701:451, 452). Upon completion of a minimum of four terms of large ensemble, this course can be counted as either large ensemble or chamber music.
- ++ Placement opportunities for piano majors in instrumental large ensembles are extremely limited; therefore, piano majors may audition for any large ensemble, they must audition for choir. Specific choir audition times are posted each semester.
- # A total of 10 (7 music & 3 "free") elective credits are needed in order to earn the 120 credits required for graduation.
 - To fulfill the 7 credits of music electives, courses may be selected from any 300- or 400-level music courses not being counted towards the music major requirements, or 200-level music courses pending approval by the Music Undergraduate Advisor. Students may use *Classroom Piano* to satisfy 4 of the 7 music elective credits.
 - To fulfill the 3 credits of free electives, courses may be selected from any music or non-music courses not being counted towards the major requirements.

Sample 8+ Semester Schedule: Performance Concentration: Instrumental

First Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:175 Applied Major Lesson	3	701:176 Applied Major Lesson	3
701:3xx Ensemble	1	701:3xx Ensemble	1
700:121 Music Theory I	3	700:122 Music Theory II	3
700:123/153 Aural Skills I/Adv. Aural Skills I (as placed)	2	700:124/154 Aural Skills II/Adv. Aural Skills II (as placed)	2
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
700:127 Intro to Music Technology	1	(700:xxx Music/Free Elective)	(1)
(700:xxx Music/Free Elective)	(1)	Liberal Arts Course	3
355:101 College Writing	3	Liberal Arts Course	3
07:557:151 Mason Gross Interplay	1		
TOTAL	16	TOTAL	17

Second Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:275 Applied Major Lesson	3	701:276 Applied Major Lesson	3
701:3xx Ensemble	1	701:3xx Ensemble	1
700:221 Music Theory III	3	700:222 Music Theory IV	3
700:223/253 Aural Skills III/Adv. Aural Skills III (as placed)	2	700:224/254 Aural Skills IV/Adv. Aural Skills IV (as placed)	2
700:301 Music History I	3	700:302 Music History II	3
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
(xxx:xxx Music/Free Elective)	(1)	(xxx:xxx Music/Free Elective)	(1)
Liberal Arts Course	3	Liberal Arts Course	3
		Piano Proficiency Exam	
TOTAL	17	TOTAL	17

Third Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:375 Applied Major Lesson	3	701:376 Applied Major Lesson	3
701:xxx Ensemble	1	701:xxx Ensemble	1
701:351 Art of Accompaniment (Piano majors only)	(1)	701:352 Art of Accompaniment (Piano majors only)	(1)
700:303 Principles of Ethnomusicology (if fits in schedule)	3	xxx:xxx Music/Free Elective(s)	3
701:355 Chamber Music	1	701:356 Chamber Music	1
700:353 Advanced Aural Skills V (if placed)	2	700:323 Aural Skills V (if needed)	2
700:329 Conducting I	2	700:303 Principles of Ethnomusicology (if needed)	3
Liberal Arts Course	3	Liberal Arts Course	3
Liberal Arts Course	3	(Liberal Arts Course)	(3)
(Liberal Arts Course)	(3)		
TOTAL	19	TOTAL	17

Fourth Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:475 Applied Major Lesson	3	701:476 Applied Major Lesson	3
701:xxx Ensemble	1	701:xxx Ensemble	1
701:351 Art of Accompaniment (Piano majors only)	(1)	701:352 Art of Accompaniment (Piano majors only)	(1)
700:419 Special Studies in Music History	3	701:356 Chamber Music	1
701:355 Chamber Music	1	701:408 20th & 21st Century Performance Seminar	1
701:407 20th & 21st Century Performance Seminar	1	701:4xx Pedagogy	1
701:xxx Pedagogy or Instrumental Techniques	1	xxx:xxx Music/Free Elective(s) (if needed)	3
Liberal Arts Course	3	Liberal Arts Course	3
		701:400 Senior Recital	0
TOTAL	14	TOTAL	14

Requirement Checklist: Bachelor of Music: Performance Concentration: Vocal*

Music Theory (25 Credits)					Music History (12 Credits)				
Course	Course #	Cr	T/Yr	Gr	Course	Course #	Cr	T/Yr	Gr
Intro Music Technology	700:127	1			Music History I	700:301	3		
Theory I	700:121	3			Music History II	700:302	3		
Theory II	700:122	3			Principles of Ethno	700:303	3		
Theory III	700:221	3			Special St in Music History	700:419 or 420	3		
Theory IV	700:222	3			Large Ensemble (8 Credits)				
Aural Skills I or Adv Au Sk I	700:123/153	2			07:701:	3 ___	1		
Aural Skills II or Adv Au Sk II	700:124/154	2			07:701:	3 ___	1		
Aural Skills III or Adv Au Sk III	700:223/253	2			07:701:	3 ___	1		
Aural Skills IV or Adv Au Sk IV	700:224/254	2			07:701:	3 ___	1		
Aural Skills V or Adv Au Sk V	700:323/353	2			07:701:	3 ___	1		
Conducting I	700:329	2			07:701:	3 ___	1		
Applied Major Lesson (20 Credits)					Chamber Music (4 Credits) ~				
07:701:	175	3			07:701:	___	1		
07:701:	176	3			07:701:	___	1		
07:701:	275	3			07:701:	___	1		
07:701:	276	3			07:701:	___	1		
07:701:	375	2			20th & 21st Century Performance Seminar (2 Credits)				
07:701:	376	2			07:701:	407	1		
07:701:	475	2			07:701:	408	1		
07:701:	476	2			Voice Classes (6 Credits)				
Pedagogy (4 Credits) ^					Diction for Singers ~~	701:201	1		
Voice Pedagogy	701:415	2				701:202	1		
	701:416	2			Stage Movt for Singers	701:358	2		
Music Assembly (8 non-degree Credits) ^^					Acting for Singers	701:357	2		
07:701:	100				Music Electives (3 Credits) #				
07:701:	100								
07:701:	100								
07:701:	100								
07:701:	100				Free Electives (3 Credits) ##				
07:701:	100								
07:701:	100								
07:701:	100								
07:701:	100								
07:701:	100								
Vocal Coaching (4 credits) r					Mason Gross Interplay	07:557:151	1		
07:701:	302	1			Junior Recital	Date:			
07:701:	302	1			Senior Recital*	07:701:400			
07:701:	402	1			Piano Proficiency Exam**	Date:			
07:701:	402	1							

Liberal Arts Courses (33 Credits) <				
Part I: Areas of Inquiry:				
Natural Science		3		
Social Science and History		3		
Arts and Humanities		3		
Part II: Cognitive Skills and Process:				
Writing and Communication	01:355:101	3		
Literature		3		
Quantitative/Technical Skills		3		
Liberal Arts Elective Courses:				
			3	
			3	
			3	
			3	
			3	

Bachelor of Music: Performance Concentration: Vocal Requirement Notes

- + The total number of credits required for graduation for the Vocal Concentration is 123. Because the 8 credits for *Music Assembly* do not count towards graduation, and the 4 credits for *Classroom Piano* (although not required) are included in the semester credit totals, the grand total of required course credits add up to more than 123 credits.
- ^^ Registration in *Music Assembly* is required in every semester of registration in Applied Major Lessons.
- < Students must follow the music and Liberal Arts course requirements in effect at the time of the student's initial year of enrollment.
- * A 60-minute Senior Recital is required for graduation. The senior recital cannot be scheduled if a student has a grade of Unsatisfactory in any semester of *Music Assembly*.
- ** All Bachelor of Music students (with the exception of classical piano performance majors) must take the Piano Proficiency Exam by the end of the 2nd year and must pass the exam in order to graduate. Courses in piano are available to prepare students for this examination.
- ~ Vocal Performance majors are required to take 4 semesters of chamber music. This requirement can be satisfied by taking the *Chamber Music* course (07:701: 355, 356, 455, or 456) or from taking one of the Small Ensembles listed in the Music Undergraduate Handbook. Only 1 semester of *Rutgers New Music Workshop* (07:701:307) may be used to satisfy this requirement. *Opera Workshop* (701: 353 or 354) may be counted as chamber music.
- ~~ Voice majors must take *Diction for Singers* (701:201-202), which satisfies 2 terms of Chamber Music.
- ^ *Vocal Pedagogy* (701:415 + 416) is a two-semester requirement.
- γ *Vocal Coaching* (701:302 +402) is required in the 3rd and 4th years of study.
- # A total of 6 (3 music & 3 “free”) elective credits are needed in order to earn the 120 credits required for graduation.
 - To fulfill the 3 credits of music electives, courses may be selected from any 300- or 400-level music courses not being counted towards the music major requirements, or 200-level music courses pending approval by the Music Undergraduate Advisor. Students may use *Classroom Piano* to satisfy 4 of the 6 music elective credits.
 - To fulfill the 3 credits of free electives, courses may be selected from any music or non-music courses not being counted towards the major requirements.

Sample 8+ Semester Schedule: Performance Concentration: Vocal

First Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:175 Applied Major Lesson	3	701:176 Applied Major Lesson	3
701:3xx Ensemble	1	701:3xx Ensemble	1
700:121 Music Theory I	3	700:122 Music Theory II	3
700:123/153 Aural Skills I/Adv. Aural Skills I (as placed)	2	700:124/154 Aural Skills II/Adv. Aural Skills II (as placed)	2
700:127 Intro to Music Technology	1	701:xxx Classroom Piano (if needed)	1
701:xxx Classroom Piano (if needed)	1	Liberal Arts Course	3
355:101 College Writing	3	Liberal Arts Course	3
701:201 Diction for Singers	1	701:201 Diction for Singers	3
07:557:151 Mason Gross Interplay	1		
TOTAL	17	TOTAL	18

Second Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:275 Applied Major Lesson	3	701:276 Applied Major Lesson	3
701:3xx Ensemble	1	701:3xx Ensemble	1
700:221 Music Theory III	3	700:222 Music Theory IV	3
700:223/253 Aural Skills III/Adv. Aural Skills III (as placed)	2	700:224/254 Aural Skills IV/Adv. Aural Skills IV (as placed)	2
700:301 Music History I	3	700:302 Music History II	3
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
Liberal Arts Course	3	Liberal Arts Course	3
		Piano Proficiency Exam	
TOTAL	17	TOTAL	17

Third Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:375 Applied Major Lesson	2	701:376 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
700:303 Principles of Ethnomusicology (if fits in schedule)	3	700:303 Principles of Ethnomusicology (if needed)	(3)
701:355 Chamber Music	1	701:356 Chamber Music	1
700:353 Advanced Aural Skills V (if placed)	2	700:323 Aural Skills V (if needed)	2
700:329 Conducting I	2	701:357 Acting for Singers	2
701:302 Vocal Coaching	1	701:302 Vocal Coaching	1
Liberal Arts Course	3	Liberal Arts Course	3
Liberal Arts Course	3	Liberal Arts Course	3
xxx:xxx Music/Free Elective(s) (if needed)	(3)	Junior Recital	0
TOTAL	19	TOTAL	16

Fourth Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:475 Applied Major Lesson	2	701:476 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
700:419 Special Studies in Music History	3	701:356 Chamber Music	1
701:355 Chamber Music	1	701:400 Senior Recital	0
701:415 Voice Pedagogy	2	701:416 Voice Pedagogy	2
701:407 20th & 21st Century Performance Seminar	1	701:408 20th & 21st Century Performance Seminar	1
701:402 Vocal Coaching	1	701:402 Vocal Coaching	1
701:358 Stage Movement for Singers	2	Liberal Arts Course	3
Liberal Arts Course	3	Liberal Arts Course (if needed)	3
xxx:xxx Music/Free Elective(s) (if needed)	(3)	xxx:xxx Music/Free Elective(s) (if needed)	(3)
TOTAL	17	TOTAL	15

Requirement Checklist: Bachelor of Music: Jazz Performance Studies Concentration +

Music Theory (47 Credits)					Music History (14 Credits)					
Course	Course #	Cr	T/Yr	Gr	Course	Course #	Cr	T/Yr	Gr	
Intro Music Technology	700:127	1			Survey of Jazz Styles	700:125	2			
Music Theory I	700:121	3			Evolution of Jazz	700:305	3			
Music Theory II	700:122	3				700:306	3			
Jazz Theory I	700:247	3			Principles of Ethnomusicology	700:303	3			
Jazz Theory II	700:248	3			Introduction to Music History	700:102	3			
Keyboard Harmony for Jazz Majors I & II ##	700:251	2			Jazz Ensemble (8 Credits)					
	700:252	2				3 ___	1			
Jazz Comp & Arranging I	700:347	3				3 ___	1			
Jazz Comp & Arranging II	700:348	3				3 ___	1			
Intro to Jazz Improv. Online	700:293	2			07:701:321, 322, 331, or 332	3 ___	1			
Jazz Improvisation I	700:371	3				3 ___	1			
	700:372	3				3 ___	1			
Jazz Improvisation II	700:471	3				3 ___	1			
	700:472	3				3 ___	1			
Aural Skills I or Adv. Au Skills I	700:123/153	2				3 ___	1			
Aural Skills II or Adv. Au Skills II	700:124/154	2								
Aural Skills III or Adv. Au Skills III	700:223/253	2			Chamber Jazz Ensemble (4 Credits)					
Aural Skills IV or Adv. Au Skills IV	700:224/254	2			07:701:319, 320, 419, or 420	_____	1			
Conducting I	700:329	2				_____	1			
Applied Major Lesson (16 Credits)							_____	1		
07:701:	175	2					_____	1		
07:701:	176	2			Music Assembly (8 non-degree Credits) #					
07:701:	275	2			07:701:	100				
07:701:	276	2			07:701:	100				
07:701:	375	2			07:701:	100				
07:701:	376	2			07:701:	100				
07:701:	475	2			07:701:	100				
07:701:	476	2			07:701:	100				
Mason Gross Interplay					07:557:151	1				
					Senior Recital *					
					701:400					
					Piano Proficiency Exam **					
					Date:					

Liberal Arts Courses (33 Credits) <				
Part I: Areas of Inquiry:			Liberal Arts Elective Courses:	
Natural Science		3		_____ 3
Social Science and History		3		_____ 3
Arts and Humanities		3		_____ 3
Part II: Cognitive Skills and Process:			_____ 3	
Writing and Communication	01:355:101			_____ 3
Literature				
Quantitative/Technical Skills				

Bachelor of Music: Jazz Performance Studies Concentration Requirement Notes

- + The total number of credits required for graduation for the Jazz Performance Studies Concentration is 123. Because the 8 credits for Music Assembly do not count towards graduation, and the 4 credits for *Classroom Piano* (although not required) are included in the semester credit totals, the grand total of required course credits add up to more than 123 credits.
- # Registration in *Music Assembly* is required in every semester of registration in Applied Major Lessons.
- < Students must follow the music and Liberal Arts course requirements in effect at the time of the student's initial year of enrollment.
- * A 60-minute senior recital is required for graduation. The senior recital cannot be scheduled if a student has a grade of Unsatisfactory in any semester of *Music Assembly*.
- ** All Bachelor of Music students (with the exception of classical piano majors) must take the Piano Proficiency Exam by the end of the 2nd year and must pass the exam in order to graduate. Courses in piano are available to prepare students for this examination.
- ## Jazz Majors registered for *Keyboard Harmony* may take a proficiency exam with the possibility of earning "Keyboard Level II" class status. The Level II status involves different course requirements. Details will be provided by the instructor.

