

**Newark Faculty Council
Minutes
Meeting of Monday, October 26, 1998
Provost Conference Room**

In attendance: Anne-Marie Cantwell, Nancy DiTomaso, Jane Gilman, John Graham, Ronald Hart, Carol Heffernan, Marc Holzer, Jonathan Hyman, Asela Laguna-Diaz, Nancy Redeker, Wen-Hua Ren, Charles Russell, Diana Sclar, Mercer Sullivan, Ted Szatrowski, Myroslava Znayenko, Norman Samuels, Harvey Feder, Norman Schnayer, Raymond Smith, Richard Harris.

I Provost's Report

Provost Samuels discussed the following matters:

- Dr. Howard Tuckman, formerly of Virginia Commonwealth University, has been hired as Dean of Faculty of Management to begin on January 1st.
- A search committee for dean of the Law School has been charged and ads placed.
- The search for Associate Provost of Administrative Services is underway.
- Plans for the building at 15 Washington St. are still being debated, with revenue-generating proposals being considered.

II Chair's Report

Charles Russell outlined the goals for the NFC for the coming year, noting a desire for the council to take a more active role in campus and university-related matters. He encouraged members to keep a dialog with the faculty they represent and to report back to the council their concerns and comments. He also covered the following:

- A faculty web site is one of the top priorities for this year.
- The President's Advisory Council met in New Brunswick this month. General issues were covered on the President's agenda as well as the role of the faculty councils in conjunction with the University Senate, unions and other representative groups. Also discussed was the university budget and the State's influence in that regard. Newark campus issues need to be better promoted at these meetings. The next meeting is on December 13 in Newark.
- Dr. Russell met with Provost Samuels recently to discuss intra-campus issues.
- Members were urged to review the campus Strategic Plan and make note of items which still need to be addressed.

Discussion followed on some concerns:

- Faculty complacency : Faculty meetings are not well attended, thus making interaction and communication difficult.
- There is a need to outline the *process* or mechanics of how to get things done.
- Support is needed for teaching in addition to research and student recruitment.

- Increasing the number of smart classrooms is a top faculty concern. Ron Hart noted that the Computer Committee is investigating acquisition of more projectors and equipment.
- The need to identify successful programs on the Newark Campus which may be promoted as part of the university Capital Campaign.

III Committees (list attached)

Dr. Russell offered suggestions of topics for NFC Committees to include:

- Academic Affairs - Chair, Marc Holzer
 - Academic Programs among schools and with UMDNJ and NJIT.
 - The Role of Research Centers
- Facilities/Security/Student Services - Chair, John Graham
 - Condition of Dana Library - Plans for the third floor to be a priority issue.
 - Student recruitment and marketing of the campus.
 - Condition/number of research labs.
- Budget & Planning - Chair, Diana Sclar
 - Teaching resources.
 - TA's and part time staff.
 - Development of new faculty positions.

Provost Samuels commented on the importance of prioritizing issues. He also opened a discussion on the connection between enrolment figures and funding, and quality programs vs. higher admissions. Suggested areas to explore are:

- Transfer students: how to simplify the process.
- Advertising: more brochures such as "Destination Newark" are needed.
- The Newark Campus Home Page needs to be more accessible and attractive.

IV Faculty Council Web Site

Ron Hart reported that RUCS will be devoting a computer for this purpose. A plan will be developed a program which was used by FASN, "Front Page" is being considered.

V Other Business

- Norman Schnayer introduced Richard Harris who is the new campus QCI Director.
- It was suggested that the topic of enrolment be included in the agenda for the President's Advisory Committee.

The meeting was adjourned at 1:00 p.m. The next Newark Faculty Council meeting will be on Monday, December 7 at 11:30 a.m. in the Provost's Conference Room. Please send any agenda items to Janice Friedland (jafried@andromeda, ext. 5541) one week prior to the meeting.