

Contact Information

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OAS Peer Tutor Hub

The Peer Tutor Hub will replace the OAS Tutor Portal on Canvas. Please use the HUB to access the Peer Education Institute. <https://rise.articulate.com/share/pFkV03pzrjNGvxNIcHj-1NY8oylnc9Tk>

Course Description

The Peer Education Institute (PEI) is a progressive professional development program designed to support tutors as they advance through nursing school and grow into advanced tutoring roles. Each development topic is selected to strengthen your work with students while building valuable, transferable skills for your future career in nursing. Check below to see your current CRLA Level.

Course Modality

The Peer Education Institute (PEI) is delivered in a hybrid format to accommodate the nursing didactic and clinical schedule.

Student Learning Outcomes

By the end of the program, tutors will:

- Understand the mission and resources of the Office of Academic Success (OAS).
- Identify and apply tutoring best practices using CRLA guidelines.
- Demonstrate effective communication, tutoring cycle strategies, and FERPA compliance.
- Develop skills aligned with Bloom's Taxonomy and Growth Mindset frameworks.
- Understand appropriate referral procedures to support students holistically.
- Complete the requirements for CRLA Level 1 Peer Tutor Certification

PEI Completion Requirements

To earn Level 1 certification, tutors will:

- Complete all assigned PEI sessions for Level 1 of the program.
- Asynchronous sessions must complete the unit quiz and submit the certificate to OAS for completion.
- To earn the peer tutor stipend, tutors must complete all assigned PEI sessions for the given semester.
 - To earn the stipend tutors must contribute at least ten hours per semester.
 - To earn Level 1 certification, tutors must complete all of the above requirements and a total of 25 contribution hours. This may take two semesters to accomplish.

Missed PEI Policy

Students who are unable to attend live PEI sessions will be assigned a make-up assignment based on that topic. The module and associated assignments will be due by the Friday of the original training week. For special circumstances please contact the Associate Director.

Topic Schedule

About the Peer Education Institute Schedule:

The Peer Education Institute is designed to offer flexibility to accommodate the demands of a busy nursing schedule.

- Part I and Part II training sessions are mandatory and must be completed prior to the start of the semester.
- Monthly PEI's: The monthly PEI schedule will be a mix of live (Zoom) and asynchronous modules. Please see the specific schedule below for additional information.
 - Monthly PEI's are typically scheduled on Monday mornings due to the limited didactic course schedule.

Monthly PEI Schedule

Topic:	Month:	Modality	CRLA Standard
Peer Tutor Basics Part I: (2.5 hours) Tutors will complete three modules: -Anatomy of a Peer Tutor -WOnline Getting Started -OAS Policies and Procedures	Pre-Semester	Optional Zoom or Asynchronous	Level 1 Basics: Role of a Tutor Conducting a Session Administrative Policies Role of a Tutor
Peer Tutor Basics Part II: (1.5 hours) Managing Difficulty Conversations Do's and Don'ts as a Peer Tutor and complete a Technology Refresher	August/September December/January	Zoom	Level 1 Basics: Do's and Don'ts Technology
FERPA Training (1 hour)	Pre-Semester	Asynchronous	Level 1 Ethics and Equality-FERPA
Helping Students Analyze the Syllabi for Time Management (1 hour)	September	Asynchronous	Level 1 Learning Strategies: Time Management

Active Listening Skill Building for New Tutors (1 hour)	October	Zoom	Level 1 Communication: Active Listening & Responding
Nurse Support Strategies for Wellness in Nursing School (1 hour)	November	Asynchronous	Level 1 Elective-Institutional Need
Course and Syllabus Analysis (1 hour)	January	Asynchronous	Level 1 Learning Strategies: Course & Syllabus Analysis
Goal Setting and Planning (1 hour)	February	Zoom	Level 1 Learning Strategies: Goal Setting
Using Knowledge Maps for A&P (1 hour)	March	Zoom	Level 1 Learning Strategies: Graphic Organizers
Communicating with Faculty and Staff (1 hour)	April	Asynchronous	Level 1 Communication: Tutoring Conversations

Professional Development for Peer Tutors

Tutors are encouraged to engage in ongoing professional development to strengthen their instructional and communication skills. Additional Peer Educator Initiative (PEI) workshops are available each semester and are designed to address the evolving needs of the nursing program. These sessions provide opportunities to enhance tutoring strategies, expand content expertise, and support student success.

A complete list of available PEI topics can be found below. Dates and registration details will be posted on the Peer Tutor HUB each semester. Tutors are strongly encouraged to participate in sessions that align with their individual goals and the specific learning needs of nursing students.

Preparing for Tutoring Workshops (1 hour)	September/ January	Zoom	Elective-Program Specific Need
Inside A&P Overview: Strategies for Hosting Content Specific Workshops (1 hour)	September/January	Zoom	Elective- Program Specific Need
Tutor Professionalism (1 hour)	September/January	Zoom	Elective-Program Specific Need
Advanced Peer Academic Coaching	November/March	Zoom	Elective-Program Specific Need

Transferability is Key: Tutor to Nurse	April	Zoom	Elective-Program Specific Need
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