Sample 8+ Semester Schedule: Jazz Performance Studies Concentration

First Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:175 Applied Major Lesson	2	701:176 Applied Major Lesson	2
701:3xx Jazz Ensemble	1	701:3xx Jazz Ensemble	1
700:121 Music Theory I	3	700:122 Music Theory II	3
700:123/153 Aural Skills I/Adv. Aural Skills I (as placed)	2	700:124/154 Aural Skills II/Adv. Aural Skills II (as placed)	2
700:127 Intro to Music Technology	1	701:xxx Classroom Piano (if needed)	1
700:293 Intro to Jazz Improvisation Online	2	700:127 Intro to Music Technology (if needed)	1
700:125 Survey of Jazz Styles	2	Liberal Arts Course	3
701:xxx Classroom Piano (if needed)	1	Liberal Arts Course	3
355:101 College Writing	3		
07:557:151 Mason Gross Interplay	1		
TOTAL	19	TOTAL	17

Second Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:275 Applied Major Lesson	2	701:276 Applied Major Lesson	2
701:3xx Jazz Ensemble	1	701:3xx Jazz Ensemble	1
700:247 Jazz Theory I	3	700:248 Jazz Theory II	3
700:223/253 Aural Skills III/Adv. Aural Skills III (as placed)	2	700:224/254 Aural Skills IV/Adv. Aural Skills IV (as placed)	2
700:251 Keyboard Harmony I	2	700:252 Keyboard Harmony II	2
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
Liberal Arts Course	3	Liberal Arts Course	3
Liberal Arts Course	3	(Liberal Arts Course)	(3)
		Piano Proficiency Exam	
TOTAL	18	TOTAL	15

Third Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:375 Applied Major Lesson	2	701:376 Applied Major Lesson	2
701:3xx Jazz Ensemble	1	701:3xx Jazz Ensemble	1
701:319 Chamber Jazz Ensemble	1	701:320 Chamber Jazz Ensemble	1
700:347 Jazz Comp. – Arranging	3	700:348 Jazz Comp. – Arranging	3
700:371 Jazz Improvisation I	3	700:372 Jazz Improvisation I	3
700:305 Evolution of Jazz	3	700:306 Evolution of Jazz	3
Liberal Arts Course	3	Liberal Arts Course	3
TOTAL	17	TOTAL	17

Fourth Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:475 Applied Major Lesson	2	701:476 Applied Major Lesson	2
701:3xx Jazz Ensemble	1	701:3xx Jazz Ensemble	1
701:319 Chamber Jazz Ensemble	1	701:320 Chamber Jazz Ensemble	1
700:471 Jazz Improvisation II	3	700:472 Jazz Improvisation II	3
700:303 Principles of Ethnomusicology (if fits)	3	700:303 Principles of Ethnomusicology (if needed)	3
700:329 Conducting I	2	Liberal Arts Course	3
700:102 Introduction to Music History	3	Liberal Arts Course	3
(Liberal Arts Course)	(3)	701:400 Senior Recital	0
(Liberal Arts Course)	(3)		
TOTAL	16	TOTAL	17

Requirement Checklist: Bachelor of Music - Music Education Concentration Instrumental*

Music Theory (26 Credits)					Music History (9 Credits)				
Course	Course #	Cr	T/Yr	Gr	Course	Course #	Cr	T/Yr	Gr
Music Theory I °	700:121	3			Music History I °	700:301	3		
Music Theory II °	700:122	3			Music History II °	700:302	3		
Music Theory III °	700:221	3			Principles of Ethnomusicology	700:303	3		
Music Theory IV °	700:222	3			MEPS Upper Division Courses (24 Credits) #				
Aural Skills I or Adv. Au Sk I °	700:123/153	2			Met & Mat Gen Music Ed ^	700:381	3		
Aural Skills II or Adv. Au Sk II °	700:124/154	2			Met & Mat Inst Music Ed ^	700:384	3		
Aural Skills III or Adv. Au Sk III °	700:223/253	2			Instrumental Music Ed Lab	700:386	1		
Aural Skills IV or Adv. Au Sk IV °	700:224/254	2			Clinical Practice I ^	700:484	4		
Conducting I	700:329	2			Clinical Practice I: Seminar	700:483	1		
Conducting II	700:330	2			Clinical Practice II ^ ##	700:487	11		
Orchestration	700:341	2			Clinical Practice II: Seminar	700:480	1		
Music Education Courses (12 Credits)					Large Ensemble (7 Credits)				
Music Ed Technology °	700:128	1			07:701:	3 ___	1		
Vocal Tech School Choirs ++	700:261	1			07:701:	3 ___	1		
String Instrument Tech	700:263	1			07:701:	3 ___	1		
Woodwind Instrument Tech	700:265	1			07:701:	3 ___	1		
Brass Instrument Tech	700:267	1			07:701:	3 ___	1		
Percussion Instr. Tech ***	700:269	1			07:701:	3 ___	1		
Foundations of Music Ed ° ^	700:210	3			07:701:	3 ___	1		
Inclusive Learning in Music ~	700:389	3			Chamber Music (1 Credit) r				
Applied Major Lesson (13 Credits)					07:701:355, 356, 455, or 456	___	1		
07:701:	175 °	2			Music Assembly (7 non-degree Credits) ^^				
07:701:	176 °	2			07:701:	100			
07:701:	275 °	2			07:701:	100			
07:701:	276 °	2			07:701:	100			
07:701:	375	2			07:701:	100			
07:701:	376	2			07:701:	100			
07:701:	475	1			07:701:	100			
Music Education Secondary Lessons (2 Credits)					07:701:	100			
07:701:	203	1			Mason Gross Interplay	07:557:151	1		
07:701:	203	1			Senior Recital * (30 minutes)	Date:			
07:701: (perc majors only) ***	203	1			Piano Proficiency Exam **	Date:			
Liberal Arts Courses (30 Credits) <									
Part I: Areas of Inquiry					Humanities:				
Natural Science			3		Special Studies Music History	07:700:419/420	3		
Social Science & History:					Indiv/Cult Diversity in Classroom	05:300:401	3		
General Psychology	01:830:101	3			Part II: Cognitive Skills & Process				
Infant/Child Development or Adolescent Psychology or Human Development & (see note)	01:830:331 or 01:830:333 or 05:300:307	3			Writing & Communication (Expos)	01:355:101	3		
Educational Psychology	05:300:306	3			Literature or Research in the Discipl.		3		
Intro to Special Education	05:300:383	3			Quantitative/Technical Skills (100 Level Math Course)		3		
Non-Credit Teaching Certification Requirements									
Complete Summer After 1st Year:					Complete During 07:700:483:				
NJ Sub Certification and Background Check					School Law Module (online)				
Praxis Core Combined Test #5752 (if needed)									
Complete During 07:700:210:					Complete During 07:700:480/487:				
Protection of Minors Training (online)					GSE Health Exam				
Complete for Clinical Practice Application:					End of Program Performance-Based Assessment				
NJ's Anti-Bullying Bill of Rights Training (online)					Praxis II Music: Content Knowledge Test #5113				

Bachelor of Music: Music Education Concentration: Instrumental Requirement Notes

- + The total number of credits required for graduation for the Jazz Performance Studies Concentration is 125. Because the 8 credits for Music Assembly do not count towards graduation, and the 4 credits for *Classroom Piano* (although not required) are included in the semester credit totals, the grand total of required course credits add up to more than 125 credits.
- ^^ Registration in *Music Assembly* is required in every semester of registration in Applied Major Lessons.
- < Students must follow the music and Liberal Arts course requirements in effect at the time of the student's initial year of enrollment.
- * A 30-minute Senior Recital is required for graduation for students who enrolled Fall 2013 and thereafter. The senior recital cannot be scheduled if a student has a grade of Unsatisfactory in any semester of *Music Assembly*.
- ** All Bachelor of Music students (with the exception of classical piano majors) must take the Piano Proficiency Exam by the end of the 2nd year and must pass the exam in order to graduate. Courses in piano are available to prepare students for this examination.
- *** Instrumentalists other than percussionists must take 1 secondary lesson in their performance area and 1 outside of their performance area. Percussion majors are required to take an additional (third) secondary lesson on a woodwind, brass, or string instrument in lieu of *Percussion Techniques*.
- ℣ One semester of *Chamber Music* is required. This requirement can be satisfied by taking the *Chamber Music* course (07:701: 355, 356, 455, or 456) or by taking one of the Small Ensembles listed in the Music Undergraduate Handbook.
- ^ These courses require field experience.
- ~ *Inclusive Learning in Music* (07:700:389) must be taken in conjunction with one of the following courses that include Field Placement: 700:381, 382, 384, or 484.
- % One *Special Studies in Music History* (700:419 or 700:420) course is required. Either course satisfies 3 credits of the Liberal Arts Humanities Area requirement.
- ° These courses—along with College Writing, 12 credits of Liberal Arts coursework with a GPA of 3.00 or higher, and passing the Piano Proficiency Exam—should be completed before the Music Education Advisory Review (MEAR). The Praxis Core Exam must be completed before MEAR (unless exempt).
- ++ It is recommended that a student complete this course before the MEAR.
- # To enroll in these courses, a student must have completed the MEAR successfully, and have been admitted into the Music Education Professional Sequence (MEPS).
- ## All degree requirements must be complete before *Clinical Practice II* (student teacher) placements are approved. Students may not be registered for any other courses during the semester in which they student teach unless pre-approved by the Director of Clinical Experience and Practice.
- & This Liberal Arts course requirement can be satisfied by these specific courses, or by any Infant/Child or Adolescent Developmental Psychology course approved for transfer credit by the Psychology Department or by MGSA.

Sample 8+ Semester Schedule - Music Education Concentration: Instrumental

First Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:175 Applied Major Lesson	2	701:176 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
700:121 Music Theory I	3	700:122 Music Theory II	3
700:123/153 Aural Skills I/Adv. Aural Skills I (as placed)	2	700:124/154 Aural Skills II/Adv. Aural Skills II (as placed)	2
700:128 Music Ed Technology	1	701:xxx Classroom Piano (if needed)	1
701:xxx Classroom Piano (if needed)	1	700:xxx Instrument Techniques Course	1
700:xxx Instrumental Techniques	1	700:xxx Instrument Techniques Course (if fits)	(1)
700:261 Vocal Techniques course (if available)	(1)	Liberal Arts Course	3
01:830:101 General Psychology	3	Liberal Arts Course (Math)	3
355:101 College Writing	3		
07:557:151 Mason Gross Interplay	1		
TOTAL	19	TOTAL	17

Second Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:275 Applied Major Lesson	2	701:276 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
700:221 Music Theory III	3	700:222 Music Theory IV	3
700:223/253 Aural Skills III/Adv. Aural Skills III (as placed)	2	700:224/254 Aural Skills IV/Adv. Aural Skills IV (as placed)	2
700:301 Music History I	3	700:302 Music History II	3
700:xxx Instrumental Techniques Course	1	700:210 Foundations of Music Education	3
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
700:xxx Vocal Techniques course (if needed)	(1)	Liberal Arts Course	3
05:300:383 Intro to Special Education	3	Piano Proficiency Exam	
TOTAL	17	TOTAL	19

Third Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:375 Applied Major Lesson	2	701:376 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
700:341 Orchestration I	2	700:330 Conducting II	2
700:329 Conducting I	2	700:384 Methods & Materials for Instr. Music Ed	3
700:381 Methods & Materials for General Music Education	3	701:356 Chamber Music	1
700:386 Instrumental Music Ed Lab (if offered)	1	701:203 Secondary Instrumental Lesson	1
700:303 Principles of Ethnomusicology (if fits in schedule)	3	700:303 Principles of Ethnomusicology (if needed)	(3)
05:300:401 Individual & Cultural Diversity in the Classroom	3	700:420 Special Studies in Music History	3
Liberal Arts Course	3	Liberal Arts Course	3
TOTAL	18	TOTAL	17

