



### Limited Submission Internal Proposal

RFA/RFP Code:

Pre-proposal Due Date:

Full Proposal Due Date:

Campus Affiliation: Rutgers University-Newark

#### Funding Opportunity Title:

Please create one .pdf file with all required components and use the following naming convention (PI Last name\_Funder\_RFPcode.pdf) and submit to:

Joe Broderick, Senior Grant Facilitator, [joe.broderick@rutgers.edu](mailto:joe.broderick@rutgers.edu)

#### How are selections made?

If we receive statements of interest to submit for more proposals than the sponsor will allow, the RU-N Research Office will convene a panel to review the preliminary proposals and evaluate them according to the parameters in the RFA/RFP, the overall impact/benefit to RU-N and its faculty, and the competitiveness of the proposal.

Your pre-proposal must include the following:

1. **Cover page including:**
  - a. RFA/RFP title
  - b. Project title
  - c. Names, departments, and email addresses for each PI and Co-PI
  - d. Estimated total project costs
2. **Dean's Support** An email/letter confirming the Dean's support of this proposal. If cost-sharing is required, the email/letter should describe the sources of the matching funds, including the Department and the School.
3. **Project Summary** (limit 2 pages): Describe the proposed activity, program or initiative and how it specifically relates to this funding opportunity. Where multiple schools are involved, please include a statement describing how the jointly-submitted project will be administered. Please detail all existing or pending resources that will be used to support the effort.
4. **Biosketch** for each PI & Co-PI at Rutgers