

## MUSIC INTERNSHIP PROPOSAL

TERM (Fall or Spring) and Year: \_\_\_\_\_ Credits \_\_\_\_\_

STUDENT NAME \_\_\_\_\_

RUID# \_\_\_\_\_ EMAIL \_\_\_\_\_

Internship Company/Organization Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Contact/Supervisor Name \_\_\_\_\_

*Describe the nature of the project, including its purpose, a summary of the work to be done, work hours.*

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\_\_\_\_\_  
*Signature of Student*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Off-Site Supervisor*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Full-Time Faculty Member*

\_\_\_\_\_  
*Date*

PLEASE NOTE: Interns must return the signed form to the Music Undergraduate Advisor, obtain a special permission number, and register for the internship course. A total of 42 hours/semester must be completed to earn one (1) credit. Internships must serve an academic purpose, and may satisfy music elective credit.

**A written evaluation must be sent or faxed to the Music Department including a PASS or FAIL grade before the start of final exams. Failure to do so will result in a TF grade until the evaluation and grade are submitted.**