Fourth Year

Fall	Credits	Spring	Credits	
701:100 Music Assembly	1	700:480 Clinical Practice II Seminar	1	
701:475 Applied Major Lesson	1	700:487 Clinical Practice II	11	
701:3xx Ensemble	1	TOTAL	12	
700:xxx Instrumental Music Ed Lab (if needed)	1	Students must pass the Piano Proficiency Exam before he/she may register for <i>Clinical Practice II</i> . It must be taken by the end of the second year. 2023		
700:xxx Instrumental Techniques Course	1			
701:203 Secondary Instrument Lesson	1			
701:400 Senior Recital	0			
700:389 Inclusive Learning in Music	3			
700:484 Clinical Practice I (M/W/Th: Campus & T/F: Field work)	4			
700:483 Clinical Practice I Seminar	1			
Liberal Arts Course (if needed)	3			
TOTAL	17			

Requirement Checklist: Bachelor of Music - Music Education Concentration: Vocal/General Music

Music Theory (26 Credits)				
Course	Course #	Cr	T/Yr	Gr
Music Theory I °	700:121	3		
Music Theory II °	700:122	3		
Music Theory III °	700:221	3		
Music Theory IV °	700:222	3		
Aural Skills I or Adv. Au Sk I °	700:123/153	2		
Aural Skills II or Adv. Au Sk II °	700:124/154	2		
Aural Skills III or Adv. Au Sk III °	700:223/253	2		
Aural Skills IV or Adv. Au Sk IV °	700:224/254	2		
Conducting I	700:329	2		
Conducting II	700:330	2		
Orchestration	700:341	2		
Music Education Courses (10 Credits)				
Music Ed Technology	700:128	1		
Vocal Tech Sch. Choirs °	700:261	1		
Instrumental Tech (select one) °	700:263, 265, 267, or 269	1		
Choral Music Ed Lab I	700:287	1		
Foundations of Music Education °^	700:210	3		
Inclusive Learning in Music ~	700:389	3		
Applied Major Lesson (13 Credits)				
07:701:	175 °	2		
07:701:	176 °	2		
07:701:	275	2		
07:701:	276	2		
07:701:	375	2		
07:701:	376	2		
07:701:	475	1		
Music Assembly (7 non-degree Credits) ^^				
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			

Music History (9 Credits)				
Course	Course #	Cr	T/Yr	Gr
Music History I °	700:301	3		
Music History II °	700:302	3		
Principles of Ethnomusicology	700:303	3		
MEPS Upper Division Courses (24 Credits) #				
Met & Mat Gen Music Ed ^	700:381	3		
Met & Mat Choral Music Ed ^	700:382	3		
Choral Music Ed Lab II	700:387	1		
Clinical Practice I ^	700:484	4		
Clinical Practice I: Seminar	700:483	1		
Clinical Practice II ^ #	700:487	11		
Clinical Practice II: Seminar	700:480	1		
Large Ensemble (7 Credits)				
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
Chamber Music (1 Credit) ¶				
07:701:	___	1		
Diction & Secondary Voice Lesson (2 Credits) (Piano Majors Only)				
07:701:	201	1		
07:701:	203	1		
Diction (2 Credits) (Voice Majors Only)				
07:701:	201	1		
07:701:	202	1		
Mason Gross Interplay				
07:557:151		1		
Senior Recital * (30 minutes)				
Piano Proficiency Exam **				
Date:				

Liberal Arts Courses (30 Credits) <				
Part I: Areas of Inquiry				
Natural Science			3	
Social Science & History:				
General Psychology	01:830:101	3		
Infant/Child Development or Adolescent Psychology or Human Development & (see note)	01:830:331 or 01:830:333 or 05:300:307	3		
Educational Psychology	05:300:306	3		
Intro to Special Education	05:300:383	3		
Part II: Cognitive Skills & Process				
Writing & Communication (Expos)		01:355:101	3	
Literature or Research in the Discip.			3	
Quantitative/Technical Skills (100 Level Math Course)			3	

Non-Credit Teaching Certification Requirements

Complete Summer After 1st Year:	Complete During 07:700:483:
NJ Sub Certification and Background Check	School Law Module (online)
Praxis Core Combined Test #5752 (if needed)	
Complete During 07:700:210:	Complete During 07:700:480/487:
Protection of Minors Training (online)	GSE Health Exam
Complete for Clinical Practice Application:	End of Program Performance-Based Assessment
NJ's Anti-Bullying Bill of Rights Training (online)	Praxis II Music: Content Knowledge Test #5113

**Bachelor of Music: Music Education Concentration: Vocal/General Music
Requirement Notes**

- * A 30-minute senior Recital is required for graduation for students who enrolled Fall 2013 and thereafter. The senior recital cannot be scheduled if a student has a grade of Unsatisfactory in any semester of *Music Assembly*.
- ** All Bachelor of Music students (with the exception of classical piano majors) must take the Piano Proficiency Exam by the end of the 2nd year and must pass the exam in order to graduate. Courses in piano are available to prepare students for this examination.
- *** *Opera Workshop* (07:701:353 or 354) may be counted as chamber music credit.
- ^ These courses require field experience.
- ~ *Inclusive Learning in Music* (07:700:389) must be taken in conjunction with one of the following courses that include *Field Placement*: 700:381, 382, 384, or 484.
- ^^ Registration in *Music Assembly* is required in every semester of registration in Applied Major Lessons.
- + These courses—along with *College Writing*, 12 credits of Liberal Arts coursework with a GPA of 3.00 or higher, and passing the Classroom Piano proficiency exam—should be completed before the Music Education Advisory Review (MEAR).
- ++ It is recommended that a student complete this course before the MEAR.
- # To enroll in these courses, a student must have completed the MEAR successfully, and have been admitted into the Music Education Professional Sequence (MEPS).
- ## All degree requirements must be complete before Clinical Practice II (student teacher) placements are approved. Students may not be registered for any other courses during the semester in which they student teach unless pre-approved by the Coordinator of Field Placements.
- < These Liberal Arts requirements are effective for students who enrolled Fall 2019 and thereafter. Students who entered in a previous semester must follow the Liberal Arts requirements effective in his/her year of admission.

Sample 8+ Semester Schedule: Music Education Concentration: Vocal/General Music

First Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:175 Applied Major Lesson	2	701:176 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
700:121 Music Theory I	3	700:122 Music Theory II	3
700:123/153 Aural Skills I/Adv. Aural Skills I (as placed)	2	700:124/154 Aural Skills II/Adv. Aural Skills II (as placed)	2
700:128 Music Ed Technology	1	700:xxx Vocal Techniques (if offered)	1
701:201 Diction for Singers	1	701:201 Diction for Singers	1
700:287 Choral Music Ed Lab (if offered)	(1)		1
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
01:830:101 General Psychology	3	Liberal Arts Course	3
355:101 College Writing	3	Liberal Arts Course (Math)	3
07:557:151 Mason Gross Interplay	1		
TOTAL	19	TOTAL	18

Second Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:275 Applied Major Lesson	2	701:276 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
700:221 Music Theory III	3	700:222 Music Theory IV	3
700:223/253 Aural Skills III/Adv. Aural Skills III (as placed)	2	700:224/254 Aural Skills IV/Adv. Aural Skills IV (as placed)	2
700:301 Music History I	3	700:302 Music History II	3
700:xxx Instrumental Techniques (if fits)	(1)	700:xxx Instrumental Techniques (if fits)	(1)
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
700:287 Choral Music Ed. Lab (if needed)	1	701:203 Voice Lesson (instrumental majors only) (if needed)	(1)
05:300:383: Introduction to Special Education	3	700:210 Foundations of Music Education	3
		(Piano Proficiency Exam)	
TOTAL	17	TOTAL	16

Third Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:375 Applied Major Lesson	2	701:376 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
700:341 Orchestration	2	700:330 Conducting II	2
700:329 Conducting I	2	700:382 Materials & Methods Secondary Choral	3
700:381 Materials & Methods Elementary School	3	701:356 Chamber Music	1
700:387 Choral Music Ed Lab II (if offered)	1	700:420: Special Studies Music History	3
700:303 Principles of Ethnomusicology (if fits in schedule)	3	700:303 Principles of Ethnomusicology (if needed)	(3)
05:300:401 Individual and Cultural Diversity in the Classroom	3	700:389 Inclusive Learning in Music	3
(Liberal Arts Course)	(3)	Liberal Arts Course	3
TOTAL	18	TOTAL	19

Fourth Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	700:480 Clinical Practice II: Seminar	1
701:475 Applied Major Lesson	1	700:487 Clinical Practice II	11
701:3xx Ensemble	1	TOTAL	12
700:xxx Choral Music Ed Lab 387 (if needed)	1	<p>Students must pass the Piano Proficiency Exam before he/she may register for <i>Clinical Practice II</i>. It must be taken by the end of the second year.</p> <p>2023</p>	
701:400 Senior Recital	0		
700:389 Inclusive Learning in Music (if needed)	3		
700:484 Clinical Practice I (M/W/Th: Campus & T/F: Field work)	4		
700:483 Clinical Practice I: Seminar	1		
Liberal Arts Course	3		
Liberal Arts Course (if needed)	(3)		
TOTAL	15		

Requirement Checklist: Bachelor of Music: Composition Concentration

Music Theory (33 Credits)				
Course	Course #	Cr	T/Yr	Gr
Music Theory I	700:121	3		
Music Theory II	700:122	3		
Music Theory III	700:221	3		
Music Theory IV	700:222	3		
Music Analysis	700:322	3		
Aural Skills I or Adv. Au Sk I	700:123/153	2		
Aural Skills II or Adv. Au Sk II	700:124/154	2		
Aural Skills III or Adv. Au Sk III	700:223/253	2		
Aural Skills IV or Adv. Au Sk IV	700:224/254	2		
Aural Skills V or Adv. Au Sk V	700:323/353	2		
Conducting I	700:329	2		
Conducting II	700:330	2		
Orchestration I	700:341	2		
Orchestration II	700:342	2		
Technology (10 Credits)				
Intro to Music Technology	700:127	1		
Digital Audio Composition	700:284	3		
Scoring for Film & Visual Media	700:468	3		
Interactive Computer Music	700:469	3		
Composition Lessons (16 Credits)				
07:701:	175	2		
07:701:	176	2		
07:701:	275	2		
07:701:	276	2		
07:701:	375	2		
07:701:	376	2		
07:701:	475	2		
07:701:	476	2		
Secondary Lessons (4 Credits)				
07:701:	204	1		
07:701:	204	1		
07:701:	204	1		
07:701:	204	1		
Mason Gross Interplay	07:557:151	1		
Senior Composition Recital *	07:701:409			
Annual Portfolio Review *				
Piano Proficiency Exam **	Date:			

Music History (12 Credits)				
Course	Course #	Cr	T/Yr	Gr
Music History I	700:301	3		
Music History II	700:302	3		
Principles of Ethnomusicology	700:303	3		
Special Studies in Music History	700:419 or 420	3		
Composition Practicum (8 Credits)				
07:700:	375	1		
07:700:	375	1		
07:700:	375	1		
07:700:	375	1		
07:700:	375	1		
07:700:	375	1		
07:700:	375	1		
07:700:	375	1		
Large Ensemble (6 Credits)				
07:701:	3__	1		
07:701:	3__	1		
07:701:	3__	1		
07:701:	3__	1		
07:701:	3__	1		
07:701:	3__	1		
Chamber Music (2 Credits) #				
07:701:	3__	1		
07:701:	3__	1		
Rutgers New Music Workshop (2 Credits) #				
07:701:	307	1		
07:701:	307	1		
Music Assembly (8 non-degree Credits) ~				
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			

Liberal Arts Courses (30 Credits) <			
Part I: Areas of Inquiry:			
Natural Science		3	
Social Science and History		3	
Arts and Humanities		3	
Part II: Cognitive Skills and Process:			
Writing & Communication	01:355:101	3	
Literature		3	
Quantitative/Tech Skills		3	

Liberal Arts Elective Courses:			
	_____	3	
	_____	3	
	_____	3	
	_____	3	

Bachelor of Music: Composition Concentration Requirement Notes

- * The senior recital cannot be scheduled if a student has a grade of Unsatisfactory in any semester of Music Assembly. The annual Composition Portfolio Review is NOT required in the semester of the senior recital.
- ** All Bachelor of Music students (with the exception of classical piano majors) must take the Piano Proficiency Exam by the end of the 2nd year and must pass the exam in order to graduate. Courses in piano are available to prepare students for this examination.
- # For students who enrolled Fall 2015 and thereafter, Composition Majors are required to take 2 semesters of RUNME (*Rutgers New Music Workshop*, 07:701:307) and 2 semesters Chamber Music. The Chamber Music requirement can be satisfied either by the Chamber Music Course (07:701:355, 356, 455, or 456) or by one of the Small Ensembles listed in the Music Undergraduate Handbook (other than RUNME).
- ## Registration in *Music Assembly* is required in every semester of registration in Applied Major Lessons.
- < These Liberal Arts requirements are effective for students who enrolled Fall 2019 and thereafter. Students who entered in a previous semester must follow the Liberal Arts requirements effective in his/her year of admission.

