

Enrollment Certification Form
Mason Gross School of the Arts
Music Department

2024-2025 Academic Year

Although full-time status for graduate students is normally considered to comprise 9 credits of study in a given semester, the nature of programs in the Music Department generally require fewer than 9 credits to be considered full-time by the department. The number of credits required varies by the degree program in which the student is registered and the student's status in the program. While a full-time determination worksheet is currently in development for the purposes of establishing whether a student may consider himself/herself full-time, this form serves to authorize a student as being full-time from the perspective of the department.

Section I

To be completed by the student

Name: _____ RUID: _____

Degree Program: _____ Concentration: _____

Semester of first registration : _____ Current Semester : _____

"I believe that my registration in the current semester qualifies me to be considered full-time for my particular degree program and concentration, as articulated in the Music Department Graduate Handbook."

Signature: _____ Date: _____

Section II

To be completed by the Advisor of Graduate Studies

The above student who is registered in the above-mentioned semester in the Music Department has requested to be officially designated as a full-time student. In as much as credit hours may not be completely reflective of the nature of the actual work requirements for graduate-level study in music, federal guidelines allow for evaluation of a student's curriculum and a determination to confirm the student's academic work to be the equivalent of full-time study. The student's coursework, research, and artistic-academic pursuits pertaining to his/her curricular study amounts to the full measure of work normally expected of students who are engaged in this student's program on a full-time basis.

Music Department Advisor of Graduate Studies: _____

Email: _____ Phone: _____

Enrollment status:

The student above is considered to be progressing on his/her degree requirements at the equivalent of a full-time courseload, as determined by the Music Department, in the semester indicated below:

Fall 2024

Spring 2025

Anticipated degree date:

This student is expected to complete all requirements and graduate by: _____

Signature of Advisor of Graduate Studies: _____ Date: _____