

# CAREER FAIR CHECKLIST

## BEFORE THE FAIR

- Register for the career fair on [CareerKnight](#)
- Update your resume & print enough copies for all of the employers relevant to you/your major
- Update your LinkedIn profiles & any public social media accounts
- Meet the Firms and attend our preparation events in the weeks leading up
- Review [our list of attending employers](#) and make a game plan
- Practice your elevator pitch & tailor it to the employer

## DURING THE FAIR

- Arrive early. It will help you feel more comfortable with your surroundings
- Review [dress for success](#) to [prepare proper attire](#)
- Be prepared to record notes & contact info
- Sell yourself & Express Genuine Interest
- Ask Prepared & Directed Questions
- Ask to connect via email or LinkedIn

## AFTER THE FAIR

- Follow up with employers on LinkedIn or Email and send a thank you message
- Apply to roles that you are genuinely interested in
- Keep notes on the people you spoke to and applications that you submit