Sample 8+ Semester Schedule: Composition Concentration

First Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:175 Applied Major Lesson	2	701:176 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
700:121 Music Theory I	3	700:122 Music Theory II	3
700:123/153 Aural Skills I/Adv. Aural Skills I (as placed)	2	700:124/154 Aural Skills II/Adv. Aural Skills II (as placed)	2
700:127 Intro to Music Technology	1	700:284 Digital Audio Composition	3
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
700:375 Composition Practicum	1	700:375 Composition Practicum	1
701:204 Secondary Lesson	1	701:204 Secondary Lesson	1
355:101 College Writing	3	700:341 Orchestration I (if offered)	2
07:557:151 Mason Gross Interplay	1	Liberal Arts Course	3
TOTAL	17	TOTAL	20

Second Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:275 Applied Major Lesson	2	701:276 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
700:221 Music Theory III	3	700:222 Music Theory IV	3
700:223/253 Aural Skills III/Adv. Aural Skills III (as placed)	2	700:224/254 Aural Skills IV/Adv. Aural Skills IV (as placed)	2
700:301 Music History I	3	700:302 Music History II	3
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
701:204 Secondary Lesson	1	701:204 Secondary Lesson	1
700:375 Composition Practicum	1	700:375 Composition Practicum	1
Liberal Arts Course	3	700:322 Music Analysis (if offered)	(3)
		700:341/342 Orchestration I/Orchestration II (as appropriate)	2
		700:468 Scoring for Film and Visual Media (if fits in schedule)	3
		Piano Proficiency Exam	
TOTAL	18	TOTAL	20

Third Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:375 Applied Major Lesson	2	701:376 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
700:353 Advanced Aural Skills V (if placed)	2	700:323 Aural Skills V (if needed)	2
700:329 Conducting I	2	700:469 Interactive Computer Music	3
700:375 Composition Practicum	1	700:330 Conducting II	2
700:303 Principles of Ethnomusicology (if fits in schedule)	3	700:342 Orchestration II (if needed/offered)	2
700:468 Scoring for Film and Visual Media (if needed)	3	700:375 Composition Practicum	1
Liberal Arts Course	3	700:322 Music Analysis (if needed/offered)	3
Liberal Arts Course	3	(Liberal Arts Course)	(3)
(Liberal Arts Course)	(3)		
TOTAL	18	TOTAL	17

Fourth Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:475 Applied Major Lesson	2	701:476 Applied Major Lesson	2
701:355 Chamber Music	1	701:356 Chamber Music	1
701:375 Composition Practicum	1	700:375 Composition Practicum	1
700:419 Special Studies in Music History (if fits in schedule)	3	700:303 Principles of Ethnomusicology (if needed)	3
700:303 Principles of Ethnomusicology (if fits in schedule)	(3)	700:420 Special Studies in Music History (if needed)	(3)
701:307 Rutgers New Music Workshop	1	701:307 Rutgers New Music Workshop	1
Liberal Arts Course	3	700:342 Orchestration II (if needed/offered)	(2)
Liberal Arts Course	3	701:409 Senior Composition Recital	0
Liberal Arts Course	3	Liberal Arts Course	3
		Liberal Arts Course	3
TOTAL	18	TOTAL	15

Requirement Checklist: Bachelor of Music: Music Education – Performance Instrumental Double Concentration

Music Theory (28 Credits)				
Course	Course #	Cr	T/Yr	Gr
Music Theory I °	700:121	3		
Music Theory II °	700:122	3		
Music Theory III °	700:221	3		
Music Theory IV °	700:222	3		
Aural Skills I or Adv. Au Skills I °	700:123/153	2		
Aural Skills II or Adv. Au Skills II °	700:124/154	2		
Aural Skills III or Adv. Au Skills III °	700:223/253	2		
Aural Skills IV or Adv. Au Skills IV °	700:224/254	2		
Aural Skills V or Adv. Au Skills V °	700:323/353	2		
Conducting I	700:329	2		
Conducting II	700:330	2		
Orchestration	700:341	2		
Music Education Courses (12 Credits)				
Music Ed Technology °	700:128	1		
Vocal Tech Sch Choirs ++	700:261	1		
String Instrument Tech	700:263	1		
Woodwind Inst Tech	700:265	1		
Brass Inst Tech	700:267	1		
Percussion Inst Tech ***	700:269	1		
Foundations of Music Ed °^	700:210	3		
Inclusive Learning in Music (^)	700:389	3		
Applied Major Lesson (24 Credits)				
07:701:	175 °	3		
07:701:	176 °	3		
07:701:	275 °	3		
07:701:	276 °	3		
07:701:	375	3		
07:701:	376	3		
07:701:	475	3		
07:701:	476	3		
Pedagogy (2 Credits) Select 2 courses in your area ~				
Percussion Pedagogy	701:413	1		
	701:414	1		
Piano Pedagogy	701:459	1		
	701:460	1		
Woodwind Pedagogy Woodwind Instrument Tech	701:401	1		
	700:265	1		
String Pedagogy String Instrumental Tech	701:403	1		
	700:263	1		
Brass Pedagogy Brass Instrumental Tech	701:405	1		
	701:267	1		
Mason Gross Interplay	07:557:151	1		
Senior Recital *	07:701:400			
Piano Proficiency Exam **	Date:			

Music History (9 Credits)				
Course	Course #	Cr	T/Yr	Gr
Music History I °	700:301	3		
Music History II °	700:302	3		
Principles of Ethnomusicology	700:303	3		
MEPS Upper Division Courses (24 Credits) #				
Met & Mat Gen Music Ed ^	700:381	3		
Met & Mat Inst Music Ed ^	700:384	3		
Instrumental Music Ed Lab	700:386	1		
Clinical Practice I ^	700:484	4		
Clinical Practice I: Seminar	700:483	1		
Clinical Practice II ^ ##	700:487	11		
Clinical Practice II: Seminar	700:480	1		
Large Ensemble (8 Credits) (++)				
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
Chamber Music (4 Credits) r				
07:701:	___	1		
07:701:	___	1		
07:701:	___	1		
07:701:	___	1		
20th & 21st Century Performance Seminar (2 Credits)				
07:701:	407	1		
07:701:	408	1		
Accompaniment (4 Credits) Piano Majors Only (+)				
Art of Accompaniment	701:351	1		
	701:352	1		
Studio Accompaniment	701:451	1		
	701:452	1		
Music Education Secondary Lesson (2 Credits)				
07:701:	203	1		
07:701:	203	1		
07:701: (perc. majors only) ***	203	1		
Music Assembly (8 non-degree Credits) ^^				
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			

Non-Credit Teaching Certification Requirements

Complete Summer After 1st Year:	Complete During 07:700:483:
NJ Sub Certification and Background Check	School Law Module (online)
Praxis Core Combined Test #5752 (if needed)	
Complete During 07:700:210:	Complete During 07:700:480/487:
Protection of Minors Training (online)	GSE Health Exam
Complete for Clinical Practice Application:	End of Program Performance-Based Assessment
NJ's Anti-Bullying Bill of Rights Training (online)	Praxis II Music: Content Knowledge Test #5113

Liberal Arts Courses (30 Credits) <

Part I: Areas of Inquiry				Humanities:			
Natural Science		3		Special Studies Music History	07:700:419/420	3	
Social Science & History:				Indiv/Cult Diversity in Classroom	05:300:401	3	
General Psychology	01:830:101	3		Part II: Cognitive Skills & Process			
Infant/Child Development or Adolescent Psychology or Human Development & (see note)	01:830:331 or 01:830:333 or 05:300:307	3		Writing & Communication (Expos)	01:355:101	3	
Educational Psychology	05:300:306	3		Literature or Research in the Disciplines		3	
Intro to Special Education	05:300:383	3		Quantitative/Technical Skills (100 Level Math Course)		3	

Requirement Notes

- * A 60-minute Senior Recital is required for graduation. The senior recital cannot be scheduled if a student has a grade of Unsatisfactory in any semester of *Music Assembly*.
- ** All Bachelor of Music students (with the exception of classical piano majors) must take the Piano Proficiency Exam by the end of the 2nd year and must pass the exam in order to graduate. Courses in piano are available to prepare students for this examination.
- *** Percussion majors are not required to take *Percussion Techniques*. They must substitute an additional (third) secondary lesson on a woodwind, brass, or string instrument.
- (+) Keyboard majors must take two terms of *Art of Accompaniment* (701:351, 352) and two terms of *Studio Accompaniment*. (701:451, 452). Upon completion of a minimum of 4 terms of large ensemble, this course can be counted as either large ensemble or chamber music.
- (++) Placement opportunities for guitarists and keyboard majors in instrumental large ensembles are extremely limited; therefore, while guitarists and keyboard majors may audition for any large ensemble, they must audition for choir.
- ^ These courses require field experience.
- ~ *Inclusive Learning in Music* (07:700:389) must be taken in conjunction with one of the following courses that include *Field Placement*: 700:381, 382, 384, or 484.
- ^^ Registration in *Music Assembly* is required in every semester of full-time matriculation except the Clinical Practice I and II semesters.
- + These courses, along with *College Writing*, 12 credits of Liberal Arts coursework with a GPA of 3.00 or higher, and passing the piano proficiency exam, should be completed before the Music Education Advisory Review (MEAR).
- ++ It is recommended that students complete this course before the MEAR.
- (^) Pedagogy is a two-semester requirement. Instrumental majors other than percussion and keyboard take one semester of pedagogy and one semester of the instrumental techniques course in their area.
- # To enroll in these courses, students must have completed the MEAR successfully, and have been admitted into the Music Education Professional Sequence (MEPS).
- ## All degree requirements must be complete before Clinical Practice II placements are approved. Students may not be registered for any other courses during the semester in which they student teach unless pre-approved by the Coordinator of Field Placements.
- < These Liberal Arts requirements are effective for students who enrolled Fall 2019 and thereafter. Students who entered in a previous semester must follow the Liberal Arts requirements effective in his/her year of admission.
- γ Four semesters of Chamber Music are required. This requirement can be satisfied by the Chamber Music course (07:701: 355, 356, 455, or 456) or by one of the Small Ensembles listed in the Music Undergraduate Handbook. Only 1 semester of RUNME (07:701:307) may be used to satisfy this requirement.

Sample 8+ Semester Schedule: Music Education – Performance Instrumental Double Concentration

First Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:175 Applied Major Lesson	3	701:176 Applied Major Lesson	3
701:3xx Ensemble	1	701:3xx Ensemble	1
700:121 Music Theory I	3	700:122 Music Theory II	3
700:123/153 Aural Skills I/Adv. Aural Skills I (as placed)	2	700:124/154 Aural Skills II/Adv. Aural Skills II (as placed)	2
700:128 Music Ed Technology	1	701:xxx Classroom Piano (if needed)	1
701:xxx Classroom Piano (if needed)	1	700:xxx Instrumental Techniques Course	1
700:261 Vocal Techniques course (if available)	(1)	700:xxx Instrumental Techniques Course	1
700:xxx Instrumental Techniques Course	1	700:128 Music Ed Technology (if needed)	(1)
01:830:101 General Psychology	3	Liberal Arts Course	3
355:101 College Writing	3	(Liberal Arts Course)	(3)
07:557:151 Mason Gross Interplay	1		
TOTAL	20	TOTAL	16

Second Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:275 Applied Major Lesson	3	701:276 Applied Major Lesson	3
701:3xx Ensemble	1	701:3xx Ensemble	1
700:221 Music Theory III	3	700:222 Music Theory IV	3
700:223/253 Aural Skills III/Adv. Aural Skills III (as placed)	2	700:224/254 Aural Skills IV/Adv. Aural Skills IV (as placed)	2
700:301 Music History I	3	700:302 Music History II	3
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
700:xxx Instrumental Techniques Course (if needed)	1	700:xxx Instrumental Techniques Course (if needed)	1
05:300:383: Intro to Special Education	3	700:210 Foundations Music Education	3
(Liberal Arts Course)	(3)	Piano Proficiency Exam	
TOTAL	17	TOTAL	17

Third Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:375 Applied Major Lesson	3	701:376 Applied Major Lesson	3
701:3xx Ensemble	1	701:3xx Ensemble	1
700:353 Advanced Aural Skills V (if placed)	2	700:323 Aural Skills V (if needed)	2
700:341 Orchestration	2	700:330 Conducting II	2
700:329 Conducting I	2	700:384 Materials & Methods Sec Inst. Music Ed	3
700:381 Materials & Methods Elem School	3	701:356 Chamber Music	1
700:303 Principles of Ethnomusicology	3	700:420 Special Studies in Music History (if fits in schedule)	3
700:420 Special Studies in Music History (if fits in schedule)	(3)	700:303 Principles of Ethnomusicology (if needed)	3
700:386 Instrumental Music Ed Lab	1	701:203 Secondary Instrument Lesson	1
701:203 Secondary Instrument Lesson (if fits in schedule)	(1)	701:xxx Accompaniment (Pianists only)	1
701:355 Chamber Music	1		
701:xxx Accompaniment (Pianists only)	1		
TOTAL	20	TOTAL	21

Fourth Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	700:100 Music Assembly	1
701:475 Applied Major Lesson	3	701:476 Applied Major Lesson	3
701:3xx Ensemble	1	701:3xx Ensemble	1
701:407 20 th & 21 st Century Performance Seminar	1	701:408 20 th & 21 st Century Performance Seminar	1
701:xxx Accompaniment (Pianists only)	1	701:xxx Accompaniment (Pianists only)	1
700:xxx Pedagogy or Instrumental Techniques Course	1	701:4xx Pedagogy	1
701:355 Chamber Music	1	701:356 Chamber Music	1
701:203 Secondary Instrument Lesson (if needed)	1	701:400 Senior Recital	0
700:386 Instrumental Music Ed Lab (if needed)	1	700:420 Special Studies in Music History (if needed)	(3)
05:300:401 Individual and Cultural Diversity in the Classroom	3	Liberal Arts Course	3
700:303 Principles of Ethnomusicology (if needed)	3		
Liberal Arts Course (if needed)	(3)		
TOTAL	16	TOTAL	12

