RUTGERS
School of Health Professions

Office of Technology Integration and Facilities Management
School of Health Professions
Rutgers Biomedical and Health Sciences
Stanley S. Bergen Building, Suite 101
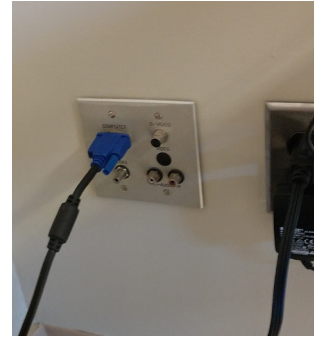65 Bergen St.
Newark, NJ 07107-1709

SSB 741G A/V Setup Guide

1. Power on and log on to the PC in the front of the room.
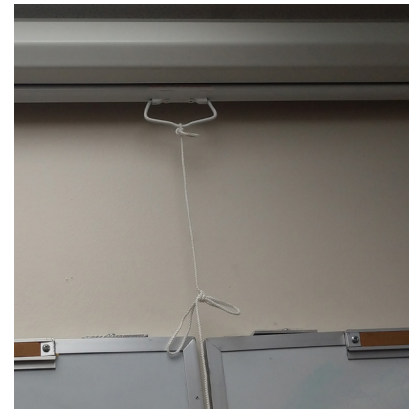

- You may also bring your own laptop and connect it to the projector using the VGA cable plugged in to the outlet on the front wall (to the left of the projector screen).

2. Manually pull the projector screen down using the handle.

- Pulling the screen down again will make it retract back into its casing.

3. Turn on the room's projector using the remote on the table next to the PC.

4. For PowerPoint Presentations, make sure the laptop is set to "Duplicate Display" ("Mirror Display" for Macs), NOT "Extended Display".