

Newark Faculty Council
Minutes
Meeting of Monday, October 23, 2000 - 11:30 a.m.
Provost's Conference Room - CLJ - 5th floor

In attendance: Professors N. Adam, A. Cantwell, M. Cheng, B. Ferguson, J. Hyman, M. Long, N. Mahon, T. Pratt, J. Randall, W. Ren, D. Sclar, B. Stern, M. Znayenko; Provost, N. Samuels; Associate Provosts, H. Feder, C. Martancik, N. Schnayer, R. Smith, G. Vincenti; Assistant to the Provost, J. Friedland; Bruce Fehn, University Controller; Mick McKay, Executive Director of Computing and Information Technology; David Hamlin, Executive Director, Procurement Services; William Turnbull, Project Director, RIAS; Christina Bilinsky, Manager-Communications, RIAS; Adrian Geraldts, RUCS-Newark.

I Chair's Report

Nabil Adam advised that the Presidential Faculty Advisory Committee will meet on November 7 in New Brunswick. Barbara Stern will join Dr. Adam and John Randall as Newark's representatives. The following items were suggested either as agenda items for the meeting with the president or for future NFC discussion:

- Grant/travel funding.
- Law School & Business School — to develop closer links between the two schools.
- Distance Learning/Smart classroom – to address equipment failures and downtime.
- Computing Services - data retrieval is often very slow. Queues to printers cause output delays. More instructional support is needed for faculty for software such as PowerPoint.
- Library Resources – more support needed to help faculty avail themselves of library resources. Better promotion needed.
- Smart Classrooms - more needed.
- Electronic Data and Communication – how to make better use of these technologies.
- Community Service - to consolidate information on campus programs which provide services to the surrounding community (Law/Business/Criminal Justice/Nursing/FASN.)
- Communication
 - centralization of faculty projects, works in progress.
 - uniform updates of university support, ie: availability/use of E-Commerce.
- New Buildings needed on campus (Business School) and Improved Signage.
- Faculty Involvement – Students lacking faculty support during summer.

II RIAS - Rutgers Integrated Administrative System

Carol Martancik introduced members of the teams responsible for managing and implementing RIAS: Bruce Fehn, University Controller; Mike McKay, Executive Director for Computing and Information Technology; David Hamlin, Executive Director of Procurement Services; Bill Turnbull, Project Director; and Christina Bilinsky, Manager of Communications.

The system will integrate and give access to financial, accounting, payroll, human resources, grant management, and student information. It will be web and pc based and will replace current outdated, cumbersome and unrelated systems. It will reduce paperwork and cost and link all systems in one database. The first phase of the system is due to be operational on

July 2, 2002. For details and further information please consult the **RIAS website:**

www.RIAS.rutgers.edu

There will be a presentation Tuesday, November 7, at 10:30 a.m. in the Robeson Center.

In response to questions the RIAS team assured that end user acceptance testing will be scheduled. Confidentiality is an important issue. Passwords will be encrypted and a strict security plan for the entire university is being examined. Varying degrees of access to information will be granted to individuals. Instructions for sending suggestions to the team by email are on the website. Suggestions were made to establish a chat room for ongoing discussion and to incorporate user-friendly categories for grant application.

III Provost's Report

Dr. Samuels discussed the following matters:

- Enrolment is up slightly, but not significantly, and SAT scores have improved. However these improvements need to be more broadly based, not just in the Arts and Sciences, since funding and other decisions are contingent on student growth.
- SROA funding - Faculty proposals should have Life Sciences and/or Information Technology components, and show ability to leverage other funding options. They must also be projects which can be completed within the granting year.
- R.I..R. (Reinvest in Rutgers) - The emphasis is also Information Technology. Funds will be directed toward personnel and equipment such as smart classrooms.
- Computer Purchase Support Program - Includes subsidies for departments and discounted prices for individuals. Please check the computer store website:
www.computer-store.rutgers.edu
- Searches for Police Chief and Associate Provost for Information Technology are in progress. Dr. Samuels would be pleased to accept recommendations for the Associate Provost position - someone with a good understanding of technology and it's future direction, with a good university background and ability to relate well to all campus and university constituents.
- Blackboard.com - Dr. Samuels would encourage use of this simpler, less costly software for web course development, as a means of enhancing courses currently being taught.

IV Additional Business

Nabil Adam suggested that enrolment issues be an additional discussion topic. He also suggested inviting President Lawrence to a meeting in February.

Myroslava Znayenko asked for members' opinions on part-time faculty representation in the University Senate and whether to permit an administration voice in Senate proceedings.

The meeting was adjourned at 1:15 p.m. **The next NFC meeting will be at 11:30 a.m.**

on November 20, 2000 in the Provost's Conference Room, 5th floor, CLJ building.