Fifth Year

Fall	Credits	Spring	Credits
701:355 Chamber Music	1	700:487 Clinical Practice II	11
700:389 Inclusive Learning in the Music	3	700:480 Clinical Practice II Seminar	1
700:483 Clinical Practice I Seminar	1	TOTAL	12
700:484 Clinical Practice I (M/W/Th: Campus & T/F: Field work)	4	Students must pass the Piano Proficiency Exam before he/she may register for <i>Clinical Practice II</i> . It must be taken by the end of the second year. 2023	
Liberal Arts Course	3		
Liberal Arts Course (if needed)	(3)		
Total	12		

Requirement Checklist: Bachelor of Music: Music Education – Performance: Vocal/General Double Concentration

Music Theory (28 Credits)				
Course	Course #	Cr	T/Yr	Gr
Theory I °	700:121	3		
Theory II °	700:122	3		
Theory III °	700:221	3		
Theory IV °	700:222	3		
Aural Skills I or Adv A Sk I °	700:123/153	2		
Aural Skills II or Adv A Sk II °	700:124/154	2		
Aural Skills III or Adv A Sk III °	700:223/253	2		
Aural Skills IV or Adv A Sk IV °	700:224/254	2		
Aural Skills V or Adv A Sk V °	700:323/353	2		
Conducting I	700:329	2		
Conducting II	700:330	2		
Orchestration	700:341	2		
Music Education Courses (10 Credits)				
Music Ed Technology	700:128	1		
Vocal Tech School Choirs ++	700:261	1		
Choral Music Ed Lab I	700:287	1		
Instrumental Tech (select one) ++	700:263, 265, 267, or 269	1		
Foundations of Music Ed ° ^	700:210	3		
Inclusive Learning in Music (^)	700:389	3		
Applied Major Lesson (20 Credits)				
07:701:	175 °	3		
07:701:	176 °	3		
07:701:	275 °	3		
07:701:	276 °	3		
07:701:	375	2		
07:701:	376	2		
07:701:	475	2		
07:701:	476	2		
Pedagogy (4 Credits) (^)				
Voice Pedagogy	701:415	2		
	701:416	2		
Diction & Secondary Voice Lesson (2 Credits) (Pno Majors Only)				
07:701:	201	1		
07:701:	203	1		
Music Assembly (8 non-degree Credits) ^^				
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			

Music History (9 Credits)				
Course	Course #	Cr	T/Yr	Gr
Music History I °	700:301	3		
Music History II °	700:302	3		
Principles of Ethnomusicology	700:303	3		
MEPS Upper Division Courses (24 Credits) #				
Met & Mat Gen Music Ed ^	700:381	3		
Met & Mat Choral Music Ed ^	700:382	3		
Choral Music Ed Lab II	700:387	1		
Clinical Practice I ^	700:484	4		
Clinical Practice I: Seminar	700:483	1		
Clinical Practice II ^ ##	700:487	11		
Clinical Practice II: Seminar	700:480	1		
Large Ensemble (8 Credits)				
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
Chamber Music (4 Credit) ***				
07:701:	___	1		
07:701:	___	1		
07:701:	___	1		
07:701:	___	1		
20th & 21st Century Performance Seminar (2 Credits)				
07:701:	407	1		
07:701:	408	1		
Voice Classes (6 Credits) (Voice majors only)				
Diction for Singers (+)	701:201	1		
	701:202	1		
Stage Movement for Singers ~	701:358	2		
Acting for Singers ~	701:357	2		
Vocal Coaching (4 Credits) V				
07:701	302	1		
07:701	302	1		
07:701	402	1		
07:701	402	1		
Mason Gross Interplay				
Mason Gross Interplay	07:557:151	1		
Junior Recital				
Junior Recital	Date:			
Senior Recital *				
Senior Recital *	701:400			
Piano Proficiency Exam **				
Piano Proficiency Exam **	Date:			

Non-Credit Teaching Certification Requirements

Complete Summer After 1st Year:	Complete During 07:700:483:
NJ Sub Certification and Background Check	School Law Module (online)
Praxis Core Combined Test #5752 (if needed)	
Complete During 07:700:210:	Complete During 07:700:480/487:
Protection of Minors Training (online)	GSE Health Exam
Complete for Clinical Practice Application:	End of Program Performance-Based Assessment
NJ's Anti-Bullying Bill of Rights Training (online)	Praxis II Music: Content Knowledge Test #5113

Liberal Arts Courses (30 Credits) <

Part I: Areas of Inquiry				Humanities:			
Natural Science		3		Special Studies Music History	07:700:419/420	3	
Social Science & History:				Indiv/Cult Diversity in Classroom	05:300:401	3	
General Psychology	01:830:101	3		Part II: Cognitive Skills & Process			
Infant/Child Development or Adolescent Psychology or Human Development & (see note)	01:830:331 or 01:830:333 or 05:300:307	3		Writing & Communication (Expos)	01:355:101	3	
Educational Psychology	05:300:306	3		Literature or Research in the Disciplines		3	
Intro to Special Education	05:300:383	3		Quantitative/Technical Skills (100 Level Math Course)		3	

Requirement Notes

- * A 60-minute Senior Recital is required for graduation. The senior recital cannot be scheduled if a student has a grade of Unsatisfactory in any semester of *Music Assembly*.
- ** All Bachelor of Music students (with the exception of classical piano majors) must take the Piano Proficiency Exam by the end of the 2nd year and must pass the exam in order to graduate. Courses in piano are available to prepare students for this examination.
- *** Four semesters of Chamber Music are required. This requirement can be satisfied by taking the Chamber Music course (07:701: 355, 356, 455, or 456) or from taking one of the Small Ensembles listed in the Music Undergraduate Handbook. Only 1 semester of RUNME (07:701:307) may be used to satisfy this requirement. Opera Workshop (701: 353 or 354) may be counted as Chamber Music credit.
- (++) Voice majors must take *Diction for Singers* (701:201-202), which satisfies two terms of chamber music.
- ~ For students who enrolled Fall 2015 and thereafter, *Stage Movement for Singers* (700:358), and *Acting for Singers* (700:357) are required courses. For students who enrolled prior to Fall 2015, these courses fulfilled music elective credits.
- (^) Pedagogy is a two-semester requirement.
- ^ These courses require field experience.
- (~) *Inclusive Learning in Music* (07:700:389) must be taken in conjunction with one of the following courses that include *Field Placement*: 700:381, 382, 384, or 484.
- ^^ Registration in *Music Assembly* is required in every semester of registration in Applied Major Lessons.
- + These courses, along with *College Writing*, 12 credits of Liberal Arts coursework with a GPA of 3.00 or higher, and a passing piano proficiency exam, should be completed before the Music Education Advisory Review (MEAR).
- ++ It is recommended that students complete this course before the MEAR.
- # To enroll in these courses, students must have completed the MEAR successfully, and have been admitted into the Music Education Professional Sequence (MEPS).
- ## All degree requirements must be complete before Clinical Practice II (student teacher) placements are approved. Students may not be registered for any other courses during the semester in which they student teach unless pre-approved by the Coordinator of Field Placements.
- V For students who enrolled 2018 and thereafter, *Vocal Coaching* is required in the 3rd and 4th years. For those who enrolled prior to Fall 2018, these courses may fulfill elective credit.
- < These Liberal Arts requirements are effective for students who enrolled Fall 2019 and thereafter. Students who entered in a previous semester must follow the Liberal Arts requirements effective in his/her year of admission.

Sample 8+ Semester Schedule: Music Education Vocal/General - Performance Double Concentration

First Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:175 Applied Major Lesson	2	701:176 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
700:121 Music Theory I	3	700:122 Music Theory II	3
700:123/153 Aural Skills I/Adv. Aural Skills I (as placed)	2	700:124/154 Aural Skills II/Adv. Aural Skills II (as placed)	2
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
700:387 Choral Music Ed Lab I (if offered)	(1)	701:203 Voice Lesson (instrumentalists only)	1
701:201 Diction for Singers	1	701:201 Diction for Singers	1
700:128 Music Education Technology	1	700:127 Music Ed Tech (if needed)	1
01:830:101 General Psychology	3	Liberal Arts Course	3
355:101 College Writing	3	(Liberal Arts Course)	3
07:557:151 Mason Gross Interplay	1		
TOTAL	19	TOTAL	19

Second Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:275 Applied Major Lesson	3	701:276 Applied Major Lesson	3
701:3xx Ensemble	1	701:3xx Ensemble	1
700:221 Music Theory III	3	700:222 Music Theory IV	3
700:223/253 Aural Skills III/Adv. Aural Skills III (as placed)	2	700:224/254 Aural Skills IV/Adv. Aural Skills IV (as placed)	2
700:301 Music History I	3	700:302 Music History II	3
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
700:387 Choral Music Ed Lab I (if offered/needed)	(1)	700:261 Vocal Tech School Choir or Instr. Tech	1
700:xxx Instrumental Techniques	1	700:210 Foundations Music Education	3
05:300:383 Intro to Special Education	3	Piano Proficiency Exam	
TOTAL	18	TOTAL	18

Third Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:375 Applied Major Lesson	2	701:376 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
700:353 Advanced Aural Skills V (if placed)	2	700:323 Aural Skills V (if needed)	2
701:355 Chamber Music	1	701:356 Chamber Music	1
700:341 Orchestration	2	701:357 Acting for Singers	2
700:329 Conducting I	2	700:330 Conducting II	2
700:381 Materials & Methods Elementary School	3	700:382 Materials & Methods Secondary Vocal Music Ed	3
701:302 Vocal Coaching	1	701:302 Vocal Coaching	1
700:303 Principles of Ethnomusicology	3	700:420 Special Studies in Music History (if fits in schedule)	3
700:420 Special Studies in Music History (if fits in schedule)	(3)	700:303 Principles of Ethnomusicology (if needed)	(3)
700:387 Choral Music Ed Lab II	1	Junior Recital	0
Liberal Arts Course (if needed)	(3)		
TOTAL	19	TOTAL	21

Fourth Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:475 Applied Major Lesson	2	701:476 Applied Major Lesson	2
701:3xx Ensemble	1	701:3xx Ensemble	1
701:415 Pedagogy	2	701:416 Pedagogy	2
701:355 Chamber Music (if needed)	1	701:356 Chamber Music (if needed)	1
701:407 20th & 21st Century Performance Seminar	1	701:408 20th & 21st Century Performance Seminar	1
701:402 Vocal Coaching	1	701:402 Vocal Coaching	1
701:358 Stage Movement for Singers	2	Liberal Arts Course	3
700:387 Choral Music Ed Lab II (if needed)	1	Liberal Arts Course	3
05:300:401 Individual and Cultural Diversity in the Classroom	3	701:400 Senior Recital	0
TOTAL	15	TOTAL	15

Fifth Year

Fall	Credits	Spring	Credits
701:355 Chamber Music	1	700:487 Clinical Practice II	11
700:389 Inclusive Learning in the Music	3	700:480 Clinical Practice II Seminar	1
700:483 Clinical Practice I Seminar	1	TOTAL	12
700:484 Clinical Practice I (M/W/Th: Campus & T/F: Field work)	4	Students must pass the Piano Proficiency Exam before he/she may register for <i>Clinical Practice II</i> . It must be taken by the end of the second year.	
Liberal Arts Course	3		
Liberal Arts Course (if needed)	(3)		
TOTAL	12	2023	

**Requirement Checklist: Bachelor of Music: Music Education – Performance: Vocal/General Double Concentration
(Keyboard)**

Music Theory (28 Credits)				
Course	Course #	Cr	T/Yr	Gr
Theory I °	700:121	3		
Theory II °	700:122	3		
Theory III °	700:221	3		
Theory IV °	700:222	3		
Aural Skills I or Adv Au Sk I °	700:123/153	2		
Aural Skills II or Adv Au Sk II °	700:124/154	2		
Aural Skills III or Adv Au Sk III °	700:223/253	2		
Aural Skills IV or Adv Au Sk IV °	700:224/254	2		
Aural Skills V or Adv Au Sk V °	700:323/353	2		
Conducting I	700:329	2		
Conducting II	700:330	2		
Orchestration	700:341	2		
Music Education Courses (10 Credits)				
Music Ed Technology	700:128	1		
Vocal Tech School Choirs ++	700:261	1		
Choral Music Ed Lab I	700:287	1		
Instrumental Tech (select one) ++	700:263, 265, 267, or 269	1		
Foundations of Music Ed ° ^	700:210	3		
Inclusive Learning in Music (^)	700:389	3		
Applied Major Lesson (24 Credits)				
07:701:	175 °	3		
07:701:	176 °	3		
07:701:	275 °	3		
07:701:	276 °	3		
07:701:	375	3		
07:701:	376	3		
07:701:	475	3		
07:701:	476	3		
Pedagogy (2 Credits) ~				
Keyboard Pedagogy	701:459	1		
	701:460	1		
Music Assembly (8 non-degree Credits) ^^				
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			
07:701:	100			

