



RUTGERS

UNIVERSITY | NEW BRUNSWICK

Graduate Student Association

Council Meeting

**Graduate Student Association
October 7th, 2025**



Fun Question to start with

- What would you dress up as for Halloween?





Announcement

- Since there were no candidates for the Treasurer, Secretary and EVP in the election.
- We went through extensive interviews to fill these positions during the summer. It was advertised in the GSA newsletter in multiple weeks during the summer.



ATTENDANCE

Google Form in the Chat

<https://forms.gle/TWFWc49BnjxqoKsT6>



FUNDING DECISIONS

- **Full Funding:** GSOs that
 Attended **≥5 Council meetings**
 Submitted **EoY Report**
 Attended **Finance Training**
- **10% Deduction from Max Eligible:** Attended **3–4 meetings**
- **15% Deduction from Max Eligible:** Attended **<3 meetings**
- *We kept deductions lighter this year (10–15%) and 5 minimum meetings instead of 25–30% and 6 minimum meetings.*
- *The requirement this year is **6–8 meetings**, including **at least 3 in-person out of 4**. (According to Constitution, GSO's must attend all meetings) (Any executive member of the GSO)*

Recap on Reimbursement Rules

- Order of operations:
 1. >4 weeks out: receive permissions/complete forms for specific events/requests.
 2. >2 weeks out: make a getINVOLVED post and complete GSA Event Submission form and save response.
 3. Hold event and take attendance.
 4. Within 30 days of event: submit check request and list of attendees to SABO (PERR form).
 5. Immediately after SABO request:
 - Generate PDF containing
 - PERR SABO Submission
 - Copy of GSA Event Submission Form
 - Event attendance
 - Permission emails/forms if necessary
 - Fill out GSA Advisor Expense Approval Form and submit generated PDF.



Event Advertisement

PLEASE BE ADVISED

- The Microsoft Teams Form for event advertisements is mandatory for reimbursements.
- You have to submit to the Microsoft Teams Form right after you create your getInvolved at least 2 weeks before the event to get Reimbursement.
- Any other organization outside of GSO's who would like to advertise in our weekly newsletter, please email the communication text and flyer to vpmoc@gsa.rutgers.edu for review and inclusion.



Important Information

GSA EBoard Pre-Approval is still required for

- **Events requiring honoraria**
- **Conferences**
- **Off-campus events**
- **Prizes and giveaways**

Email ec@gsa.rutgers.edu and help@gsa.rutgers.edu for preapproval



What if your GSO may need more funds to hold the events?

- Collaborate with other GSOs for events
- Request co-sponsorship with GSA if the event would be of interest to all graduate students (case-by-case basis)
 - Email ec@gsa.rutgers.edu to discuss
- Strongly encouraged attempts to forge collaborations with departments, units, offices, etc.



Theft in Graduate Student Lounge (GSL)

- Following the recent theft incident at the lounge, discussions are in progress to evaluate the situation and develop preventive measures to ensure it does not happen again.
- Please don't leave bags, laptops or phones unattended - even while charging.
- BE DILIGENT AND KEEP ITEMS WITHIN SIGHT OR TAKE THEM WITH YOU.
- Please convey this information to the constituents.



Decision on increase of per person amount

There was a high demand to talk about the per person limit. Currently it is 15 dollars per person. We cannot increase it drastically but how does \$18 per person sound?

This can take effect the following semester per Article IV, Section B(8) of the constitution.



GetInvolved for GSO's

Your getinvolved should be active.

GSO's that do not have Getinvolved, start your process today. You will not be reimbursed for anything December and onwards if you did not have a getinvolved page by November 30th.



Next Council Meeting

- November 4th (Tuesday)
- In the graduate Student Lounge 7 PM
- Food will be served
- Mandatory to attend



Volunteers Needed 🎃

We are seeking volunteers to assist in organizing our upcoming Halloween event on Friday 31st October.

Opportunities include:

- Venue decoration and setup
- Event coordination and logistics
- On-site support during the event

<https://forms.gle/Zrj7KNErN2QnZeit6>

Please fill out the form (above) to let us know if you'd like to participate / mail to ec@gsa.rutgers.edu or evp@gsa.rutgers.edu



RESOURCES FOR GSOs

- GSA logos, council meeting minutes and the finance training slides are available on the website.

<https://gsa.rutgers.edu/for-gsos-2/event-guides-and-resources/>



Graduate Student Lounge Reservation

- This form is available on the microsoft teams channel as well

https://forms.office.com/pages/responsepage.aspx?id=lystuTVNcEST_2mspmMv_oxrKrUU6DRLh6RziIKq2C1UQUJZN0xEMDVXWJJSWjNTRFIDMDFMQINJOSQIQCN0PWcu&route=shorturl


- Need to be submitted at least 3 weeks in advance of the event date



Upcoming Events

Games Night 16th and the 30th 7-10PM


Halloween Party 31st Friday 7-10 PM



GSA Tabletop Gaming Committee
Presents-

GAMES NIGHT

Thursday 10/16, 7pm onwards
College Avenue Student Center,
Room 108





Questions? Comments? Announcements from GSOs