Tuition Remission Request for a PhD Student Fully Supported

by an Externally Funded Grant or Contract

**Important information:**

* The external grant must fully cover the student’s stipend, benefits, and fees
* The remission is limited to the in-state level of tuition in the respective school
* The student’s registration (number of credits) will be verified before the approval is granted
* The funds will be released after the add/drop date in a given semester
* The request for the tuition remission must be filed every semester
* **The deadline for filing is April 30th for the Spring semester, November 30th for Fall.**

Please, complete form below and email to Ms. Lisa Condobery at [lisaj@newark.rutgers.edu](mailto:lisaj@newark.rutgers.edu)

**PhD Advisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name:

School: Department:

**Ph.D. Student:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name: Year in the Program (1st, 2nd, etc):

Student RUID#

Semester (e.g. S 2023, etc): Number of credits (from 1 to 9):

**Grant Award Information:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Award Title:

PI and co-PIs:

Award #: Funding Agency or Sponsor:

Start Date: End Date: Award Amount:

GL String for the External Grant Account:

Revenue GL string for journal transfer:

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| --- | --- | --- |
| **Signature of the PhD Advisor:** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Signature of the PI (if different from above):** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Signature of Dean of the School:** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**Any resulting publications and presentations should include the following acknowledgement: “Supplement funding for this project was provided by the Rutgers University – Newark Chancellor’s Research Office.”**

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