Music History (9 Credits)				
Course	Course #	Cr	T/Yr	Gr
Music History I °	700:301	3		
Music History II °	700:302	3		
Principles of Ethnomusicology	700:303	3		
MEPS Upper Division Courses (24 Credits) #				
Met & Mat Gen Music Ed ^	700:381	3		
Met & Mat Choral Music Ed ^	700:382	3		
Choral Music Ed Lab II	700:387	1		
Clinical Practice I ^	700:484	4		
Clinical Practice I: Seminar	700:483	1		
Clinical Practice II ^ ##	700:487	11		
Clinical Practice II: Seminar	700:480	1		
Large Ensemble (8 Credits)				
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
07:701:	3 ___	1		
Chamber Music (4 Credit) ***				
07:701:	_____	1		
07:701:	_____	1		
07:701:	_____	1		
07:701:	_____	1		
Accompaniment (4 Credits)				
Art of Accompaniment	701:351	1		
	701:352	1		
Studio Accompaniment	701:451	1		
	701:452	1		
20th & 21st Century Performance Seminar (2 Credits)				
07:701:	407	1		
07:701:	408	1		
Diction & Secondary Voice Lesson (2 Credits) (+)				
07:701:	201	1		
07:701:	203	1		
Mason Gross Interplay				
	07:557:151	1		
Senior Recital *				
	701:400			
Piano Proficiency Exam **				
	Date:			

Non-Credit Teaching Certification Requirements

Complete Summer After 1st Year:	Complete During 07:700:483:
NJ Sub Certification and Background Check	School Law Module (online)
Praxis Core Combined Test #5752 (if needed)	
Complete During 07:700:210:	Complete During 07:700:480/487:
Protection of Minors Training (online)	GSE Health Exam
Complete for Clinical Practice Application:	End of Program Performance-Based Assessment
NJ's Anti-Bullying Bill of Rights Training (online)	Praxis II Music: Content Knowledge Test #5113

Liberal Arts Courses (30 Credits) <

Part I: Areas of Inquiry				Humanities:			
Natural Science		3		Sp. St. Music Hist.	07:700:419/420	3	
Social Science & History:				Indiv/Cult Diversity in Classroom	05:300:401	3	
General Psychology	01:830:101	3		Part II: Cognitive Skills & Process			
Infant/Child Development or Adolescent Psychology or Human Development & (see note)	01:830:331 or 01:830:333 or 05:300:307	3		Writing & Communication (Expos)	01:355:101	3	
Educational Psychology	05:300:306	3		Literature or Research in the Disciplines		3	
Intro to Special Education	05:300:383	3		Quantitative/Technical Skills (100 Level Math Course)		3	

Requirement Notes

- * A 60-minute Senior Recital is required for graduation. The senior recital cannot be scheduled if a student has a grade of Unsatisfactory in any semester of *Music Assembly*.
- ** All Bachelor of Music students (with the exception of classical piano majors) must take the Piano Proficiency Exam by the end of the 2nd year and must pass the exam in order to graduate. Courses in piano are available to prepare students for this examination.
- *** Four semesters of Chamber Music are required. This requirement can be satisfied by taking the Chamber Music course (07:701: 355, 356, 455, or 456) or from taking one of the Small Ensembles listed in the Music Undergraduate Handbook. Only 1 semester of RUNME (07:701:307) may be used to satisfy this requirement. Opera Workshop (701: 353 or 354) may be counted as Chamber Music credit.
- (++) Keyboard majors in this concentration must take 1 semester of *Diction for Singers* (701:201), which satisfies one term of chamber music.
- (^) Pedagogy is a two-semester requirement.
- ^ These courses require field experience.
- (~) *Inclusive Learning in Music* (07:700:389) must be taken in conjunction with one of the following courses that include *Field Placement*: 700:381, 382, 384, or 484.
- ^^ Registration in *Music Assembly* is required in every semester of registration in Applied Major Lessons.
- = Placement opportunities for guitarists and keyboard majors in instrumental large ensembles are extremely limited; therefore, while guitarists and keyboard majors may audition for any large ensemble, they must audition for choir. Specific choir audition times are posted each semester.
- + These courses, along with *College Writing*, 12 credits of Liberal Arts coursework with a GPA of 3.00 or higher, and a passing piano proficiency exam, should be completed before the Music Education Advisory Review (MEAR).
- ++ It is recommended that students complete this course before the MEAR.
- # To enroll in these courses, students must have completed the MEAR successfully, and have been admitted into the Music Education Professional Sequence (MEPS).
- ## All degree requirements must be complete before Clinical Practice II (student teacher) placements are approved. Students may not be registered for any other courses during the semester in which they student teach unless pre-approved by the Coordinator of Field Placements.
- < These Liberal Arts requirements are effective for students who enrolled Fall 2019 and thereafter. Students who entered in a previous semester must follow the Liberal Arts requirements effective in his/her year of admission.

Sample 8+ Semester Schedule: Music Education Vocal/General - Performance Double Concentration (Keyboard Majors)

First Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:175 Applied Major Lesson	3	701:176 Applied Major Lesson	3
701:3xx Ensemble	1	701:3xx Ensemble	1
700:121 Music Theory I	3	700:122 Music Theory II	3
700:123/153 Aural Skills I/Adv. Aural Skills I (as placed)	2	700:124/154 Aural Skills II/Adv. Aural Skills II (as placed)	2
700:128 Intro to Music Ed Technology	1	701:xxx Classroom Piano (if needed)	1
701:xxx Classroom Piano (if needed)	1	701:203 Voice Lesson (instrumentalists only)	1
700:261 Vocal Techniques course (if available)	(1)	700:127 Music Ed Tech (if needed)	1
700:xxx Instrumental Techniques	1	700:xxx Instrumental Techniques (if fits in schedule)	(1)
700:387 Choral Music Ed Lab I (if offered)	(1)	Liberal Arts Course	3
01:830:101 General Psychology	3	(Liberal Arts Course)	(3)
355:101 College Writing	3		
07:557:151 Mason Gross Interplay	1		
TOTAL	20	TOTAL	16

Second Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:275 Applied Major Lesson	3	701:276 Applied Major Lesson	3
701:3xx Ensemble	1	701:3xx Ensemble	1
700:221 Music Theory III	3	700:222 Music Theory IV	3
700:223/253 Aural Skills III/Adv. Aural Skills III (as placed)	2	700:224/254 Aural Skills IV/Adv. Aural Skills IV (as placed)	2
700:301 Music History I	3	700:302 Music History II	3
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
700:387 Choral Music Ed Lab I (if offered/needed)	(1)	700:261 Vocal Tech School Choir or Instr. Tech	1
701:201 Diction for Singers	1	700:210 Foundations Music Education	3
05:300:383 Intro to Special Education	3	Piano Proficiency Exam	
TOTAL	18	TOTAL	18

Third Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:375 Applied Major Lesson	3	701:376 Applied Major Lesson	3
701:3xx Ensemble	1	701:3xx Ensemble	1
700:353 Advanced Aural Skills V (if placed)	2	700:323 Aural Skills V (if needed)	2
701:355 Chamber Music	1	701:356 Chamber Music	1
701:351 Art of Accompanying	1	701:351 Art of Accompanying	1
700:329 Conducting I	2	700:330 Conducting II	2
700:381 Materials & Methods Elementary School	3	700:382 Materials & Methods Secondary Vocal Music Ed	3
700:387 Choral Music Ed Lab II	1	700:420 Special Studies in Music History (if fits in schedule)	3
700:341 Orchestration	2	700:303 Principles of Ethnomusicology (if needed)	(3)
700:303 Principles of Ethnomusicology	3	Liberal Arts Course (if needed)	(3)
700:420 Special Studies in Music History (if fits in schedule)	(3)		
TOTAL	20	TOTAL	20

Fourth Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:475 Applied Major Lesson	3	701:476 Applied Major Lesson	3
701:3xx Ensemble	1	701:3xx Ensemble	1
701:459 Piano Pedagogy	1	701:460 Piano Pedagogy	1
701:355 Chamber Music (if needed)	1	701:356 Chamber Music (if needed)	1
701:407 20th & 21st Century Performance Seminar	1	701:408 20th & 21st Century Performance Seminar	1
700:387 Choral Music Ed Lab II (if needed)	1	701:451 Studio Accompaniment	1
701:451 Studio Accompaniment	1	Liberal Arts Course	3
05:300:401 Individual and Cultural Diversity in the Classroom	3	Liberal Arts Course	3
		701:400 Senior Recital	0
TOTAL	13	TOTAL	15

Fifth Year

Fall	Credits	Spring	Credits
701:355 Chamber Music	1	700:487 Clinical Practice II	11
700:389 Inclusive Learning in the Music	3	700:480 Clinical Practice II Seminar	1
700:483 Clinical Practice I Seminar	1	TOTAL	12
700:484 Clinical Practice I (M/W/Th: Campus & T/F: Field work)	4	Students must pass the Piano Proficiency Exam before he/she may register for <i>Clinical Practice II</i> . It must be taken by the end of the second year. 2023	
Liberal Arts Course	3		
Liberal Arts Course (if needed)	(3)		
TOTAL	12		

Requirement Checklist: Bachelor of Music: Jazz Studies – Music Education Instrumental Double Concentration

Music Theory (24 Credits)					Music History (9 Credits)				
Course	Course #	Cr	T/Yr	Gr	Course	Course #	Cr	T/Yr	Gr
Music Theory I °	700:121	3			Music History I °	700:301	3		
Music Theory II °	700:122	3			Music History II °	700:302	3		
Music Theory III °	700:221	3			Principles of Ethnomusicology	700:303	3		
Music Theory IV °	700:222	3			MEPS Upper Division Courses (24 Credits) #				
Aural Skills I or Adv. Au Sk I °	700:123/153	2			Met & Mat Gen Music Ed ^	700:381	3		
Aural Skills II or Adv. Au Sk II °	700:124/154	2			Met & Mat Inst Music Ed ^	700:384	3		
Aural Skills III or Adv. Au Sk III °	700:223/253	2			Instrumental Music Ed Lab	700:386	1		
Aural Skills IV or Adv. Au Sk IV °	700:224/254	2			Clinical Practice I ^ ##	700:484	4		
Conducting I	700:329	2			Clinical Practice I: Seminar	700:483	1		
Conducting II	700:330	2			Clinical Practice II ^ ##	700:487	11		
Jazz Studies (29 Credits)					Clinical Practice II: Seminar	700:480	1		
Survey of Jazz Styles	700:125	2			Large Classical Ensemble (7 Credits)				
Intro Jazz Improv Online >	700:293	2			07:701:	3 ___	1		
Jazz Theory I	700:247	3			07:701:	3 ___	1		
Jazz Theory II	700:248	3			07:701:	3 ___	1		
Keyboard Harmony I	700:251	2			07:701:	3 ___	1		
Keyboard Harmony II ~	700:252	2			07:701:	3 ___	1		
Jazz Comp & Arranging I	700:347	3			07:701:	3 ___	1		
Jazz Comp & Arranging II	700:348	3			07:701:	3 ___	1		
Jazz Improvisation I	700:371	3			07:701:	3 ___	1		
	700:372	3			Jazz Ensemble (8 Credits)				
Evolution of Jazz	700:305	3			07:701:	3 ___	1		
Music Education Courses (12 Credits)					07:701:	3 ___	1		
Music Ed Technology °	700:128	1			07:701:	3 ___	1		
Voc. Tech Schl Choirs ++	700:261	1			07:701:	3 ___	1		
String Inst Tech	700:263	1			07:701:	3 ___	1		
Woodwind Inst Tech	700:265	1			07:701:	3 ___	1		
Brass Inst Tech	700:267	1			07:701:	3 ___	1		
Percussion Inst Tech***	700:269	1			07:701:	3 ___	1		
Foundations of Mus Ed ^A	700:210	3			07:701:	3 ___	1		
Inclusive Learning in Music (^)	700:389	3			Chamber Jazz Ensemble (4 Credits)				
Applied Major Lesson (16 Credits)					07:701:	___	1		
07:701:	175 °	2			07:701:	___	1		
07:701:	176 °	2			07:701:	___	1		
07:701:	275 °	2			07:701:	___	1		
07:701:	276 °	2			07:701:	___	1		
07:701:	375	2			Music Assembly (8 non-degree Credits ^^)				
07:701:	376	2			07:701:	100			
07:701:	475	2			07:701:	100			
07:701:	476	2			07:701:	100			
Music Education Secondary Lesson (2 Credits)					07:701:	100			
07:701:	203				07:701:	100			
07:701:	203				07:701:	100			
07:701: (perc majors only) ***	203				07:701:	100			
					07:701:	100			
					Mason Gross Interplay	07:557:151	1		
					Senior Recital *	701:400			
					Piano Proficiency Exam **	Date:			

Non-Credit Teaching Certification Requirements

Complete Summer After 1st Year:	Complete During 07:700:483:
NJ Sub Certification and Background Check	School Law Module (online)
Praxis Core Combined Test #5752 (if needed)	
Complete During 07:700:210:	Complete During 07:700:480/487:
Protection of Minors Training (online)	GSE Health Exam
Complete for Clinical Practice Application:	End of Program Performance-Based Assessment
NJ's Anti-Bullying Bill of Rights Training (online)	Praxis II Music: Content Knowledge Test #5113

Liberal Arts Courses (30 Credits) <

Part I: Areas of Inquiry				Humanities:			
Natural Science		3		Special Studies Music History	07:700:419/420	3	
Social Science & History:				Indiv/Cult Diversity in Classroom	05:300:401	3	
General Psychology	01:830:101	3		Part II: Cognitive Skills & Process			
Infant/Child Development or Adolescent Psychology or Human Development & (see note)	01:830:331 or 01:830:333 or 05:300:307	3		Writing & Communication (Expos)	01:355:101	3	
Educational Psychology	05:300:306	3		Literature or Research in the Disciplines		3	
Intro to Special Education	05:300:383	3		Quantitative/Technical Skills (100 Level Math Course)		3	

Requirement Notes

- * A 60-minute Jazz Senior Recital is required for graduation. The senior recital cannot be scheduled if a student has a grade of Unsatisfactory in any semester of Music Assembly
- ** All Bachelor of Music students (with the exception of classical piano majors) must take the Piano Proficiency Exam by the end of the 2nd year and must pass the exam in order to graduate. Courses in piano are available to prepare students for this examination.
- *** Percussion majors are not required to take *Percussion Techniques*. They must substitute an additional (third) secondary lesson.
- ~ For students who enrolled Fall 2015 and thereafter, Jazz Majors registered for Keyboard Harmony may take a proficiency exam with the possibility of attaining a "Keyboard Level II" class status. The Level II status involves different course requirements. Details will be provided by the instructor.
- > For students who enrolled Fall 2015 and thereafter, *Intro to Jazz Improvisation* is a required course for all Jazz majors.
- ^ These courses require field experience.
- (~) *Inclusive Learning in Music* (07:700:389) must be taken in conjunction with one of the following courses that include *Field Placement*: 700:381, 382, 384, or 484.
- ^^ Registration in *Music Assembly* is required in every semester of registration in Applied Major Lessons.
- + These courses, along with *College Writing*, 12 credits of Liberal Arts coursework with a GPA of 3.0 or higher, and passing the piano proficiency exam, should be completed before the Music Education Advisory Review (MEAR).
- ++ It is recommended that students complete this course before the MEAR.
- # To enroll in these courses, students must have completed the MEAR successfully, and have been admitted into the Music Education Professional Sequence (MEPS).
- ## All degree requirements must be completed before Clinical Practice II (student teacher) placements are approved. Students may not be registered for any other courses during the semester in which they student teach unless pre-approved by the Coordinator of Field Placements.
- < These Liberal Arts requirements are effective for students who enrolled Fall 2019 and thereafter. Students who entered in a previous semester must follow the Liberal Arts requirements effective in his/her year of admission.

Sample 8+ Semester Schedule: Jazz Studies - Music Education Instrumental Double Concentration

First Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:175 Applied Major Lesson	2	701:176 Applied Major Lesson	2
701:3xx Jazz Ensemble	1	701:3xx Jazz Ensemble	1
701:3xx Classical Ensemble	1	701:3xx Classical Ensemble	1
700:121 Music Theory I	3	700:122 Music Theory II	3
700:123/153 Aural Skills I/Adv. Aural Skills I (as placed)	2	700:124/154 Aural Skills II/Adv. Aural Skills II (as placed)	2
700:125 Survey of Jazz Styles	2	700:128 Intro to Music Ed Technology	1
700:xxx Instrumental Techniques course	1	701:xxx Classroom Piano (if needed)	1
701:xxx Classroom Piano (if needed) (or Vocal Tech)	1	700:xxx Instrumental Techniques course (or Vocal Tech)	1
700:293 Intro to Improvisation Online	2	Liberal Arts Course (Math)	3
355:101 College Writing	3	01:830:101 General Psychology	3
07:557:151 Mason Gross Interplay	1		
TOTAL	20	TOTAL	19

Second Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:275 Applied Major Lesson	2	701:276 Applied Major Lesson	2
701:3xx Jazz Ensemble	1	701:3xx Jazz Ensemble	1
701:3xx Classical Ensemble	1	701:3xx Classical Ensemble	1
700:247 Jazz Theory I	3	700:248 Jazz Theory II	3
700:221 Music Theory III	3	700:222 Music Theory IV	3
700:223/253 Aural Skills III/Adv. Aural Skills III (as placed)	2	700:224/254 Aural Skills IV/Adv. Aural Skills IV (as placed)	2
700:251 Keyboard Harmony	2	700:252 Keyboard Harmony	2
700:301 Music History I	3	700:302 Music History II	3
701:xxx Classroom Piano (if needed)	1	701:xxx Classroom Piano (if needed)	1
05:300:383 Intro to Special Education	3	700:210 Foundations of Music Education	3
		Piano Proficiency Exam	
TOTAL	22	TOTAL	22

Third Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:375 Applied Major Lesson	2	701:376 Applied Major Lesson	2
701:3xx Jazz Ensemble	1	701:3xx Jazz Ensemble	1
701:3xx Classical Ensemble	1	701:3xx Classical Ensemble	1
701:319 Chamber Jazz Ensemble	1	701:320 Chamber Jazz Ensemble	1
700:347 Jazz Comp. – Arranging	3	700:348 Jazz Comp. – Arranging	3
700:371 Jazz Improvisation I	3	700:372 Jazz Improvisation I	3
700:305 Evolution of Jazz	3	700:330 Conducting II	2
700:329 Conducting I	2	701:203 Music Ed. Secondary Lesson	1
700:386 Music Ed Lab	1	Liberal Arts Course	3
Liberal Arts Course	3		
TOTAL	21	TOTAL	18

Fourth Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	701:100 Music Assembly	1
701:475 Applied Major Lesson	2	701:476 Applied Major Lesson	2
701:3xx Jazz Ensemble	1	701:3xx Jazz Ensemble	1
701:3xx Classical Ensemble	1	701:320 Chamber Jazz Ensemble	1
700:381 Materials & Methods Elem. School	3	700:384 Materials & Methods Sec. Inst. Mus. Ed.	3
700:386 Music Ed Lab (if needed)	1	700:xxx Instrumental Techniques course	1
700:xxx Instrumental Techniques course	1	700:xxx Instrumental Techniques Course	1
700:419 Special Studies in Music History (if fits in schedule)	3	700:303 Principles of Ethnomusicology (if needed)	3
700:303 Principles of Ethnomusicology (if fits in schedule)	(3)	700:420 Special Studies in Music History (if needed)	(3)
700:419 Special Studies in Music History	3	700:389 Inclusive Learning in Music (if fits in schedule)	3
05:300:401 Ind and Cultural Diversity in the Classroom	3	701:400 Senior Recital	0
		Liberal Arts Course	3
TOTAL	17	TOTAL	16

Fifth Year

Fall	Credits	Spring	Credits
701:100 Music Assembly	1	700:487 Clinical Practice II	11
700:484 Clinical Practice I (M/W/Th: Campus & T/F: Field work)	4	700:480 Clinical Practice II Seminar	1
700:483 Clinical Practice I Seminar	1	TOTAL	12
701:319 Chamber Jazz Ensemble	1		
700:389 Inclusive Learning in Music (if needed)	3	Students must take the Piano Proficiency Exam before the end of the second year, and must pass the exam before they may register for <i>Clinical Practice II</i> .	
Liberal Arts Course	3		
Liberal Arts Course (if needed)	(3)		
TOTAL	13	2023	

Mason Gross School of the Arts Department of Music
Bachelor of Arts Music Major

Requirement Checklist (41 credits)

<u>Course Name</u>	<u>Course #</u>	<u>Credits</u>	<u>Term</u>	<u>Grade</u>	<u>Term</u>	<u>Grade</u>
<u>MUSIC THEORY (21)</u>						
Introduction to Music Technology	700:127*	1	_____	_____		
Theory I	700:121*	3	_____	_____		
Theory II	700:122	3	_____	_____		
Theory III	700:221	3	_____	_____		
Theory IV	700:222	3	_____	_____		
Aural Skills I or Advanced I ⁺	700:123* or 153	2	_____	_____		
Aural Skills II or Advanced II ⁺	700:124 or 154	2	_____	_____		
Aural Skills III or Advanced III ⁺	700:223 or 253	2	_____	_____		
Aural Skills IV or Advanced IV ⁺	700:224 or 254	2	_____	_____		
<u>MUSIC HISTORY (12)</u>						
Music History I	700:301	3	_____	_____		
Music History II	700:302	3	_____	_____		
Principles of Ethnomusicology	700:303	3	_____	_____		
Special Studies in Music History	700:419 or 420	3	_____	_____		
<u>PERFORMANCE COURSES (8)</u>						
4 <i>terms</i> of performance lessons or class 701: XXX		4 [~]	_____	_____	_____	_____
4 <i>terms</i> of ensemble (see note 4)	701: YYY	4	_____	_____	_____	_____

Piano Proficiency Exam _____

* 121, 123, and 127 are co-requisites.

+ Course level determined by placement test.

~ The Department of Music requires any student taking a performance lesson to simultaneously participate in an ensemble of the department's choice. (see note #4 for more information)

Notes on the BA Music Major:

1. To declare the music major, a student must complete the following courses with a grade of C+ or better: Theory II (700:122) and Aural Skills II (700:124) or Advanced Aural Skills II (700:154).

2. No audition is required to declare the major.

3. B.A. majors must pass the Piano Proficiency Examination in order to complete the major; it is therefore customary for the four required semesters of performance lessons to begin with piano. The four semesters of Classroom Piano (701:159, 160, 259, and 260) are intended to bring students to the required level in piano.

If a student is already beyond that level, he or she may satisfy the four-semester requirement with lessons in piano, voice, or another instrument.

(over)

These private lessons are open to B.A. majors only if a teacher is available and students perform at an acceptable level (beginner lessons are not available). Private lessons are 1-credit courses; the requirement for the B.A. major is four *terms*, not four credits.

4. All B.A. majors must perform in an ensemble for at least four semesters. The following large ensembles can fulfill the ensemble requirement:

Orchestra—Rutgers Symphony Orchestra, Sinfonia

Wind Band—Wind Ensemble, Symphonic Winds, Symphony Band, Concert Band, Marching Band

Choral—Kirkpatrick Choir, University Choir, Voorhees, Choir, Glee Club

Jazz—Jazz Ensemble I, Jazz Ensemble II

See “Large Ensemble Descriptions” in the Undergraduate Handbook for specific ensemble descriptions. Students must be enrolled in an ensemble in order to take a performance lesson, even if the required four semesters of ensemble have already been met. All ensembles are open to all Rutgers University students by audition.

Audition information can be found here: <https://sites.rutgers.edu/mgsa-music-ensemble-auditions/>

5. A minimum cumulative GPA of 2.500 in major courses is required for the completion of the major. A minimum of 15 of the 41 credits required for the major must be taken at Rutgers University.

Substitutions for the required courses are not usually permitted. All requests for exceptions to the requirements should be addressed in writing to the Music Undergraduate Advisor.

6. Four semesters of instrumental or vocal study are required for the Bachelor of Arts music major. Because all B.A. majors must pass the Piano Proficiency Examination, a student's needs in piano should take precedence in filling these four semesters of applied study. Students who have satisfied the piano requirement may qualify to take voice instruction upon the recommendation of the voice faculty following an audition, as a private lesson (701:103). Any student who is enrolled in private voice lessons must also be enrolled in a Music Department large ensemble (see #4).

B.A. Major/Minor Contact Information

General Information

Ellen Leibowitz, MMB Room 113
ellenlei@mgsa.rutgers.edu

Choral Ensembles

Brandon Williams
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Jazz Ensembles

Professor Marc Stasio
marc.stasio@rutgers.edu

Marching Band

Professor Todd Nichols
toddni@mgsa.rutgers.edu
ellenlei@mgsa.rutgers.edu

Instrumental/Voice Lessons

Ellen Leibowitz, MMB Room 113

Orchestra

Ching-Chun Lai
cl1578@mgsa.rutgers.edu

Director of Bands

Professor Todd Nichols
toddni@mgsa.rutgers.edu

Classroom Piano

Professor Rachel Choo
yc620@mgsa.rutgers.edu

Mason Gross School of the Arts Department of Music
Bachelor of Arts Music Minor Checklist (18 credits)

Music History (at least 6 credits)

Select from the following courses:

Introduction to Music *	07:700:101; or online: 07:700:131 ^	
Introduction to Music History +	07:700:102	
Studies in Music History +	07:700:211, 212	
Special Topics in Music History (online)	07:700:231, 232 ~	
Jazz Appreciation * or From Jazz to Hip Hop (online)	07:700:291; or online: 07:700:234 ^	
Studies in Major Composers	07:700:237, 238 ~	
Intro to Musics of the World * or Studies of World Music (online)	07:700:292; or online: 07:700: 241 ^	
Special Topics in Music	07:700:295, 296 ~	

+ Prerequisite: one of the following courses: 07:700:101, 07:700:103, 07:700:131, OR 07:700:133

^ Students may earn credit for only one of these courses. (07:700:101 & 131; 07:700:291 & 234; 07:700:292 & 241)

~ These courses may be repeated for credit with differing course content.

* Satisfies SAS Core.

Music Theory (at least 6 credits) Complete both courses:

Course: Introduction to Music Theory *	07:700:103 or (07:700:133 online) ^	
Course: Introduction to Music Analysis	07:700:104 (pre-req: 07:700:103)	

^ Students may earn credit for only one of these courses. (07:700:103 & 133)

* Satisfies SAS Core.

Elective Courses (at least 6 credits)

The 6 credits of the elective course requirement may be satisfied with the courses listed below or with other 07:700 music theory and music history courses, either in-class or on-line, and/or by 07:701 performance courses. Because some courses are less than 3 credits, music minors may need more than 2 courses to complete the elective requirement.

Making Music with Computers: Digital Audio	07:700:105 OR (online 07:700:135)	
Intro to Music Theory (short course)	07:700:134 (online only) ^	
Music in Film	07:700:230 (online only)	
American Popular Song	07:700:233 (online only)	
Rock 'n' Roll: Origins to Present	07:700:235 (online only) ^	
Rock 'n' Roll: Origins to Present (short course)	07:700:239 (online only) ^	
Country Music: A Cultural and Musical Survey	07:700:242 (online only)	
Introduction to the History of Opera	07:700:243 (online only)	
Rock 'n' Roll as a Cultural Phenomenon *	07:700:290 ^	
Jewish Music	01:563:225	
Authenticity & Pop Music	01:050:301	
American Folk Song/Ballad	01:050:365	
History & Culture of Hip Hop	01:050:247	
Afromusicology	01:014:304	
Italian Opera	01:560:335, 336	
Music of the Caribbean	01:595:203	

Completed Courses: 0 ___ : ___ : ___

0 ___ : ___ : ___

0 ___ : ___ : ___

* Satisfies SAS Core.

^ Students may earn credit for only one of these courses. (07:700:235, 239, & 290; 07:700 103, 133, & 134)

****At least 6 of the 18 credits required for the minor must be taken at Rutgers University****

Large Ensembles

Enrollment in ensembles are open to all Rutgers University students via audition and can satisfy elective credits for the Music Minor. The following large ensembles can be used to fulfill the elective requirement:

Orchestra—Rutgers Symphony Orchestra, Sinfonia

Wind Band—Wind Ensemble, Symphonic Winds, Symphony Band, Concert Band, Marching Band

Choral—Kirkpatrick Choir, University Choir, Voorhees, Choir, Glee Club

Jazz—Jazz Ensemble I, Jazz Ensemble II

Audition information can be found here: <https://sites.rutgers.edu/mgsa-music-ensemble-auditions/>

B.A. Major/Minor Contact Information

General Information

Ellen Leibowitz, MMB Room 113
ellenlei@mgsa.rutgers.edu

Instrumental/Voice Lessons

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Choral Ensembles

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Orchestra

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Jazz Ensembles

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marc.stasio@rutgers.edu

Director of Bands

Professor Todd Nichols
toddni@mgsa.rutgers.edu

Marching Band

Professor Todd Nichols
toddni@mgsa.rutgers.edu

Classroom Piano

Professor Rachel Choo
yc620@mgsa.rutgers.edu

For more information visit:

<https://sites.rutgers.edu/mgsa-music-resources/undergraduate-forms/>

Mason Gross School of the Arts
Music Technology
Minor in Music Technology

Music Technology Requirements

Course Name	Course Number	Credits	Complete
Introduction to Music Theory (or higher level)	07:700:103 or (07:700:133 online)	3	
Making Music with Computers	07:700:105 or (07:700:135 online)	3	
Digital Audio Composition *	07:700:284	3	
Art of Production I: Recording *	07:700:311	3	
Art of Production I: Mixing *	07:700:312	3	

* Digital Audio Composition (07:700:284) is typically offered each Spring semester; however, there is a time conflict with Art of Production II (07:700:312). Therefore, if taking these courses in the same academic year, it is suggested that students take both Digital Audio Composition (07:700:284) and Art of Production I (07:700:311) in the Fall semester and Art of Production II (07:700:312) in the Spring semester.

Advanced Technology Electives (select 1 course)

Course Name	Course Number	Credits	Complete
Scoring for Film and Visual Media	07:700:468	3	
Interactive Computer Music	07:700:469	3	
Electroacoustic Musical Instrument Design	07:700:470	3	

Minor Eligibility

- Students must receive a minimum grade of C in each required course in order to receive the minor
- Students may transfer up to six credits from another institution towards completion of the minor pending a review of the syllabus from the previous institution
- Students may NOT receive both the Certificate in Recording Arts and Minor in Music Technology

**For more information contact Ellen Leibowitz:
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Undergraduate Course Listings

The following is a list of all of the undergraduate-level courses offered by the Mason Gross School of the Arts Department of Music. More detailed descriptions of these courses is available at the Undergraduate Catalog list of undergraduate courses, accessible online at http://catalogs.rutgers.edu/generated/nb-ug_current/pg1021.html

Many of these courses are not offered every semester. For a list of courses offered in a given semester, please see the Online Schedule of Classes at <https://sis.rutgers.edu/soc/>

07:700 Courses (Academic)

07:700:100	Fundamentals of Aural Skills (3)
07:700:101	Introduction to Music (3)
07:700:102	Introduction to Music History (3)
07:700:103	Introduction to Music Theory (3)
07:700:104	Introduction to Music Analysis (3)
07:700:105	Making Music with Computers: Introduction to Digital Audio (3)
07:700:121	Music Theory I (3)
07:700:122	Music Theory II (3)
07:700:123	Aural Skills I (2)
07:700:124	Aural Skills II (2)
07:700:125	Survey of Jazz Styles (2)
07:700:127	Introduction to Music Technology (1)
07:700:128	Music Education Technology (1) <i>Intended for music education majors.</i>
07:700:131	Introduction to Music Online (3)
07:700:133	Introduction to Music Theory Online (3)
07:700:134	Introduction to Music Theory (Short Course) Online (2)
07:700:135	Making Music with Computers: Introduction to Digital Audio Online (3)
07:700:153	Advanced Aural Skills I (2)
07:700:154	Advanced Aural Skills II (2)
07:700:173,174	Studies in Composition
07:700:210	Foundations of Music Education (3) <i>Intended for music education majors.</i>
07:700:211,212	Studies in Music History (3,3)
07:700:221	Theory III (3)
07:700:222	Theory IV (3)
07:700:223	Aural Skills III (2)
07:700:224	Aural Skills IV (2)
07:700:230	Music in Film Online (3)
07:700:231,232	Special Topics Music History Online (3,3)
07:700:233	American Popular Song Online (3)
07:700:234	From Jazz to Hip-Hop: African American Music in the 20th Century Online (3)
07:700:235	Rock and Roll: Origins to Present Online (3)
07:700:237,238	Studies in Major Composers (3,3)
07:700:239	Rock and Roll: Origins to Present Online (Short Course) (2)

07:700:241	Studies of World Music Online (3)
07:700:242	Country Music: A Cultural and Musical Survey Online (3)
07:700:243	Introduction to the History of Opera Online (3)
07:700:247	Jazz Theory I (3)
07:700:248	Jazz Theory II (3)
07:700:251-252	Keyboard Harmony for Jazz Majors (2,2)
07:700:253	Advanced Aural Skills III (2)
07:700:254	Advanced Aural Skills IV (2)
07:700:261	Vocal Technique for School Choirs (1) <i>Intended for music education majors.</i>
07:700:263	String Instrument Techniques (1) <i>Intended for music education majors.</i>
07:700:265	Woodwind Instrument Techniques (1) <i>Intended for music education majors.</i>
07:700:267	Brass Instrument Techniques (1) <i>Intended for music education majors.</i>
07:700:269	Percussion Instrument Techniques (1) <i>Intended for music education majors.</i>
07:700:284	Digital Audio Composition (3)
07:700:287	Choral Music Education Laboratory I (1)
07:700:290	Rock and Roll as A Cultural Phenomenon: History and Development of Rock and Related Genres/Rock and Culture (3)
07:700:291	Jazz Appreciation (3)
07:700:292	Introduction to Musics of the World (3)
07:700:293	Introduction to Jazz Improvisation Online (2)
07:700:295,296	Special Topics in Music (3,3)
07:700:301	Music History I (3)
07:700:302	Music History II (3)
07:700:303	Principles of Ethnomusicology (3)
07:700:305-306	Evolution of Jazz (3,3)
07:700:310	Business of Music (2)
07:700:311	Art of Production I: Recording (3)
07:700:312	Art of Production II: Mixing (3)
07:700:322	Music Analysis (3)
07:700:323	Aural Skills V (2)
07:700:329	Conducting I (2)
07:700:330	Conducting II (2)
07:700:341	Orchestration I (BA)
07:700:342	Orchestration II (2)
07:700:347-348	Jazz Composition and Arranging (2,2)
07:700:353	Advanced Aural Skills V
07:700:371-372	Jazz Improvisation I (3,3)
07:700:375	Composition Practicum (1)
07:700:381	Materials and Methods in Elementary School Music (3) <i>Intended for music education majors.</i>
07:700:382	Materials and Methods in Secondary Choral/General/School Music (3) <i>Intended for music education majors.</i>

07:700:384	Materials and Methods in Secondary Instrumental Music Education (3) <i>Intended for music education majors.</i>
07:700:386	Instrumental Music Education Laboratory (1) <i>Intended for music education majors.</i>
07:700:387	Choral Music Education Laboratory II (1)
07:700:389	Inclusive Learning in Music Online (3)
07:700:390	Music Internship
07:700:419-420	Special Studies in Music History (3,3)
07:700:460	Special Topics: Instrumental Music Education (1) <i>Intended for music education majors.</i>
07:700:462	Special Topics: Advanced Vocal Techniques for School Choirs (1) <i>Intended for music education majors.</i>
07:700:463	Special Topics: Vocal Music Education (1)
07:700:464	Special Topics: Choral Literature for School Choirs (1) <i>Intended for music education majors.</i>
07:700:467	Special Topics: Jazz for Music Educators (1) <i>Intended for music education majors.</i>
07:700:468	Scoring for Film and Visual Media (3)
07:700:469	Interactive Computer Music (3)
07:700:470	Electroacoustic Musical Instrumental Design (3)
07:700:471-472	Jazz Improvisation II (3,3)
07:700:477	Special Topics: Directing the School Musical (1) <i>Intended for music education majors.</i>
07:700:479	Special Topics: Special Topics Music Education (1) <i>Intended for music education majors.</i>
07:700:480	Seminar for Clinical Practice II (1) <i>Intended for music education majors.</i>
07:700:483	Clinical Practice I Seminar (1) <i>Intended for music education majors.</i>
07:700:484	Clinical Practice I (4) <i>Intended for music education majors.</i>
07:700:487	Clinical Practice II (11) <i>Intended for music education majors.</i>
07:700:493-494	Independent Study (BA,BA)
07:700:495	Senior Honors Tutorial (3,3)

07:701 Courses (Ensemble)

07:701:301	Helix (1)
07:701:303	Rutgers Baroque Players (1)
07:701:304	Rutgers Interactive Music Ensemble (1)
07:701:307	Rutgers Undergrad New Music Workshop (1)
07:701:308	Rutgers University String Ensemble (1)
07:701:311,312	Rutgers University Kirkpatrick Choir (1,1)
07:701:313-314	Rutgers University Collegium Musicum (1,1)
07:701:319-320	Chamber Jazz Ensemble (1,1)
07:701:321-322	Jazz Ensemble I (1,1)

07:701:323-324	Rutgers Symphony Orchestra (1,1)
07:701:325-326	Percussion Ensemble (1,1)
07:701:330	Concert Band (1)
07:701:331-332	Jazz Ensemble II (1,1)
07:701:333-334	Rutgers University Voorhees Choir (1,1)
07:701:337	Marching Band (1)
07:701:338	Pep Band (1)
07:701:339-340	Rutgers University Choir (1,1)
07:701:341-342	Symphonic Winds (1)
07:701:343-344	Rutgers Symphony Band (1)
07:701:345-346	Orchestra/Wind Ensemble (1,1)
07:701:347-348	Rutgers Sinfonia (1,1)
07:701:349-350	Glee Club (1,1)
07:701:351-352	Art of Accompanying I,II (1,1)
07:701:353-354	Opera Workshop (1,1)
07:701:355-356	Chamber Music (1,1)
07:701:357	Acting for Singers (2)
07:701:358	Stage Movement for Singers (2)
07:701:407-408	20 th and 21 st Century Performance Seminar (1,1)
07:701:419-420	Chamber Jazz Ensemble (1,1)

07:701 Courses (Other Performance)

07:701:100	Music Assembly (N1)
07:701:102	Beginning Organ Skills I (1)
07:701:103	Instrumental/Voice Lesson (1)
07:701:159	Classroom Piano I (1) <i>Beginners only. Priority given to music majors.</i>
07:701:160	Classroom Piano II (1)
07:701:175-176	Applied Major Lesson
07:701:179	Beginning Organ Skills II (1)
07:701:201-202	Diction for Singers (1,1)
07:701:203	Music Education Secondary Instrument (1)
07:701:204	Secondary Lesson, Alternate (1)
07:701:251	Bassoon Reed Making (1)
07:701:252	Oboe Reed Making (1)
07:701:259	Classroom Piano III (1)
07:701:260	Classroom Piano IV (1)
07:701:275-276	Applied Major Lesson
07:701:302	Vocal Coaching (1)
07:701:375-376	Applied Major Lesson
07:701:400	Senior Recital (0)
07:701:401	Woodwind Pedagogy (1)
07:701:402	Vocal Coaching (1)
07:701:403	String Pedagogy (1)

07:701:405	Brass Pedagogy (1)
07:701:407-408	Twentieth and 21st-Century Performance Seminar (1,1)
07:701:413-414	Percussion Pedagogy (1,1)
07:701:415-416	Voice Pedagogy (2, 2)
07:701:419-420	Chamber Jazz Ensemble (1,1)
07:701:451-452	Studio Accompaniment (1,1)
07:701:455-456	Chamber Music (1,1)
07:701:459-460	Keyboard Pedagogy (1,1)
07:701:475-476	Applied Major Lesson
07:701:499	Individual Study

Forms

The following resources are available at:

<https://sites.rutgers.edu/mgsa-music-resources/>

- Recital information
- Piano accompanist information
- Undergraduate & Graduate information & forms
- Ensemble audition information (choral & instrumental)
- Recording studio reservation
- Declaration of minor
- Declaration of a second major
- Declaration of Music Technology Minor
- Diploma application
- Undergraduate leave of absence
- Outside course approval
- Maximum credit override
- Reduced credit course load
- Reading the course schedule
- Request for deletion of a failing grade
- Withdrawal from a course after the 12th week
- Transfer course departmental evaluation
- Piano Proficiency Packet*

*The Piano Proficiency Packet is also available in the Marryott Music Building Front Office.